

Indian River County, Florida
Solid Waste Disposal District
Board Memorandum

Date: February 14, 2024

To: Solid Waste Disposal District Board of Commissioners

Through: John A. Titkanich, Jr., County Administrator
Sean C. Lieske, Director of Utility Services

Prepared By: Himanshu H. Mehta, PE, Managing Director, Solid Waste Disposal District

Subject: Final Pay to Kimley-Horn and Associates for Work Order No. 56 – Fiscal Year 2022 Full Cost Accounting and Financial Assurance Reports

Descriptions and Conditions:

On December 20, 2022, the Solid Waste Disposal District (SWDD) Board approved Work Order No. 56 to Kimley-Horn and Associates, Inc. (KHA) in the amount of \$49,250.00.

KHA’s authorized scope of work included preparing both the required Florida Department of Environmental Protection (FDEP) Full Cost Accounting Report and a Financial Assurance Report that must be certified by a third-party professional engineer.

Analysis:

KHA has satisfactorily completed all of the tasks described in the scope of work for a total invoiced amount of \$49,250.00, which includes the final invoice of \$3,075.00. The total project was completed within the approved budget. Attached is KHA’s completion report describing in more detail the services provided under this work order.

Funding:

Funding in the amount of \$3,075.00 for the SWDD Annual Financial Reports is budgeted and available in the SWDD/Landfill/Engineering Services account, number 41121734-033130, which is funded from SWDD assessments and user fees.

Description	Account Number	Amount
SWDD/Landfill/Engineering Services	41121734-033130	\$3,075.00

Recommendation:

Solid Waste Disposal District staff recommends that its Board approve KHA’s final invoice amount of \$3,075.00.

Attachment:

Kimley-Horn and Associates Project Completion Report and Final Invoice.