



Office of the
**INDIAN RIVER COUNTY
ADMINISTRATOR**

John A. Titkanich, Jr., County Administrator
Michael C. Zito, Deputy County Administrator

MEMORANDUM

TO: Members of the Board of County Commissioners

FROM: John A. Titkanich, Jr., County Administrator

DATE: March 13, 2024

SUBJECT: IRC Strategic Plan Formulation

Background & Discussion

During the last quarter of 2023 the senior leadership team, the Board, and employees identified goals which will be used to evaluate budget decisions during the upcoming budget process. The next logical step is to build on this highly successful exercise and develop a comprehensive Five-year Strategic Plan addressing key capital projects and service delivery systems that will enhance the success of the County operational team moving forward.

The goal setting process helped clarify the major themes for the County's mission and values, and the goals of the organization. The goals will serve as the foundation for determining specific, practical, and measurable, objectives to strive toward during the next two, three, and five years.

Dr. Joseph Saviak and Dr. Richard Levey, successfully guided the senior leadership team and the Board through phase one of the process, goal setting, and they have a proven track record facilitating strategic planning with local governments and non-governmental organizations throughout Florida.

Staff Recommendation

Based on the extensive experience that consultants Dr. Saviak and Dr. Levey bring to the process, and to provide consistency, it is recommended the requirement for bids be waived, and that the attached formal proposal to facilitate the design, implementation, and evaluation of Strategic Planning development, be accepted at the proposed rate of \$45,000 plus normal expenses associated with travel as outlined in the document.

Funding:

Funding for this expenditure is available in General Fund/County Administrator/Other Professional Services, Acct # 00120112-033190

Attachment:

Proposal from Dr. Joe Saviak and Dr. Richard Levey to County Administrator John Titkanich delineating tasks and associated costs for the development of an Indian River County Government Strategic Plan.