

Indian River County Florida

*Indian River County Administration Complex
1801 27th Street, Building A
Vero Beach, Florida, 32960-3388
www.indianriver.gov*



Meeting Minutes - Draft

Tuesday, July 2, 2024

9:00 AM

Commission Chambers

Board of County Commissioners

Susan Adams, District 1, Chairman

Joseph Flescher, District 2, Vice Chairman

Joseph H. Earman, District 3

Deryl Loar, District 4

Laura Moss, District 5

John A. Titkanich, Jr., County Administrator

William K. DeBraal, County Attorney

Ryan L. Butler, Clerk of the Circuit Court and Comptroller

Shauna James, Deputy Clerk

1. CALL TO ORDER**2. ROLL CALL**

Present: 5 - Chairman Susan Adams
Vice Chairman Joseph Flescher
Commissioner Joe Earman
Commissioner Laura Moss
Commissioner Deryl Loar

2.A. A MOMENT OF SILENT REFLECTION FOR FIRST RESPONDERS AND MEMBERS OF THE ARMED FORCES**2.B. INVOCATION**

Minister Jack White, Gifford Church of Christ

3. PLEDGE OF ALLEGIANCE

Commissioner Joseph E. Flescher, Vice Chairman

4. ADDITIONS/DELETIONS TO THE AGENDA / EMERGENCY ITEMS

A motion was made by Vice Chairman Flescher, seconded by Commissioner Moss, to approve the Agenda as amended, deleting Item 5.B., adding Item 7.C. Veteran's Benefit Checkup Month for Operation 'Stop by in July'. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

5. PROCLAMATIONS and PRESENTATIONS

- 5.A.** [24-0528](#) Presentation of Proclamation Honoring Blake Alan Bartholomew On His Retirement From Indian River County Department of Emergency Services Fire Rescue Division

Recommended Action: Recommend Read and Present

Attachments: [Proclamation](#)

Postponed/Continued

- 5.B.** [24-0552](#) Proclamation Declaring July 20-28, 2024 Treasure Coast Waterway Cleanup Week in Indian River County, Florida

Recommended Action: Read & Present.

Attachments: [Proclamation](#)

Justin Beard of the Marine Industries Association of the Treasure Coast thanked the Board for their support. He mentioned that the annual Treasure Coast Waterway

Cleanup would take place on July 27, 2024, with virtual participation also being an option. The cleanup sites in Indian River County were listed on the website at www.miatc.org/events. The Board expressed appreciation for the ongoing cleanup efforts.

Presented by Commissioner Earman

- 5.C.** [24-0559](#) Proclamation Recognizing July as Bebe Moore Campbell National Minority Mental Health Awareness Month

Recommended Action: Read & Present.

Attachments: [Proclamation](#)

Demetria Williams, President of the Lambda Beta Zeta Chapter of Zeta Phi Beta Sorority and CEO of Take Flight Counseling and Consulting LLC., announced their partnership with the Mental Health Collaborative to raise awareness in the area. She emphasized the importance of providing a place where everyone could feel a sense of belonging in the community.

Commissioner Moss acknowledged the varying degrees of isolation experienced since the COVID-19 pandemic and expressed her gratitude for the efforts being made to address this important issue.

Presented by Commissioner Moss

[Clerks Note: Item 7.C. was heard following Item 5.C.]

6. APPROVAL OF MINUTES

A motion was made by Vice Chairman Flescher, seconded by Commissioner Earman, to approve the Regular Meeting Minutes of May 07, 2024, and May 21, 2024, as written. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

- 6.A.** [24-0535](#) Regular Meeting of May 07, 2024

Recommended Action: Approve

Attachments: [05072024 BCC Draft](#)

Approved

- 6.B.** [24-0539](#) Regular Meeting of May 21, 2024

Recommended Action: Approve

Attachments: [05212024 BCC Draft](#)

Approved

7. INFORMATION ITEMS FROM STAFF OR COMMISSIONERS NOT REQUIRING BOARD ACTION

7.A. [24-0547](#) Event Calendar

Recommended Action: No action required

Attachments: [Staff Report](#)

No Action Taken or Required

7.B. [24-0555](#) Letter of Intent for Boat US Foundation Abandoned and Derelict Vessel (ADV) Removal Grant

Recommended Action: For information only

Attachments: [Staff Report](#)

No Action Taken or Required

7.C. **24-0571** Veterans Checkup Month

Cindy Emerson, Managing Director of Community Services, affirmed that the Veterans Services Office was the County's accredited Veterans Services Organization (VSO). The VSO offers comprehensive assistance, including spouse support, education, and health care. The office provides walk-in support on Wednesdays and Thursdays. Additionally, in July, the VSO was conducting a campaign named "Stop by in July" in collaboration with the Property Appraiser's office. This campaign aimed to offer walk-in support for veterans, with the theme "Our Heroes Helping Heroes".

Indian River County Property Appraiser Wesley Davis stated that the office was extending Independence Day celebrations through the entire month of July in support of veterans. The Vero Beach office would be open every Friday in July 2024 to assist veterans in learning about available services and exemptions.

Chairman Adams expressed her gratitude for staff collaboration in providing services to the people who need them.

Vice Chairman Flescher commented that he appreciated this issue being brought up and expressed his gratitude for staff always being open and willing to help veterans.

He stated many veterans need to be made aware of the benefits available to them, as the amount of tax they owe could change significantly. He remarked the veterans have earned and deserved these benefits but often need to learn how to request or apply for them.

No Action Taken or Required

8. CONSENT AGENDA

A motion was made by Vice Chairman Flescher, seconded by Commissioner Earman, to approve the Consent Agenda as amended, pulling Item 8.S. for discussion. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

8.A. [24-0472](#) Checks and Electronic Payments May 17, 2024 to May 23, 2024

Recommended Action: Approve the list of checks and electronic payments issued by the Comptroller Division for the time period of May 17, 2024 to May 23, 2024

Attachments: [Comptroller Division Staff Report](#)

Approved

8.B. [24-0479](#) Checks and Electronic Payments May 24, 2024 to May 30, 2024

Recommended Action: Approve the list of checks and electronic payments issued by the Comptroller Division for the time period of May 24, 2024 to May 30, 2024

Attachments: [Comptroller Division Staff Report](#)

Approved

8.C. [24-0496](#) Checks and Electronic Payments May 31, 2024 to June 6, 2024

Recommended Action: Approve the list of checks and electronic payments issued by the Comptroller Division for the time period of May 31, 2024 to June 6, 2024

Attachments: [Comptroller Division Staff Report](#)

Approved

8.D. [24-0558](#) Report of the List of Errors, Insolvencies, Double Assessments and Discounts for the 2023 tax roll

Recommended Action: Approve

Attachments: [IRC Tax Collector Memo](#)
[2023 Tax Roll Recap](#)

Approved**8.E. [24-0553](#)** Annual HUD Grant Renewal for Continuum of Care (CoC) Program

Recommended Action: Staff recommends the Board acknowledge the renewal of the grant awarded by HUD in the amount of \$1,181,964 and authorize Chairman to execute the Continuum of Care Program Grant Agreement.

Attachments: [Staff Report](#)
[Award Letter](#)

Approved staff's recommendation**8.F. [24-0542](#)** Drainage Easement Agreement for 11th Drive

Recommended Action: Staff recommends the Board of County Commissioners approve the Drainage Easement Agreement for 11th Drive and authorize the chairman to sign the Drainage Easement on behalf of the Board.

Attachments: [Staff Report](#)
[Aerial photo of 11th Drive](#)
[Drainage Easement Agreement for 11th Drive](#)

Approved staff's recommendation**8.G. [24-0561](#)** Termination and Release of Easement

Recommended Action: Staff recommends the Board of County Commissioners approve the Termination and Release of Easement and authorize the Chairman to execute the Termination.

Attachments: [Staff Report](#)
[1997 Easement](#)
[Aerial photo of the area](#)
[Termination and Release of Easement](#)

Approved staff's recommendation**8.H. [24-0531](#)** Request from Positive Mobility, Inc., dba Elite Medical Response for a Class "B" Certificate of Public Convenience and Necessity to Provide Non-Emergency Ambulance Inter-Facility Transports Originating from Indian River County, and a Class "C" Non-Emergency Inter-Facility Transports Requiring a Physician's Order.

Recommended Action: Staff recommends that the Board hear all parties to determine the issuance of a Class "B", Class "C", COPCN to Positive Mobility, Inc. dba Elite Medical Response for a period of two (2) years from July 2, 2024 to July 2, 2026. Positive Mobility, Inc. dba Elite Medical Response has determined that they would like to rescind their request for a Class "D" COPCN due to its limitations.

Attachments: [Staff Report](#)
[COPCN Application](#)
[Elite Medical Response Class D](#)
[Objection Letters](#)
[Certificate](#)

Approved staff's recommendation

- 8.I. [24-0554](#) Acceptance and Approval of Expenditures for Emergency Management Preparedness Assistance (EMPA) State-Funded Subgrant Agreement (Agreement # A0435).

Recommended Action: Staff recommends Approval of the EMPA State-Funded Subgrant Agreement, associated expenditures, and authorization of the Chairman to execute this agreement between Indian River County Emergency Management and the State of Florida, Division of Emergency Management.

Attachments: [Staff Report](#)
[Grant Agreement](#)
[IRC Grant Form](#)

Approved staff's recommendation

- 8.J. [24-0510](#) Release of Retainage for Sector 3 Hurricanes Ian and Nicole Dune Renourishment Project (IRC-2315)

Recommended Action: Staff recommends release and payment of Contractor's retainage in the amount of \$479,571.20.

Attachments: [Staff Report](#)
[Sector 3 Pay App No 2315-6](#)
[Change Order No. 2315-2](#)

Approved staff's recommendation

- 8.K. [24-0511](#) Approval to Submit an FWC Bulk Derelict Vessel Removal Grant Application

Recommended Action: Staff recommends the Board of County Commissioners (Board) authorize the Chair to sign the FWC Bulk Derelict Vessel Removal Grant Application. In addition, staff recommends the Board authorize the County Administrator to execute the contract documents if funds are awarded.

Attachments: [Staff Report](#)
[FWC Bulk DV Grant July 2024](#)

Approved staff's recommendation

- 8.L.** [24-0550](#) Amendment No. 3 - FDEP Grant Agreement No. 19IR2 (Indian River County Hurricane Irma Recovery Project (Sector 7 Beach and Dune Restoration))

Recommended Action: Staff recommends the Board approve FDEP Amendment No. 3 to FDEP LGFR Grant Agreement No. 19IR2 for the reallocation of funding under the grant identified tasks, and authorize the Chairman to sign the Amendment on behalf of the County. Following Board approval, the County will transmit the partially executed Amendment to the State for final signatures. Upon receipt of the fully executed FDEP Grant Agreement 19IR2 Amendment No. 3 from the State, staff will transmit to the Clerk to the Board of County Commissioners for filing.

Attachments: [Staff Report](#)
[Amendment No 3 to LGFR 19IR2](#)

Approved staff's recommendation

- 8.M.** [24-0476](#) Designation of Excess Equipment as Surplus and Authorization for Disposal

Recommended Action: Staff recommends the Board declare the items on the Excess List for 070224 Agenda as surplus and authorize their disposal.

Attachments: [Staff Report](#)
[Excess List for 070224](#)

Approved staff's recommendation

- 8.N.** [24-0517](#) Second Extension to Agreements for Annual Sewer Services (BID 2020045)

Recommended Action: Staff recommends the Board approve the second extensions to the agreements with Meeks Plumbing, Inc., Hinterland Group, Inc., Southeast Services of the Treasure Coast, Inc., and authorize the Chairman to sign them after the County Attorney's approval as to form and legal sufficiency.

Attachments: [Staff Report](#)
[Hinterland Second Extension](#)
[Meeks Second Extension](#)
[South East Second Extension](#)
[Staff Report from 5.2.2023](#)

Approved staff's recommendation

- 8.O. [24-0529](#) Request for Ratification of the Florida Department of Law Enforcement FY23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Recommended Action: Staff recommends that the Board of County Commissioners ratify the Chairman's action in executing the Certificate of Participation.

Attachments: [Staff Report](#)
[FY23 JAGC Certificate of Participation](#)
[FY23 JAGC Allocation](#)

Approved staff's recommendation

- 8.P. [24-0532](#) Phase II Agreements for Emergency Operations Center Expansion (RFQ 2022062)

Recommended Action: Staff recommends the Board approve the Phase II - EOC and Phase II - Warehouse Agreements with Spiezle, and authorize the Chairman to execute them after review and approval by the County Attorney as to form and legal sufficiency.

Attachments: [Staff Report](#)
[Phase II - EOC Agreement](#)
[Phase II - Warehouse Agreement](#)

Approved staff's recommendation

- 8.Q. [24-0534](#) First Amendment to Fairgrounds Ag Pavilion Roof Coating Agreement

Recommended Action: Staff recommends the Board waive the requirement for payment and performance bonds, approve the first amendment to the agreement, and authorize the Chairman to execute the first amendment after review and approval by the County Attorney as to form and legal sufficiency.

Attachments: [Staff Report](#)
[First Amendment](#)

Approved staff's recommendation

- 8.R. [24-0536](#) Waiver of Bid Requirement and Approval of Agreement for Landfill Gas Flare Station and Piping

Recommended Action: Staff recommends the Board waive the requirement for bids, approve the agreement, and authorize the Chairman to execute it after review and approval by the County Attorney as to form and legal sufficiency. Staff also recommends the Board authorize the County Administrator to sign any amendments to the agreement necessary, including increases in price, up to a total increase of \$400,000, to prevent delays in work.

Attachments: [Staff Report](#)
[Agreement for LFG Flare and Piping](#)
[Old Draft - Replaced 6/25 Agreement for LFG Flare and Piping](#)
[Agreement - Redline 062524](#)

Approved staff's recommendation

8.S. [24-0556](#) Additional Authorization for County Administrator to Approve Change Orders to Agreement for Fire Station 11 Remodel

Recommended Action: Staff recommends the Board authorize the County Administrator to execute additional change orders up to a total project cost of \$650,000.

Attachments: [Staff Report](#)

Vice Chairman Flescher voiced his concern regarding the Fire Station remodel project that had been underway since 2020. He underscored the challenges faced in 2022, and the profound impact on the fire medics serving in Indian River County. He pointed out that the medics had been residing in a portable trailer on the property with limited amenities due to the ongoing construction. Expressing his dismay at the sluggish pace of the project and the toll it has taken on the medics' well-being, he proposed that it might be time to reassess the project and give precedence to the needs of the fire medics.

Commissioner Earman agreed with Vice Chairman Flescher's suggestion to reevaluate the bond. He emphasized the need for a change in approach and expressed hope that finding someone capable of completing the job would positively shift the project's progress.

Chief David Johnson, Director of Emergency Services, stated that he was very unhappy with the project. He noted the Fire Chief had been regularly present at the site, but no recent progress had occurred. The Intertech Construction Corporation of America, Inc. (Intertech)'s project team blamed others for delays, making it difficult for the crews. Chief Johnson mentioned he had discussed the possibility of pulling the bond with the County Attorney, but noted that this could further delay the project. He was open to discussing the best course of action.

County Attorney Bill DeBraul stated that calling the bond now would highlight the lack of qualified personnel and slow progress. This would likely prompt the bond company to hire a new contractor under a Reservation of Rights. He reported that the County and Intertech had exchanged letters, with the County urging improvement and Intertech arguing against breach of contract. He stated pursuing this route may cause only minor delays compared to the time it would take Intertech to rectify the problems at Fire Station 11.

Chairman Adams said she had visited the site and had no problem withdrawing the bond. The situation was made worse due to Intertech being based in Miami and there was no one locally monitoring the site, nor did they send anyone to the site daily. They were subcontracting the work without proper oversight, which posed a problem. She mentioned that the purchasing process required considering the lowest, best, and most responsive bidder scenarios, as per State Statutes. This presented a challenge when projects lacked local contractors, and she inquired if there was a way to address this in the purchasing process. She stated the County had capital projects coming up and did not want to get back into a scenario where the lowest bidders were outside the County. She mentioned a discussion was had about hiring a Capital Projects Manager, which she thought, in this instance, would have been helpful to have staff coordinating more with this project.

Purchasing Manager Jennifer Hyde responded that the County had a local preference policy 15 years ago, but it was discontinued. She planned to discuss potential changes to the purchasing section of the code with the County Administrator and propose reintroducing a local preference policy.

The Board and staff further discussed the potential downside of the situation, emphasizing the need for more control when selecting bidders to ensure they were qualified and had the necessary staff for the project.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Loar, the Board to approve terminating the contract with Intertech Construction Corporation of America, Inc. and to put the Bonding Company on notice that they were to comply with the terms of their performance. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

8.T. [24-0548](#) Work Order Number 5, Continuing Engineering Services RFQ202315 -Fairgrounds Mobile Office Building

Recommended Action: Staff respectfully requests that the Board of County Commissioners approve Work Order 5, Continuing Engineering Services RFQ202315- Fairgrounds Mobile Office Building and authorize the Chairman to execute the Work Order 5 after review and approval by the County Attorney.

Attachments: [Staff Report](#)
 [Work Order 5, Bowman](#)

Approved staff's recommendation

- 8.U.** [24-0549](#) Final Payment of the 90-Day Maintenance Period for Bid 2023063 for the Hallstrom Farmstead Habitat Enhancement & Parking Area Planting

Recommended Action: Staff respectfully recommends approval of Invoice #3580, in the amount of \$9,869.85 to Sandhill Environmental Services, LLC, which will release any further obligations of the County from the Contractor.

Attachments: [Staff Report](#)
 [Sandhill Invoice #3580](#)

Approved staff's recommendation

- 8.V.** [24-0508](#) Safe Streets and Roads for All (SS4A) Grant Agreement

Recommended Action: Staff recommends that the Board of County Commissioners approve the grant agreement for Safe Street and Roads for All and authorize the Planning and Development Services Director to sign the agreement.

Attachments: [Staff Report](#)
 [Grant Agreement](#)

Approved staff's recommendation

- 8.W.** [24-0543](#) Meritage Homes of Florida, Inc.'s Request for Final Plat Approval for Hampton Park PD Phase 1 [PD-21-04-04 / 2004040192-94780]

Recommended Action: Staff recommends that the Board of County Commissioners grant final plat approval for The Hampton Park PD Phase 1.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Final Plat Layout](#)

Approved staff's recommendation

- 8.X.** [24-0509](#) Agreement for Traffic Signal Maintenance and Repair for Orchid Island Golf and Beach Community Association, Inc., Intersection of Highway A1A and Orchid Island Drive

Recommended Action: Staff recommends the Indian River County Board of County Commissioners approve the agreement between Indian River County and Orchid Island Golf and Beach Community Association, Inc. for Traffic Signal Maintenance and Repair, and authorize the Chairman to sign, after review and approval by the County Attorney as

to form and legal sufficiency.

Attachments: [Staff Report](#)
[Agreement - Orchid Island](#)

Approved staff's recommendation

- 8.Y.** [24-0513](#) Work Order No. 14, Kimley-Horn & Associates, Inc., 43rd Avenue Pedestrian and Bicycle Access Improvements from 12th Street to 18th Street (IRC-1818)

Recommended Action: Staff recommends approval of Work Order No. 14 to Kimley-Horn & Associates, Inc., authorizing the professional services as outlined in the Scope of Work and requests the Board authorize the Chairman to execute Work Order No. 14 on their behalf for a not to exceed amount of \$60,000.00.

Attachments: [Staff Report](#)
[Work Order No. 14](#)

Approved staff's recommendation

- 8.Z.** [24-0502](#) Work Order 5 to AtkinsRéalís USA for Collection System Action Plan, IRCDUS Project ID PID 21.24.51

Recommended Action: Staff recommends that the Indian River County Board of County Commissioners approve Work Order 5 with AtkinsRéalís USA in the amount of \$155,229.20 to provide professional engineering services in preparation of the Collection System Action Plan and authorize the Chair to execute the same. So long as there are no changes in the dollar amount under the work order and upon adequate completion of the work set forth in the work order, staff is directed to make final payment and release any retainage to AtkinsRéalís USA, after review and approval by the Purchasing Manager and the County Attorney's Office

Attachments: [Staff Report](#)
[AtkinsRéalís WO 05 Action Plan - DRAFT](#)

Approved staff's recommendation

- 8.AA.** [24-0525](#) West Wabasso Phase 3 Septic to Sewer (S2S) FDEP Cost-Share Funding Agreement (DEP Agreement No. WG001) Revision to Change Order No. 1

Recommended Action: Staff recommends the Indian River County Board of County Commissioners approve the Revision to Change Order No.1 to Florida Department of Environmental Protection Agreement WG001 and authorize the Director for the Department of Utility Services or designee to sign the Revision to Change Order No.1, in lieu of the previously approved Change Order No.1, and all necessary documents to effectuate the changes to the grant Agreement WG001.

Attachments: [Staff Report](#)
[Revision to Change Order No.1](#)

Approved staff's recommendation

- 8.AB.** [24-0566](#) Resolution Delegating the Authority to the County Administrator or his Designee to Call Letters of Credit and to Act on Behalf of Indian River County during the Time Frame of July 11, 2024, through and including August 19, 2024

Recommended Action: Authorize the Chairman to sign the Resolution as presented, delegating the authority to call Letters of Credit and delegating full signing authority during the period commencing July 11, 2024, through and including August 19, 2024.

Attachments: [Staff Report](#)
[Proposed Resolution](#)

Approved staff's recommendation and Resolution 2024-030, delegating authority to the County Administrator or his designee, to call letters of credit as necessary during the period commencing July 11, 2024, through and including August 19, 2024, and further delegating to the County Administrator or his designee, the authority to execute all documents necessary for the proper functioning of the County during such period.

9. CONSTITUTIONAL OFFICERS and GOVERNMENTAL AGENCIES

10. PUBLIC ITEMS

A. PUBLIC HEARINGS

NOTICE OF PUBLIC HEARING IS ON FILE IN THE OFFICE OF THE CLERK TO THE BOARD

- 10.A.1.** [24-0518](#) FY 2024 Grant Application for Capital and Operating Assistance (Section 5307) and Bus Replacement (Section 5339) from the Federal Transit Administration [Administrative]

Recommended Action: Staff recommends that the Board of County Commissioners adopt the resolution authorizing the filing of the FY 2024 grant application for the Section 5307 and Section 5339 programs

Attachments: [Staff Report](#)
[Authorizing Resolution](#)
[FTA Grant Application](#)
[Grant Budget Form](#)

Utilizing a PowerPoint presentation, Metropolitan Planning Organization (MPO) Staff Director Brian Freeman provided an update on the County transit system. He

mentioned that 14 GoLine routes operated Monday through Saturday, covering a significant portion of the population. The system's ridership had consistently increased, with a temporary decline in 2020 due to the pandemic. He stated with grant funding, GoLine extended weekday evening service to 9:00 p.m., resulting in a 40% increase in usage. Mr. Freeman also highlighted the system's efficiency and resilience compared to other transit systems in Florida.

Mr. Freeman detailed a \$9,200,000 grant application for FY 2024. The federal portion was \$7,200,000, comprised of \$5,200,000 for capital and \$2,000,000 for operating expenditures. The nonfederal share of capital expenditures would use toll revenue credit; and would consist of \$1,000,000 in FDOT grants and \$1,000,000 from Indian River County's previously approved general fund.

The Chairman opened the Public Hearing.

There were no speakers; the Chairman closed the public hearing.

A motion was made by Commissioner Loar, seconded by Vice Chairman Flescher, to approve staff's recommendation and Resolution 2024-031, authorizing the filing the applications for grant funding assistance from the Federal Transit Administration. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

B. PUBLIC DISCUSSION ITEMS

10.B.1. [24-0560](#) Request to Speak from Bill Rigby re: RFP Policies

Recommended Action: No Action Required

Attachments: [Request to Speak B. Rigby](#)

Mr. Bill Rigby of the West Wabasso Civic League raised concerns about the policies related to the recently awarded Request for Proposal (RFP) to Waste Management. He noted a lack of clarity on roles and authority and suggested that the County should have used an Invitation to Bid (ITB) process for a lower price.

Chairman Adams reassured Mr. Rigby that the best and final offer process was sent to all the bidders and applicants who submitted their offers from the very beginning, ensuring transparency and fairness. Mr. Rigby stated the decision seemed to raise questions, and he needed to understand how such decisions were made that ensure the best outcomes.

Further discussion was had between Chairman Adams and Mr. Rigby, who went back and forth about the process. Mr. Rigby requested that he be provided a

written statement confirming the policy for his records. Given the current situation, he questioned whether the County could genuinely compete with a national procurement institution's achievement of excellence and procurement awards while ignoring segments of the Florida statute related to minority business. Chairman Adams thanked Mr. Rigby for his comments.

No Action Taken or Required

C. PUBLIC NOTICE ITEMS

11. COUNTY ADMINISTRATOR MATTERS

11.A. [24-0538](#) Strategic Plan - Proposed County Mission Statement and Core Values

Recommended Action: Adopt the proposed Mission Statement and Core Values for Indian River County.

Attachments: [Staff Report Strategic Plan](#)

County Administrator John Titkanich used a PowerPoint presentation to propose the County's Mission statement and Core Values. He said that after talking to the Board of County Commissioners and senior leaders, the County held its first Strategic Planning Workshop on December 8, 2023. County employees were asked about their goals, priorities, mission, and organizational values. On April 30, 2024, employees met at the iG Center for the Strategic Planning Kickoff. He emphasized that the proposed mission statement and core values were not just a product of the team's work, but a result of a collaborative effort, using key phrases and themes as a basis.

Mission statement: Dedicated to Indian River County through service excellence.

Core Values

Integrity: We conduct ourselves in the highest ethical manner in all that we do, with a commitment to respect, accountability, and transparency.

Responsiveness: We provide excellent customer service by being accessible, approachable, receptive, helpful, and innovative.

Collaboration: We work together cooperatively, united in our purpose to serve the community.

Administrator Titkanich underlined the Board's approval of the mission statement and core values as a critical step that not only reinforced the expectations of employees, but also provided a clear guide for the future. Coupled with the adopted organizational goals, the mission statement and core values served as the foundation and guide for the County in developing Specific, Measurable, Achievable, Relevant,

and Time-bound (SMART) objectives for the County's Strategic Plan. A Board Workshop to review the work of the strategic planning team was being planned for Tuesday, September 17, 2024.

Commissioner Moss emphasized the importance of good customer service and expressed her gratitude to staff for their dedication. She was pleased to see a cohesive and coordinated approach that would extend to every single employee.

Tom Sullivan, a resident, expressed his desire for the mission statement to be more aspirational than the proposed statement. He emphasized the importance of an inspiring statement that people within the organization could admire. Mr. Sullivan offered his written statement for the Board's consideration: "To ensure that the citizens of Indian River County continue to enjoy and benefit from the beauty of our County and the abundant natural resources by providing exemplary government services."

Chairman Adams responded to Mr. Sullivan, explaining that the mission statement resulted from collaboration among multiple department staff members; staff worked together to create a unifying mission that all departments could support, recognizing their different roles within the County. She also noted that specific goals, objectives, and visions for achieving the mission would be developed within each department as they moved forward. However, she acknowledged that the statement may not fit all departments uniformly due to the wide range of activities the County was involved in.

Administrator Titkanich agreed with Mr. Sullivan on the importance of thoroughly evaluating the mission statement. The mission statement represents the organization's purpose, which, for the County, was to provide excellent service, covering internal and external customer needs. He stated it should be brief, precise, and memorable to drive employees toward a common goal.

Commissioner Earman also agreed with Mr. Sullivan that mission statements should be inspirational and concurred with Mr. Titkanich that they should be succinct, easy to remember, and attainable. He stated it was important for employees to be able to recall the mission statement; it should be short and to the point.

A motion was made by Commissioner Loar, seconded by Chairman Adams, to adopt the presented Mission Statement and Core Values as part of the County's 2024-2027 Strategic Plan. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

The Chairman called for a recess at 10:19 a.m. and reconvened at 10:27 a.m. with all members present.

12. DEPARTMENTAL MATTERS

A. Community Services

12.A.1. [24-0501](#) Children's Services Advisory Committee Recommended Program Funding Allocations for Fiscal Year 24/25

Recommended Action: Staff respectfully recommends that the Board of County Commissioners approve CSAC's funding recommendations for children's programs for FY 24/25 and authorize the County Administrator to execute the 47 program grant agreements after review and approval by the County Attorney for legal sufficiency. Should program funding become available through default, noncompliance, or early termination of an awarded grant program during the fiscal year, staff will bring an item to the Board for approval of an alternative program or service based on the needs of children and families in Indian River County.

Attachments: [Staff Report](#)
[CSAC Program Funding Requests FY25](#)
[Funding Recommendation Presentation](#)
[Request For Proposal](#)
[Grant Proposal Eval Rubric](#)

Community Services Director Cindy Emerson used a PowerPoint presentation to demonstrate the progress made with Children's Services in the past 11 months in partnership with community volunteers. By clearly defining the roles, each entity within the Children's Services Advisory Committee (CSAC) structure could effectively contribute to the mission of providing high-quality services for children in Indian River County. This ensured comprehensive needs assessments, efficient program funding, and continuous monitoring and improvement.

The presentation outlined the benefits of the RFP Evaluation Scoring Rubric: increased accountability, measurable outcomes, addressing identified needs, and ensuring organizational capacity. It also detailed the CSAC program funding recommendation for the remaining \$128,810, which could be utilized for an agency seeking grant funding, consulting or training fees, or any appropriate children-related spending brought forward and approved by the CSAC Main Committee.

Ms. Emerson stated that the CSAC had always intended to create the most robust return on investment with its programs. The best way to do that was to build sustainability within the programs and agencies and help them reach their

goals.

The community forums were a new initiative for children's services that focused on different funding priorities. The initiative aimed to explore available research, current programs in the community supporting these funding priorities, and the next steps to create a robust return for taxpayers.

Commissioner Earman described the community forum as outstanding, with transparency, openness, organization, and clear communication of their duties and mission. He mentioned that some questions were raised but addressed professionally and politely without becoming contentious. Staff was very professional with the individuals requesting funding. They provided suggestions and ideas on how to improve. Fifty-six (56) proposals asked for a total of 3.4 million dollars, and they remained within the budget. The CSAC spent less than the allocated budget by not using 128,000 dollars. He commended them for their financial prudence and thanked the staff for their hard work. Commissioner Earman expressed support for approving the funding.

Commissioner Loar mentioned that it was essential for the public to know that the Commissioners were kept informed through email every step of the way. He stated his was a refreshing change from last year. It was beneficial to have a clear understanding of the direction the CSAC was heading in and to have offline conversations with Ms. Emerson and others to address any challenges that arose during the process. He stated it was natural to encounter difficulties along the way, and overall, he supported the process.

The following people came before the Board to express their support or concerns.

CSAC member Michael Kint thanked the staff who played a vital role in this effort, including Human Services and Community Services, for starting the evolution of what CSAC was in the past into what it was today.

Pelican Island Audubon Society's Executive Director, Donna Halleran, expressed gratitude for the opportunity to serve the children of Indian River County. Over the past ten years, former students had become college environmental educators, and some had returned to volunteer at the Audubon summer camps. She stated increasing family involvement had been a challenge, but the Audubon's collective efforts contributed to the children's overall well-being, growth, and education.

CSAC member Doug Demuth contradicted that the budget was underspent by \$128,000, as Commissioner Earman had stated. He stated that the \$168,000

intended for the Summer Transition Enrichment Program (STEP) was not fully utilized due to paperwork issues and funding challenges with the school district. He noted an investigation was ongoing, and there was a potential for \$128,000 to be redirected to the program. He expressed concerns about conflicts of interest at the grant subcommittee meetings. Nine out of the 14 members had conflicts of interest, with four having multiple conflicts. He stated that Attorney Bill DeBraul advised that it was permissible for these members to vote for the organizations they had conflicts of interest with, as long as the voting was done as a group and not individually.

Attorney DeBraul reminded Mr. Demuth that in the final vote, it was explained that some agencies were selected to receive funds from three categories. The vote of the committee members did not specifically benefit any particular agency; it was intended to improve all of them. Therefore, it did not present a conflict of interest. It was similar to when a Commissioner with a brother as a firefighter votes to approve a contract that benefits the brother and 200 other firefighters and union members. This type of conflict does not help just the individual because the vote was for the benefit of the group.

Mr. Demuth continued by stating that the CSAC committees must be significantly reformed to eliminate conflicts of interest. He believed this issue should be examined closely, as it does not serve the public well and was not an appropriate way to allocate public taxpayer dollars.

Health Officer for Indian River County Miranda Swanson remarked that the CSAC has grown and changed over past 17 years. The progress made in the last year has been substantial. She expressed her thanks to all for the support and hard work this year, especially to Ms. Emerson and her staff.

CSAC member Anthony Brown expressed concern about the criticisms directed at the CSAC. He emphasized the professionals' dedication and commitment to allocating funds to the appropriate sources. Brown also commended the positive changes implemented under Ms. Emerson's leadership. He stated it was disheartening to hear the committee's hard work disparaged, and encouraged everyone to stay focused on their mission despite the negativity.

Pelican Island Audubon Society Board Chair Richard Baker emphasized the importance of children in the community, and that it was essential to focus on educating and engaging kids. Despite significant changes in the children involved, Mr. Baker noted that it was challenging to demonstrate the effectiveness of the programs and emphasized the need to disseminate information to showcase their

success.

CSAC member Bob McPartlan stated that hiring Ms. Emerson was outstanding. He told how the CSAC meetings prior to Ms. Emerson were held every other month, but now the CSAC meetings take place monthly and typically last at least two hours. He stated that he had addressed some of the immature and disrespectful behavior in the meetings, and believed that the CSAC needed to be challenged in certain areas to become stronger.

County Administrator John Titkanich highlighted the adoption of the new mission statement, which emphasized the commitment to serving Indian River County with excellence. He praised Ms. Emerson for her leadership and the dedicated staff for ensuring the well-being of the most vulnerable individuals. He also recognized their efforts in improving processes and promoting transparency and accountability over the past year.

In addition, he expressed gratitude to Deputy County Administrator Mike Zito for his leadership and Attorney DeBaal for his legal acumen. He also thanked the CSAC committee members for their hard work and dedication to investing in the community's future and looking out for the most vulnerable.

A motion was made by Commissioner Earman, seconded by Commissioner Moss, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

B. Emergency Services

C. Human Resources

D. Information Technology

E. Natural Resources

F. Office of Management and Budget

G. Parks, Recreation, and Conservation

H. Planning and Development Services

I. Public Works

12.1.1. [24-0551](#)

8550 Jungle Trail Waiver Request to Floodplain Cut and Fill Balance Requirements, Indian River County Project No. 96010145

Recommended Action: The applicant has provided a competent engineering study, that the development project, as designed, will meet all other requirements of the stormwater management and flood protection chapter and based on the applicant's study, they will not create a material adverse impact on flood protection on other lands in the estuarine environment. In consideration of this, the Board of County Commissioners may, in its discretion, grant a waiver from the provisions of 930.07(2)(i)1.a. Upon the board of county commissioners affirming that a waiver shall be granted from the provisions of LDR Section 930.07(2)(i), staff recommends that the Board of County Commissioners approve the 100 Year floodplain waiver and then approve the 10 Year floodplain waiver with the expiration of the waiver to coincide with the Type C permits. Type C permits are codified to be granted for 6 months with an allowance for a 6-month extension. The waiver will be granted from the date of approval and transferred to the associated approved Building Permit upon its issuance. The waiver will be active as long as the Building Permit remains valid.

Attachments: [Staff Report](#)
[Exhibit A - Location Map](#)
[Exhibit AA - Location Map \(Aerial\)](#)
[Exhibit B - Grading Plan](#)
[Exhibit C - 100 Year Floodplain Location](#)
[Exhibit D - 10 Year Floodplain Location](#)
[Exhibit E - 100-YR 10-YR Compensatory Calculations](#)
[Exhibit F - 100 Year Hardship Example](#)
[Exhibit G - Rise Exhibit](#)

Acting Public Works Director Kirstin Leiendecker stated that Kathryn Fischer (applicant), owner of the lot for a proposed residence on 3.67 acres located between Sea Oaks and Island Club subdivisions on the east side of Jungle Trail, was requesting a waiver of the cut-and-fill balance requirements for both the 100 Year flood storage and the 10 Year flood storage in accordance with LDR Section 930.07(2)(i)1.a.

Ms. Leiendecker provided a detailed overview of the area, explaining that the applicant had shown that filling at the site would not increase the flood stage of the river by more than one (1) foot, as required by IRC 930.07(2)(a)3b. She referred to Code Citation IRC 930.07(2)(1)1.a. for development projects in the special flood hazard area along the Indian River Lagoon, particularly those granted a waiver from the cut-and-fill balance requirements by the Board. Ms. Leiendecker also reviewed the environmental considerations, water quality treatment, and

neighboring impacts. She highlighted that the applicant had presented a competent engineering study and assured that the planned development site would meet all essential stormwater management and flood protection requirements.

The board and staff discussed the fill and dry pond excavation. It was determined that the fill would need to be brought up above the 100-year storm event. The applicant would be required to use Jungle Trail as a haul road to bring in the fill. The installation of driveways through the 30-foot management area would impact Jungle Trail. The applicant had proposed to leave the 30-foot area in its existing state.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Loar, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

J. Utilities Services

12.J.1. [24-0516](#)

Announce Public Workshop and Schedule Public Hearing for Fee and Rate Modification associated with the Indian River County Department of Utility Services

Recommended Action: Staff recommends that the Indian River County Board of County Commissioners (BCC) direct staff to complete the Utility Rate Study process with Stantec Consulting Services, Inc., and propose adequate and equitable Utility charge rates for Service Availability Charges, Volume Charges, Impact Fees, and Miscellaneous Fees for Indian River County Department of Utility Services (IRCDUS) customers. Further, staff recommends the BCC direct staff to begin the Utility Fee and Rate Modification process for IRCDUS charge rates. Milestones in the process would include: • Schedule and conduct a workshop presentation, on or around August 20, 2024, regarding the Utility Rate Study findings and recommended new Utility Rates and Fees Schedule. Interested parties will be notified of the workshop via a comment line on the face of the customer's monthly utility bill and/or buck slip enclosures in their mailed utility bills. • Conduct a public hearing to review and discuss the proposed new Utility Rates and Fees Schedule at the September 24, 2024, BCC Board Meeting; and, • Approve the resolution adopting the new Utility Rates and Fees schedule.

Attachments: [Staff Report](#)

Director of Utility Services Sean Lieske requested permission to begin a public engagement process with County ratepayers through a public workshop on August 22, 2024, at 1:00 p.m. regarding the study and proposed new Utility

Rates and Fees Schedule. He also requested a public hearing to review and discuss the proposed new Utility Rates and Fees Schedule at the September 24, 2024, Board of County Commissioners meeting.

A motion was made by Commissioner Loar, seconded by Vice Chairman Flescher, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

12.J.2. [24-0544](#) 4230 20th Avenue - Bad Debt Write Off of Utility Account (1050798/029174) and Future Continuation of Service

Recommended Action: Staff recommends the Board of County Commissioners (BCC) direct staff to: • Write off the uncollectible account balance for the subject property in the amount of \$32,002.16, and further, • Once the account is brought current after the write off, address whether to continue services going forward. Options for consideration include: 1. The County determine which department will be the administrator of the property so that the Indian River County Department of Utility Services (IRCDUS) can continue billing that department the monthly sewer availability charges of \$17.73 per month until such time as the land is turned over to a developer; or, 2. Stop the future IRCDUS service availability charges incurred by Indian River County on this account by relinquishing the sewer impact fee related to the subject property. If the impact fee is relinquished, the eventual future developer of the property will be required to pay the current impact fees to re-establish service for the property. IRCDUS recommends the BCC pursue option 2 regarding the continuation of services.

Attachments: [Staff Report](#)
[Current Billing](#)

Deleted

13. COUNTY ATTORNEY MATTERS

13.A. [24-0541](#) Referendum for Amendment to Tourist Development Tax

Recommended Action: The County Attorney's Office recommends that the Board approve the resolution and authorize the Chairman to execute the resolution on behalf of the Board.

Attachments: [Staff Report](#)
[Proposed Resolution](#)

Ms. Shannon Gordon, Legal Intern, spoke on behalf of the County Attorney's office and explained that the Board had previously approved a one percent (1%) increase to the County's Tourist Development Tax last summer. However, Section 125.0104(6), Florida Statute now required this increase to be approved by referendum at a general

election. The Resolution requested that a referendum be included on the upcoming general election ballot on November 5, 2024. The Resolution also included the draft referendum language and the notice requirements, which would be posted on the Supervisor of Elections website, the County website, and in local publications.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Earman, to approve staff's recommendation and Resolution 2024-032, to call for a referendum to be placed on the ballot of the General Election to be held on November 5, 2024, to determine the electors of Indian River County, Florida authorize amending Chapter 210 (Tourist Development Tax) of the Code of Indian River County Florida, in order to impose an additional one per cent (1%) Tourist Development Tax (the 5th cent); providing for a notice of the referendum election; providing for the referendum election procedure; and providing for the substance of the measure and the ballot title and summary. The motion passed by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

13.B. [24-0563](#) 74th Avenue Property Exchange

Recommended Action: Staff recommends the Board of County Commissioners approve the Property Exchange Agreement with Pellegrino and Michelle Barone, Oslo Road Agriculture, LLC and Beale Holdings, Inc., approve the accompanying Resolution and authorize the Chairman to execute the Agreement and Resolution together with authorizing the signature of any deeds or document needed to complete the Exchange.

Attachments: [Staff Report](#)
[Sketch of 74th Avenue](#)
[Property Exchange Agreement](#)
[Resolution](#)

County Attorney Bill DeBraal explained that Florida Public Utilities, formerly Florida City Gas, needed to install a gas line along 74th Avenue to supply natural gas to the improvements being constructed at the County Landfill. Currently, there was insufficient room to install the line without correcting the right-of-way configuration. He expressed that to rectify the issue, the County proposed an even land exchange without consideration for the affected property owners along 74th Avenue. The affected property owners were Pellegrino and Michelle Barone (Barone), Oslo Road Agriculture, LLC (Oslo), and Beale Holdings, Inc. (Beale). The Parties would exchange Quit Claim Deeds as provided in the agreement for equal amounts of property, and the County would record the deeds using the corrected legal descriptions.

A motion was made by Commissioner Earman, seconded by Commissioner Moss, to approve staff's recommendation and Resolution 2024-033, approving an exchange of land with Pellegrino and Michelle Barone, Oslo Road Agriculture, LLC and Beale Holdings, Inc. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

14. COMMISSIONERS MATTERS

- A. Commissioner Susan Adams, Chairman**
- B. Commissioner Joseph E. Flescher, Vice Chairman**
- C. Commissioner Joseph H. Earman**
- D. Commissioner Deryl Loar**
- E. Commissioner Laura Moss**

15. SPECIAL DISTRICTS AND BOARDS

A. Emergency Services District

The Board of County Commissioners reconvened as the Board of Commissioners of the Solid Waste Disposal District. The minutes will be approved at an upcoming Solid Waste Disposal District meeting.

B. Solid Waste Disposal District

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to approve the Solid Waste Disposal District minutes of April 24, 2024, May 7, 2024, and May 21, 2024, as written. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

15.B.1. [24-0557](#) Approval of SWDD Special Call Meeting Minutes of April 24, 2024

Recommended Action: Approve

Attachments: [SWDD Special Call Meeting Minutes of April 24, 2024](#)

Approved

15.B.2. [24-0537](#) Approval of SWDD Meeting Minutes of May 07, 2024

Recommended Action: Approve

Attachments: [05072024 SWDD Draft](#)

Approved

15.B.3. [24-0540](#) Approval of SWDD Meeting Minutes of May 21, 2024

Recommended Action: Approve

Attachments: [05212024 SWDD Draft](#)

Approved

15.B.4. [24-0526](#) Approval of FY 2025 Annual Adjustment Requests by Waste Management, Atlas Organics, and Indian River Sustainability Center

Recommended Action: Solid Waste Disposal District staff recommends that the Board approve the calculated Consumer Price Index of 2.47% be granted to Waste Management, Inc. of Florida with a 3.44% CPI allowance and a \$0.009 per gallon chemical adjustment for Indian River Sustainability Center, LLC, and approve staff recommendation to accept the simplified pricing structure as proposed by Atlas Organics Indian River, LLC, authorize the County Administrator or his designee to send a letter of approval.

Attachments: [Staff Report](#)

[Rate adjustment Letter from Waste Management](#)

[Rate adjustment Letter from Atlas](#)

[Rate adjustment Letter from IRSC](#)

Managing Director Solid Waste Disposal District (SWDD) Himanshu Mehta informed the Board of the following rate adjustment recommendations. Waste Management had requested a 2.47% Consumer Price Index (CPI) increase with a 3.44% CPI allowance, Indian River Sustainability Center, LLC, requested a \$0.009 per gallon chemical adjustment, and recommended the Board accept the simplified pricing structure as proposed by Atlas Organics Indian River, LLC.

Mr. Mehta introduced Vice President of Compost Operations at Atlas Organics David Bahrenburg, who took opportunity to present the company's mission to the Board.

Atlas Organics Controller Jarrett Bond used a PowerPoint presentation to explain that the company took over the Indian River County composting facility on January 1, 2020. They made infrastructure improvements and process around 90,000 tons of organic waste into compost, topsoil, soil blends, and mulches annually. The facility also accepts a significant amount of packaged food waste, expanding its impact.

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to approve staff's recommendation. The motion carried by the

following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

15.B.5. [24-0527](#) Work Order No. 12 to Kimley-Horn for Various Landfill Improvement Projects

Recommended Action: Solid Waste Disposal District staff recommends that its Board approve Work Order No. 12 with Kimley-Horn and Associates, Inc. for \$123,459, to provide engineering services related to the various landfill improvement projects; and authorize the Chairman to execute the same, as presented.

Attachments: [Staff Report](#)
[KHA Work Order No 12](#)

There was no discussion on this Item.

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

15.B.6. [24-0533](#) Approval of Solid Waste and Recyclables Collection Franchise Agreement between SWDD and Waste Management, Inc. of Florida

Recommended Action: Solid Waste Disposal District (SWDD) staff recommends the Board approve the following: 1. Approve the Solid Waste and Recycling Collection Franchise Agreement between SWDD and Waste Management, Inc. of Florida; and 2. Authorize the chairman to execute the agreement

Attachments: [Staff Report](#)
[Franchise Agreement with WM](#)

There was no discussion on this Item.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Loar, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

C. Environmental Control Board

16. ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 11:53 a.m.