

**AMENDMENT TO WORK ORDER FOR**

Supplemental Staff Support Services  
(Project Name)

This Amendment 1 to Work Order Number 3 is entered into as of \_\_\_\_\_, pursuant to that certain Continuing Contract Agreement, dated May 2, 2023, (“Agreement”), by and between INDIAN RIVER COUNTY, a political subdivision of the State of Florida (“COUNTY”) and AtkinsRéalis USA (“Consultant”).

1. The COUNTY has selected the Consultant to perform the professional services set forth in existing Work Order Number 3, with an Effective Date of November 7, 2023.
2. The COUNTY and the Consultant desire to amend this Work Order as set forth on Exhibit A (Modification to Scope of Work), attached to this Amendment and made part hereof by this reference. The professional services will be performed by the Consultant within the timeframe set forth in the Work Order, or as amended in Exhibit A, all in accordance with the terms and provisions set forth in the Agreement.
3. From and after the Effective Date of this Amendment, the above-referenced Work Order is modified as set forth in this Amendment. Pursuant to paragraph 1.4 of the Agreement, nothing contained in any Work Order shall conflict with the terms of the Agreement and the terms of the Agreement shall be deemed to be incorporated in each individual Work Order as if fully set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date first written above.

CONSULTANT:

BOARD OF COUNTY COMMISSIONERS  
OF INDIAN RIVER COUNTY

By: \_\_\_\_\_

By: \_\_\_\_\_

Susan Adams, Chairman

Print Name:

Title:

BCC Approved Date:

Attest: Ryan L. Butler, Clerk of Court and Comptroller

By: \_\_\_\_\_

Deputy Clerk

Approved: \_\_\_\_\_

John A. Titkanich, Jr., County Administrator

Approved as to form and legal sufficiency: \_\_\_\_\_

K. Keith Jackman, Assistant County Attorney

Scope, thresholds and amendment number confirmed by: \_\_\_\_\_

Purchasing



**Atkins**  
 482 South Keller Road, Suite 300  
 Orlando, FL 32810-6101  
 Direct: 407 806 4178  
 Mobile: 352 682 1326  
 Yvonne.Picard@Atkinsrealis.com

**IRC Work Order 3 FY24 Supplemental Services - Amendment 1**

Howard Richards, PE  
 Indian River County Department of Utility Services  
 1801 27th Street  
 Vero Beach, FL 32967

February 27, 2024

Dear Howard,

The current IRC Work Order 3 - FY24 Supplemental Services funds are projected to continue through May 3, 2024. AtkinsRéalis understands that the Utilities Department would like to continue the services associated with Work Order 3. Please accept this letter as Amendment 1 to Work Order 3 for an additional amount of \$150,000, bringing the total not to exceed (NTE) fee for Work Order 3 to \$300,000, as shown below.

Task Description	Work Order 3 Fee		
	Initial Fee	Amendment 1	Total Fee
Supplemental Staff Support Labor	\$134,720	\$145,428	\$280,148
Expenses	\$15,280	\$4,572	\$19,852
<b>Total</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$300,000</b>

Services will continue to be invoiced on a time and materials basis within the NTE, with budgets between the tasks and expenses being interchangeable, as needed. Costs will be based on the Billing Rates in accordance with the Continuing Contract Agreement for Consulting Engineering Services of May 2023 (RFQ-2023015). The Billing Rates are attached for your convenience.

Supplemental staff is intended to be provided on an as needed basis and therefore may vary each week depending on the Department's workload. However, a standard week would include AtkinsRéalis providing the equivalent of one full-time employee (40 hours) in addition to working one day in the Department's main offices in Vero Beach, FL. When appropriate, an AtkinsRéalis employee will also spend four (4) consecutive days each month in the main offices. With these guidelines, a standard monthly burn rate for supplemental services would be approximately \$27,850.00. Projecting this extends the contract approximately 21 additional weeks, with a completion date at the end of September 2024.

As always, it is a pleasure to work with the Utilities Team and we look forward to continuing our support.

Thank you,

Yvonne Picard  
 AtkinsRéalis  
 Sr. Project Manager

Erika Barrett  
 AtkinsRéalis  
 Project Manager



**Atkins North America, Inc**  
 482 South Keller Road  
 Orlando, Florida 32810-6101  
**Telephone: +1.407.647.7275**  
**www.atkinsglobal.com/northamerica**

**Subject: Indian River County Continuing Engineering Services RFQ 2023015**

**As requested, the following is our information regarding proposed hourly rates for the subject contract. These hourly billing rates will remain effective for the initial duration of this Agreement, and may be renegotiated should an additional renewal period be exercised.**

Labor Category *	Proposed Billing Rate
Sr. Project Manager	\$260.00
Project Manager	\$226.00
Principal Technical Professional	\$290.00
Sr Engineer IV	\$260.00
Sr Engineer III	\$208.00
Sr Engineer II	\$178.00
Sr Engineer I	\$154.00
Engineer II	\$131.00
Engineer I	\$125.00
Engineer Intern	\$95.00
Chief Designer	\$196.00
Sr Designer II	\$166.00
Sr Designer I	\$154.00
CAD Technician II	\$113.00
Sr. GIS Analyst III	\$172.00
GIS Analyst	\$143.00
Sr. Landscape Architect IV	\$238.00
Sr. Landscape Architect III	\$172.00
Landscape Architect I	\$83.00
Construction Estimation/Scheduling	\$184.00
Chief Scientist	\$249.00
Sr. Scientist II	\$184.00
Sr. Scientist I	\$148.00
Scientist II	\$113.00
Scientist I	\$101.00
Administrative Assistant	\$95.00

\* Representative titles only - not intended to capture all titles necessary for assignments.

Matthew Taylor, PE; Vice President

Printed Name and Title

  
 Signature

Date: 21-Apr-23