

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: July 30, 2024

TO: Board of County Commissioners

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Purchasing Manager

FROM: Shelby Ball, Purchasing Specialist

SUBJECT: Award of Bid 2024055 – Annual Bid for Utility Operations Warehouse Stock

BACKGROUND:

On behalf of the Department of Utility Services, annual bids were requested to establish fixed pricing for as needed Operations warehouse stock. The previous bid expired on July 12, 2024. The term of award for this bid is one year, with the option for two additional one-year renewals, subject to vendor acceptance, satisfactory performance and staff’s determination that the renewal would be in the best interest of the County.

BID RESULTS:

Advertising Date: June 14, 2024
 Bid Opening Date: July 12, 2024
 Broadcast to: 377 Subscribers
 Bid Documents Obtained by: 16 Vendors
 Replies: 2 Vendors

ANALYSIS:

2,014 of the most commonly needed items for daily Utilities operations were put out to bid and we received two responses.

Firm	Location
Core & Main LP	Fort Pierce
Fortline Water Works	Dallas, TX

Fortline Water Works did not sign their Bid Form. As a result, they were disqualified. The Department of Utility Services has determined that Core & Main is the only responsive, responsible bidder and has recommended award to them.

FUNDING:

Funding will come from various accounts, based on items and their intended use. Estimated expenditures for the remaining FY23/24 are listed below. These operating expenses are derived from water and sewer sales.

Account Number	Account Description	Projected FY 23/24 Remaining Expenses
47121836-044690	Sewage Plant Maintenance	\$350.00
47121936-044610	Water Plant Maintenance	\$1,000.00
47126836-035260	Waste Water Collection - Expendable Tools	\$2,000.00
47126836-044680	Sewer Main Maintenance	\$172,500.00
47126936-035260	Water Distribution - Expendable Tools	\$3,000.00
47126936-044630	Water Main Maintenance	\$40,000.00
47126936-044660	Hydrants & Valve Maintenance	\$9,000.00

RECOMMENDATION:

Staff recommends the Board award Bid 2024055 to Core & Main, LP and authorize the Purchasing Division to issue blanket purchase orders for the purchase of contract items. Staff also recommends the Board authorize the Purchasing Manager to renew this bid at the same rates for two (2) additional one (1) year periods subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of Indian River County.