

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: January 8, 2025

TO: Board of County Commissioners

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management & Budget
Jennifer Hyde, Purchasing Manager

FROM: Shelby Ball, Purchasing Specialist

SUBJECT: Award of Annual Bid 2025019 for Back Lot Ditch Mowing

BACKGROUND:

The Public Works Department Road and Bridge Division requested the solicitation of annual bids from qualified Contractors for mowing and/or weed whacking of weeds and grasses located with Back Lot Ditches (BLD) in North and South Indian River County. The current bid was awarded to STS Maintain Services, Inc. on February 15, 2022, with the current term expiring on February 14, 2025. The term of the new annual bid is February 15, 2025, through February 14, 2026, with the option for three additional one-year renewals.

BID RESULTS:

Advertising Date: December 3, 2024
 Bid Opening Date: December 30, 2024
 Broadcast to: 602 Subscribers
 Bid Documents Obtained by: 14 Vendors
 Replies: 3 Vendors

Firm	Location	Total Bid (NC & SC)
STS Maintain Services, Inc.	Palm City, FL	\$726,679.00
Brightview Landscape Services, Inc.	Vero Beach, FL	\$774,609.58
Clear Zone Maintenance, Inc.	Vero Beach, FL	\$937,092.46

ANALYSIS:

The low bid represents a 4.4% decrease in the total annual cost, compared to the previous bid. The Department has reviewed the bids and recommended award to STS Maintain Services, Inc., as the lowest, responsive and responsible bidder. A detailed bid tabulation is available for review in the Purchasing Office.

FUNDING:

Funding is available in the Transportation Fund/Roads and Bridges/ Maint- NO CO Back Lot Ditch account, 11121441-034673 and will be budgeted and available in the Transportation Fund/Roads and Bridges/ Maint- SO CO Back Lot Ditch account 11121441-034674.

Account Name	Account Number	Annual Total
Transportation Fund/Roads and Bridges/ Maint- NO CO Back Lot Ditch	11121441-034673	\$349,115.00
Transportation Fund/Roads and Bridges/ Maint- SO CO Back Lot Ditch	11121441-034674	\$377,564.00

RECOMMENDATION:

Staff recommends the Board award Bid 2025019 to STS Maintain Services, Inc., and authorize the Purchasing Division to issue blanket purchase orders to the recommended bidder. Staff also recommends the Board authorize the Purchasing Manager to renew this bid at the same rates for three (3) additional one (1) year periods subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of the County.