

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 12, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: First Amendment to Agreement for 2024 EAR and MPP Update

BACKGROUND:

On November 15, 2022, the Board awarded RFP 2023003 to Kimley-Horn and Associates, for the completion of an Evaluation Appraisal Report (EAR), and an update to the Manatee Protection Plan (MPP). The County Administrator has requested additional services relating to the EAR, identified in Kimley-Horn’s submitted proposal as “optional,” be added to the current scope of work. Data, Inventory, and Analyses (DIAs) for each element of the comprehensive plan will be conducted, including population projections up to 2045. Additional community outreach workshops are also incorporated in the expanded scope.

FUNDING:

The costs for the current scope of work are:

Deliverable	Amount
State-mandated Evaluation and Appraisal Report (EAR)	\$32,310 (\$25,541 paid to date)
Updated Manatee Protection Plan (MPP)	\$17,480

The proposed fees for the additional EAR work are:

Task	Amount
DIAs for each element of the comprehensive plan	\$55,000
Public Outreach and Project Coordination	\$30,000

Funding will be made available in the MSTU Fund/County Planning/Other Professional Services account for the upcoming fiscal year through a cash forward budget amendment.

Account Name	Account Number	Amount
MSTU Fund/County Planning/Other Professional Services	00420515-033190	\$85,000

RECOMMENDATION:

Staff recommends the Board approve the first amendment to the agreement, and authorize the Chairman to sign it after review and approval by the County Attorney as to form and legal sufficiency.

ATTACHMENT

First Amendment to Agreement