

**INDIAN RIVER COUNTY, FLORIDA**  
**M E M O R A N D U M**

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**TO:** Honorable Board of County Commissioners

**THROUGH:** John A. Titkanich, Jr., County Administrator  
David Johnson, Director of Emergency Services

**FROM:** Erin Reyes, Emergency Management Planner I  
Department of Emergency Services

**DATE:** June 27, 2024

**SUBJECT:** Acceptance and Approval of Expenditures for Emergency Management  
Preparedness Assistance (**EMPA**) State-Funded Subgrant Agreement  
(Agreement # A0435)

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It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

**DESCRIPTION AND CONDITIONS:**

Each year, the Florida Division of Emergency Management, through the executive office of the Governor, administers the Emergency Management Preparedness Assistance Grant (**EMPA**) Subgrant in support of each Florida county following authorization under Chapter 252, Florida Statutes and State Rule Chapter 27P-19, Florida Administrative Code. The funding for the EMPA is used to enhance and improve emergency management mitigation, planning, response and recovery directly affecting the lives and property of Indian River County residents and visitors. In accordance with the Emergency Management 2021-2024 strategic plan, the items listed below will enhance the ability of Emergency Management to adequately respond to and recover from disaster events required within the EMPA scope of work and the County Comprehensive Emergency Management Plan as approved.

**FUNDING:**

This is a dollar for dollar state funded matching subgrant with Florida Division of Emergency Management. The term of the agreement is from July 1, 2024 through June 30, 2025. The state recognizes line-item changes may occur after execution of the contract (i.e. due to cost savings or reprioritization by the FDEM), with their written approval. For these reasons, staff requests authorization to make these adjustments rather than return the funding for reallocation to other counties.

The FY 2024/2025 EMPA grant is in the amount of \$105,806 of which has been allocated for salary and benefits. Funds will be available in the General Fund/EMPA Grant/Salaries and Benefits Accounts, number 00123825. The County is permitted to use a broad range of matching

funds for which the Emergency Management budget is used as the matching for this grant. No additional funding is required.

Account Name	Account Number	Amount
General Fund/EMPA Grant/Salary and Benefits	00123825-011120	\$105,806

**RECOMMENDATION:**

Staff recommends Approval of the EMPA State-Funded Subgrant Agreement, associated expenditures, and authorization of the Chairman to execute this agreement between Indian River County Emergency Management and the State of Florida, Division of Emergency Management.

**ATTACHMENTS:**

1. Two (2) Original Copies of FY 2024-2025 EMPA Agreement
2. IRC Grant Form