

**INDIAN RIVER COUNTY, FLORIDA
BOARD MEMORANDUM**

CONSENT

TO: Board of County Commissioners

THROUGH: John A. Titkanich, Jr., County Administrator
Kylie Yanchula, Natural Resources Director

THROUGH: Eric Charest, Assistant Director, Natural Resources Department

SUBJECT: Amendment No. 1 to Tetra Tech Inc. Work Order No. 1 for Public Outreach Efforts on the Lagoon Management Plan to Include Story Map Development

DATE: September 10, 2024

DESCRIPTION AND CONDITIONS

On April 18, 2023, the Board of County Commissioners (BCC) approved the Continuing Contract Agreement for Consulting Engineering Services with Tetra Tech, Inc. (Tetra Tech) for professional water resource engineering support services for a term of three (3) years. Work Order (WO) No. 1 under this Agreement was executed on June 20, 2023, to provide public outreach assistance associated with the County's Indian River Lagoon Management Plan (Plan) development.

WO No. 1 with Tetra Tech identified several tasks for the outreach efforts, including Commissioner meetings, specific interest group meetings, public workshops, and the facilitation of public comments into the Plan. Throughout the outreach efforts, Tetra Tech was able to coordinate activities under the specific tasks efficiently, and the approved funds for the WO were not depleted. As the Plan has since been vetted by the community and adopted by the County, the remaining funds on the WO are being requested to be reassigned under a WO Amendment (Amendment No. 1) to provide additional outreach efforts associated with the implementation phase of the Plan.

Amendment No. 1 is proposed to redirect the remaining funds available on WO No. 1 for use in covering costs associated with Tetra Tech creating Geographic Information Systems (GIS) Story Maps related to the County's Lagoon Projects. This will provide interactive maps containing technical, financial, geographical, and pictorial information that will be hosted on the County's website and available for public viewing, promoting the County's on-going efforts towards improving the health of the Indian River Lagoon.

County staff is seeking BCC approval of Amendment No. 1 to WO No. 1, providing a no-additional cost reallocation of funds remaining available under WO No. 1 to a new Task 4 for the Development, Preparation and implementation of Story Maps.

FUNDING

WO No. 1 has a contract balance remaining of \$39,846.21, which would be used under

Amendment No. 1 on a not-to-exceed time and materials basis for Task 4, GIS Story Map creation. No additional funding beyond what had previously been approved for this Work Order is needed. Funding is budgeted and available in the General Fund/Lagoon/Other Professional Services account, number 00128337-033190.

Account Name	Account No.	Amount
General Fund/Lagoon/Other Professional Services	00128337-033190	\$39,846.21

RECOMMENDATION

The recommendation of staff is for the BCC to approve Amendment No. 1 to WO No. 1 under the Continuing Contract Agreement for Consulting Engineering Services with Tetra Tech and authorize the Chairman to sign the Amendment on behalf of the County. Amendment No. 1 represents a no cost reallocation of remaining funds on the Work Order for use in GIS Story Map outreach efforts.

ATTACHMENTS

1. Tetra Tech WO #1 Amendment #1 Scope
2. WO #1, Amendment #1 Execution Form

APPROVED AGENDA ITEM FOR: September 24, 2024