



*Office of*  
**INDIAN RIVER COUNTY  
ATTORNEY**

---

Jennifer W. Shuler, County Attorney  
Susan J. Prado, Deputy County Attorney  
Christopher A. Hicks, Assistant County Attorney

**MEMORANDUM**

**TO:** Board of County Commissioners

**THROUGH:** John Titkanich, Jr., County Administrator

**FROM:** Jennifer W. Shuler, County Attorney

**DATE:** November 19, 2024

**SUBJECT:** Public Hearing for Ordinance Amending Code Indian River County Code Sections 102.01(1), and 102.04

---

**BACKGROUND.** At the last Board meeting, the Board granted staff permission to advertise an ordinance amending Indian River Code Chapter 102 as follows:

**Section 102.01(1). - Board of county commissioners meetings and procedures:** This amendment deletes language in the code that prohibits Commissioners from meeting on the last Tuesday of the month.

**Section 102.04. - Order of business:** This amendment revises IRC Section 102.04(12) "Departmental matters" to add the new department of Building and Facilities Services and to add Sandridge Golf Club. In addition, the Order of Business section is revised to create two new public comment sections – one entitled "Public comment on agenda related matters," which would occur before any regular business is considered, and one entitled "Public comment on non-agenda related items," which would occur at the conclusion of Board business. The change would also delete Order of Business item 10(b) entitled "Public discussion items."

**FUNDING.**

There is no impact to County funds by this ordinance amendment.

**RECOMMENDATION.** The County Attorney recommends that the Board conduct a public hearing on the proposed ordinance, take comment from interested persons, and approve the Ordinance amending Indian River County Code Sections 102.01(1), and 102.04.

**ATTACHMENT(S).**

Proposed Ordinance Amending IRC Code Sections 102.01 and 102.04.  
Business Impact Estimate (Statement)