



INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Parks, Recreation & Conservation Department
Parks Division

Date: **June 19, 2024**
To: **The Honorable Board of County Commissioners**
Thru: **John A. Titkanich, Jr., County Administrator**
Michael C. Zito, Deputy County Administrator
Beth Powell, Parks, Recreation & Conservation Director
From: **Joseph Tilton, Recreation Manager**
Subject: **Work Order Number 5, Continuing Engineering Services RFQ202315 - Fairgrounds Mobile Office Building**

BACKGROUND:

On May 2, 2023, the Board of County Commissioners ("Board") approved Continuing Consulting Engineering Services Agreements for RFQ 202315 between Indian River County and Bowman Consulting Group. The County desires to utilize an existing developed area of the Fairgrounds as the office location for Indian River County UF/IFAS (Agriculture Extension). This site will allow for a centralized and dedicated location which will better serve the public with the ability to build and expand, over time, services with offices and classroom space.

DESCRIPTION AND CONDITIONS:

Work Order Number 5 will provide the design and engineering services necessary for the installation of a modular office building for the Indian River County UF/IFAS Extension office. Engineering services associated with this work order include Topographical and Tree Surveying, Soil Exploration, Engineering Design, Permit Application Assistance, Permit Application Fees and Construction Certification. Expectations under this work order is a completed site plan which will accommodate one to two portable office buildings, sidewalks, and related ADA parking to the north of the existing pavilions. The portable offices will be served by existing water, sewer, and electrical utilities.

FUNDING:

Funding for Work Order Number 5 is budgeted and available in the Optional Sales Tax/Parks/Fairgrounds Mobile Office Building account, number 31521072-066510-24024, in the amount of \$54,450.00.

Account Description	Account Number	Amount
Optional Sales Tax/Parks/Fairgrounds Mobile Office Building	31521072-066510-24024	\$54,450.00

RECOMMENDATION:

Staff respectfully requests that the Board of County Commissioners approve Work Order 5, Continuing Engineering Services RFQ202315 - Fairgrounds Mobile Office Building and authorize the Chairman to execute the Work Order 5 after review and approval by the County Attorney.

ATTACHMENTS:

Work Order 5, Bowman Consulting Group Continuing Engineering Services RFQ202315-
Fairgrounds Mobile Office Building

DISTRIBUTION:

Bowman Consulting Group, INC.

APPROVED AGENDA ITEM FOR JULY 2, 2024