

2 May 2024

Mr. Himanshu H. Mehta, P.E.  
Managing Director  
Solid Waste Disposal District  
Indian River County  
1325 74th Avenue SW  
Vero Beach, Florida 32968

**Subject: Project Management Completion Report  
IRC – Title V Air Operation Permit Revision Application  
IRC Work Authorization No. CCNA-2023 Work Order No. 3  
Indian River County Landfill Facility, Vero Beach, Florida**

Dear Mr. Mehta:

## **INTRODUCTION**

Geosyntec Consultants, Inc. (Geosyntec) is pleased to present to you this project completion report for Geosyntec Project No. FL3551D – Title V Air Operation Permit Revision Application for the Indian River County Landfill Facility. This project was completed under Work Order No. CCNA-2023 Work Order No. 3 authorized on July 19, 2023 pursuant to that certain Continuing Contract Agreement for Professional Services, dated May 2, 2023 (collectively referred to as the “Agreement”), by and between INDIAN RIVER COUNTY, a political subdivision of the State of Florida (“COUNTY”) and Geosyntec (“Consultant”). This report has been prepared as a supplement to our final invoice No. 559483, dated April 30, 2024.

## **SCOPE OF WORK**

The scope of work authorized under Work Order No. CCNA-2023 Work Order No. 3 was divided into three phases: (i) general consulting/meeting support/project management; (ii) Title V Permit Revision Application; and, (iii) Response to Regulatory Comments. The following is a phase-by-phase summary of the work that Geosyntec performed under this Work Order.

### **Phase 1 – General Consulting/Meeting Support/Project Management**

Under this phase, Geosyntec performed project planning and management responsibilities, such as meetings and correspondences with SWDD and the Florida Department of Environmental Protection (FDEP); invoice review and preparation; project coordination; and project administration.

### **Phase 2 – Title V Permit Revision Application**

Under this phase, Geosyntec prepared and submitted the FDEP Title V Air Operation Permit revision application to FDEP. The FDEP Air Operation Permit Number 0610015-010-AV was issued by FDEP on 17 April 2024.

### **Phase 3 – Response to Regulatory Comments**

Under this phase, Geosyntec worked with FDEP on questions and prepared a formal response to new federal regulation applicability.

### **BUDGET**

The approved budget for Work Order No. CCNA-2023 Work Order No. 3 was \$27,962.10. The total invoiced amount, including the final invoice, is \$27,962.10. Therefore, Geosyntec completed this project within the approved budget.

### **CLOSURE**

Geosyntec appreciates the opportunity to provide services to Indian River County. If you have any question regarding this correspondence, please feel free to contact the undersigned at (561) 922-1087.

Sincerely



Cristina Graver, P.E.  
Senior Engineer

Enclosure: Invoice No. 559483

2 May 2024

Mr. Himanshu H. Mehta, P.E.  
Managing Director  
Solid Waste Disposal District  
Indian River County  
1325 74th Avenue Southwest  
Vero Beach, Florida 32968

**Subject: Project Management Report and Transmittal of Invoice No. 559483  
IRC – Title V Air Operation Permit Revision Application  
Indian River County Landfill Facility**

Dear Mr. Mehta:

Geosyntec Consultants (Geosyntec) prepared this project management report to address the professional services to prepare the Title V Air Operation Permit application project at the Indian River County (IRC) landfill facility. This report presents: (i) a budget overview for this project; (ii) a summary of activities completed to date; (iii) a discussion of the work reflected on the enclosed invoice; (iv) a discussion of ongoing work; and (v) recommended actions for the site. The enclosed invoice reflects work that was performed through 21 April 2024. Table 1 provides invoicing detail for the project.

## **PROJECT MANAGEMENT SUMMARIES**

### **Geosyntec’s Project No. FL3315D: Title V Air Operation Permit Revision Application – Indian River County Landfill Facility (IRC Work Authorization No. CCNA-2023 Work Order No. 3)**

#### ***Budget Overview***

Invoice No. 559483 (enclosed) dated 30 April 2024 for \$1,914.35 is the 4th invoice for Project No. FL3315D. Listed below is a summary of the budget, including invoiced amount and remaining budget.

Approved Budget:	\$27,962.10
Invoiced Amount:	\$27,962.10
Remaining Budget	\$ 0.00

Geosyntec is within the budget appropriated for this project.

## **WORK COMPLETED TO DATE**

The tasks performed under this invoice include review of the Title V Air Operation Permit; and project administration, including project management/invoicing.

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Mr. Himanshu H. Mehta, P.E.  
2 May 2024  
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### **WORK REFLECTED ON ENCLOSED INVOICE**

Labor reflected on the enclosed invoice is mainly attributed to the following:

- Labor indicated as professional services (\$1,914.35) is associated with the items listed above, including project management.
- Other expenses are associated with communications fee and are built into the lump sum amount above.

### **ONGOING WORK**

Geosyntec has no ongoing work. A project completion report is going to be provided to SWDDD.

### **RECOMMENDED ACTIONS**

None

### **CLOSURE**

Geosyntec appreciates the opportunity to provide services to Indian River County. If you have any questions regarding this correspondence, please feel free to contact me at 561.922.1087.

Sincerely,



Cristina Graver, P.E  
Senior Engineer

Enclosure – Invoice No. 559483

**Table 1**

**Summary of Invoices Submitted for Geosyntec's Project Number FL3315D  
IRC – Title V Air Operation Permit Revision Application**

<b>Geosyntec Project Number/IRC Work Authorization Number</b>	<b>Invoice No.</b>	<b>Invoice Date</b>	<b>Amount</b>
FL3315D/CCNA2023- WORK ORDER No. 3	528061	10/13/2023	\$ 7,712.74
	534994	11/30/2023	\$13,196.74
	547850	3/26/2024	\$5,138.27
	559483	4/30/2024	\$1,914.35
	<b>TOTAL</b>		<b>\$27,962.10</b>



**Geosyntec Consultants, Inc.**  
 900 Broken Sound Parkway NW, Suite 200  
 Boca Raton, Florida 33487-2775 USA  
 Tel (561) 995-0900 Fax (561) 995-0925

**INDIAN RIVER COUNTY SWDD  
 1325 74TH AVENUE SW  
 VERO BEACH, FL 32968**

**Invoice # : 559483  
 Project : FL3551D**

**Invoice Date : 4/30/2024**

**Attention: HIMANSHU MEHTA, P.E.**

**For Professional Services Rendered through transaction date: 4/21/2024**

**Project Name : TITLE V PERMIT REVISION APPLICATIO**

IF YOU HAVE QUESTIONS ABOUT THIS INVOICE, PLEASE CONTACT CRISTINA GRAVER  
 2023 WORK ORDER NO. 3

	<b>Phase Fee</b>	<b>% Complete</b>	<b>Previously Billed</b>	<b>Amount Due This Invoice</b>	<b>Total Invoiced To Date</b>
01) PM AND MEETINGS	9,300.69	100.00	7,905.59	1,395.10	9,300.69
	<b>Phase Fee</b>	<b>% Complete</b>	<b>Previously Billed</b>	<b>Total Invoiced To Date</b>	
02) TITLE V PERMIT REVISION APPLICA	13,468.93	100.00	13,468.93		13,468.93
	<b>Phase Fee</b>	<b>% Complete</b>	<b>Previously Billed</b>	<b>Amount Due This Invoice</b>	<b>Total Invoiced To Date</b>
03) RESPONSE TO REGULATORY COMMENTS	5,192.48	100.00	4,673.23	519.25	5,192.48

Total Contract Fee	\$27,962.10
Total % Complete To Date	100.00 %
Total Fee Earned To Date	\$27,962.10
Less Previous Billings	\$26,047.75
Total This Invoice	\$1,914.35
<b>**Amount Due this Invoice**</b>	<b>\$1,914.35</b>

**Statement**

Prior Billings	\$26,047.75	Project Budget	\$27,962.10
Current Invoice	\$1,914.35	Billed to Date	\$27,962.10
Billed To Date (Includes Retainage)	\$27,962.10	Contract Balance	\$0.00
Paid To Date	\$26,047.75	<b>**Amount Due This Invoice**</b>	<b>\$1,914.35</b>

When making payment via bank, please include our invoice number in ACH information; Please email invoice payment remittance/details to [CorporateAR@Geosyntec.com](mailto:CorporateAR@Geosyntec.com).

**Bank Details: Citibank N.A.**  
**Coconut Creek Branch 0529**  
 4807 Coconut Creek Pkwy  
 Coconut Creek, FL 33063

**Account #:** 2195223812  
**ABA/Routing:** 067004764 (ACH)  
**Swift:** CITI US 33

**When making payment via check, please remit payment to:** **Mail Code 11160**  
**P.O. Box 70280**  
**Philadelphia, PA 19176-0280**