

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: December 18, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Purchasing Manager

FROM: Shelby Ball, Purchasing Specialist

SUBJECT: Second Extension to Agreement for Custodial Services for County Administration Complex (Bid 2022022)

BACKGROUND:

On February 28, 2022, the Board awarded Bid 2022022 for Custodial Services for County Administration Complex to ACP Facility Services, Inc. The term of the award was one year, with two additional one-year renewals available. The first extension was approved by the Board on January 17, 2023. The County is satisfied with the services provided by ACP Facility Services and would like to execute the second extension at current rates, which will extend the term of the agreement through February 27, 2025.

FUNDING:

There is no change in the bid pricing. Funding for the custodial services is available in the General Fund/ Facilities Management/Janitorial Services account, 00122019-033410.

GL Account	Amount Spent Last FY	Monthly Rate	Amount Budgeted Current FY
00122019-033410	\$140,842.92	\$11,736.91	\$140,842.92

RECOMMENDATION:

Staff recommends the Board approve the Second Extension, and authorize the Chairman to sign it after the County Attorney has approved it as to form and legal sufficiency.

ATTACHMENT:

Second Extension to Agreement