

**INDIAN RIVER COUNTY, FLORIDA  
M E M O R A N D U M**

CONSENT

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**TO:** Board of County Commissioners

**THROUGH:** John A. Titkanich, Jr., County Administrator

**THROUGH:** David Johnson, Director  
Department of Emergency Services

**FROM:** Karen Rackard, 911 Coordinator  
Department of Emergency Services

**DATE:** September 15, 2023

**SUBJECT:** Approval of Renewal of the 800 MHz Communications System Infrastructure  
Maintenance Contract with Communications International, Inc.

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It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

**DESCRIPTION AND CONDITIONS:**

Since the completion of the 800 MHz radio system project in 1996, Communications International, Inc., the factory-certified regional service partner of the manufacturer, has provided the daily maintenance for the radio system.

On March 1, 2011, the Board designated Communications International, Inc. as the County's Sole Source Provider for the 800 MHz Communications System Service. To guarantee continuity of essential services, the County requires Communications International, Inc. to have certified service technicians available twenty-four (24) hours a day for immediate repairs. Communications International, Inc., is the only regional vendor qualified to perform the maintenance and repairs.

The approved contract for FY 2020/2021. Approved by the Board on January 5, 2021 (Contract Number CI-110-950) provided for renewal or extension of the contract in one (1) year increments for a total of five (5) years upon mutual consent of the parties. The proposed FY 2023/2024 contract renewal represents the third extension. The terms and conditions of the proposed contract will remain the same as the previous one with increases/decreases in annual maintenance costs due to the South Urban Consumer Price Index (CPI) adjustment. The CPI adjustment alone is 6.4%.

The maintenance contract in FY 2022/2023 was \$359,545.32 annually, or \$29,962.11 per month. The FY 2023/2024 maintenance contract is \$382,554.24 annually, or \$31,879.52 per month. This is an increase of \$23,008.92 annually, or \$1,917.41 per month.

**FUNDING:**

Funds, in the amount of \$382,554.24, are budgeted and available for FY 2023/2024 in the General Fund/Communications-Emergency Services/Maintenance-Other Equipment account, number 00110719-034690.

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
General Fund/Comm-Emergency Services/Maintenance-Other Equipment	00110719-034690	\$382,554.24

**RECOMMENDATION:**

Staff recommends the Board approve the renewal of the 800 MHz Communications System Master Service Agreement with Communications International, Inc.

**ATTACHMENTS:**

1. Master Service Agreement (Contract Number CI-110-950)
2. Maintenance Cost Summary for 2023-2024
3. CPI Calculation Letter
4. Instructions for the Consumer Price Index, Southern Urban