

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

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**DATE:** August 6, 2024

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kristin Daniels, Director, Office of Management and Budget  
Jennifer Hyde, Purchasing Manager

**FROM:** Shelby Ball, Purchasing Specialist

**SUBJECT:** First Amendment to Agreement for Annual Custodial Services for the County Administration Complex (Bid 2022022)

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**BACKGROUND:**

On February 28, 2022, the Board of County Commissioners approved the award of Bid 2022022 for Annual Custodial Services at the County Administration Complex to ACP Facility Services, Inc. ("ACP"). The initial term of the award was for one year, two one-year renewal terms available.

The initial and first renewals terms have been executed and we are currently in the second renewal term, which ends February 27, 2025.

Staff has received a request to assign the Agreement to General Building Maintenance dba Pritchard Industries, as ACP was acquired by Pritchard Industries in December of 2023.

**FUNDING:**

There is no change to Funding for the services provided under this agreement.

**RECOMMENDATION:**

Staff recommends the Board approve the first amendment to the agreement with General Building Maintenance dba Pritchard Industries and authorize the Chairman to sign it after the County Attorney's approval as to form and legal sufficiency.

**ATTACHMENT:**

First Amendment