

INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION

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**DATE:** November 17, 2023

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kristin Daniels, Budget Director  
Jennifer Hyde, Purchasing Manager

**PREPARED BY:** Shelby Ball, Purchasing Specialist

**SUBJECT:** Designation of Excess Equipment as Surplus and Authorization for Disposal and Donation

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**BACKGROUND:**

The equipment on the attached list has been determined excess to the needs of Indian River County and requires disposal in accordance with Florida Statutes and Finance Policies.

Included in these items are 10 pieces of dental equipment no longer being used by the Florida Department of Health – Indian River County Office. These items are still in working condition and can be used as intended with no issues. The Florida Department of Health – Levy County Office has reached out to request these items for use in their dental clinic. Sections 274.05 and 274.06 F.S. authorize the Board to dispose of surplus property without bid to any political subdivision in the state, and indicate the receiving/gaining governmental unit is responsible for any cost to transferring the property.

**FUNDING:**

There is no cost to the County associated with these requests.

**RECOMMENDATION:**

Staff recommends the Board declare the items on the Excess List for 120523 Agenda as surplus, and authorize their disposal and donation.

**ATTACHMENT:**

Excess List for 120523