

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: November 1, 2024

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Purchase Order Authorization

BACKGROUND:

Under the current thresholds established in Section 105.01 of the Indian River County Code, the County Administrator is authorized to approve purchases not associated with a bid or contract, up to \$75,000.

DISCUSSION

Nearly all of the fleet vehicles purchased by the County are through cooperative contracts from other agencies such as the Florida Sheriff's Association, State of Florida Department of Management Services, City of Tallahassee, and Duval County, as well as some national cooperatives, such as Sourcewell.

With the beginning of the new fiscal year, several departments have available funds for needed vehicles, but the larger contract dealers do not have current availability, or even an estimate on when they may have suitable inventory.

The Natural Resources Department requested quotes from several contract dealers for one full sized truck and two mid-sized SUVs. The minimum estimated wait for a vehicle was 3-6 months, and a few vendors declined to quote, since they could not provide a definitive timeline. The Department contacted local dealer Mullinax Ford regarding their inventory, and found three vehicles capable of meeting their needs. The cost of the full sized truck was cheaper than one of the contract quotes, and the SUVs are equivalent in price to the currently unavailable contract SUVs.

The individual cost of each of the three vehicles immediately available through Mullinax was within the County Administrator's authority, however, in the interest of transparency, staff would like to present the total purchase to the Board for its information.

FUNDING:

Funds were expended as indicated in the following tables.

PO 101024 to Mullinax Ford for Natural Resources Vehicles

Vehicle	Cost	GL	GL Description
F-150 4x4	\$44,953.50	11128138-066420	Transportation Fund/Stormwater/Automotive
Bronco	\$32,178.50	11128138-066420	Transportation Fund/Stormwater/Automotive
Bronco	\$32,178.50	00423137-066420	MSTU Fund/Natural Resources/Automotive

RECOMMENDATION:

No action is requested.