

INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION

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**DATE:** December 8, 2022

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Jason E. Brown, County Administrator  
Kristin Daniels, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Waiver of Requirement for Bids to Procure Material for Road Base Material

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**BACKGROUND:**

As directed by the Board and County Administrator, Public Works Department's Road & Bridge Division maintains 250 miles of unpaved roadways throughout the county. This work requires the purchase, delivery, and placement of stabilized material to ensure that the roadways are passable. Stabilized material is purchased from Blue Goose, Stewart, and Wild Turkey mines, as appropriate, based on location in relation to the roads being maintained, and availability of a suitable product. Materials are typically picked up from the mines with Road and Bridge dump trucks.

Staff is currently preparing an invitation to bid to establish fixed pricing for the product, and to facilitate sufficient budget appropriation for the materials for FY 2023/2024, but requires a waiver of the bid requirements in the interim, as the total amount spent on this material is anticipated to exceed the County Administrator's \$75,000 authority.

**DISCUSSION**

Staff anticipates expenditures of up to \$300,000 for stabilizer in the current fiscal year. Blue Goose has typically had the most material available, and is the closest mine to the north county and Fellsmere dirt roads under maintenance. Stewart is closer for South County Work and is used when stabilizer is available. Wild Turkey is used for road base material when needed, and is used for stabilizer when available.

**FUNDING/BUDGET AMENDMENT:**

Funds are available and budgeted in the following accounts:

| Account Name  | Account Number        | Anticipated Need for FY 22/23 |
|---|-----------------------|-------------------------------|
| Secondary Roads/Fellsmere Roads Stabilization               | 10921441-035390-16032 | \$90,000                      |
| Secondary Roads/North County Road Stabilization             | 10921441-035390-17019 | \$100,000                     |
| Transportation/Road and Bridge/Other Road Material/Supplies | 11121441-035390       | \$110,000                     |

**RECOMMENDATION:**

Staff recommends the Board of County Commissioners waive the requirement for bids and authorize the Purchasing Division to issue purchase orders to the three local mines in a total cumulative amount not to exceed \$300,000.