

INDIAN RIVER COUNTY
MEMORANDUM

TO: Jason Brown
County Administrator

FROM: Suzanne Boyll
Human Resources Director

DATE: December 13, 2022

SUBJECT: Revision to Administrative Policy AM-702.1 Sick Leave – Payment of Leave upon Employee Death

BACKGROUND:

Indian River County has established administrative policies outlining various policies, practices and procedures applicable to County employees. Human Resources is recommending the following revisions:

1. Addition of language to designate that payment of unused sick leave for employees who die while in County employment shall be paid to the same beneficiary as is designated for the life insurance benefit.

This payment provision is consistent with the payment of unused vacation leave for employees who die while in County employment. Payment is made to the same beneficiary as is designated for the life insurance benefit.

FUNDING:

There is no budgetary impact to this change.

RECOMMENDATION:

Staff respectfully requests the Board of County Commissioners approve the revision to AM-702.1 Sick Leave.

ATTACHMENTS:

AM-702.1 Sick Leave (markup)