



# Children's Services Advisory Committee Evaluation Form 2023/2024

**Agency Name:** \_\_\_\_\_  
**Program Name:** \_\_\_\_\_

**Focus Area(s):** \_\_\_\_\_

Section A. Organizational Capacity	Meets	Does NOT Meet	Identified needs to meet expectations
Agency's mission/purpose is clearly stated and is congruent with services to be provided.			
Agency's Board of Directors is an active body, representative of the community, responsible for policy setting, fiscal guidance, and ongoing governance of the organization.			
Agency is stable, responsive to community needs, and engages in strategic planning.			
Agency leverages internal and external resources in providing services for which they are seeking funding.			
Agency has other sources of revenue and/or has been successful in obtaining other sources of revenue, beyond CSAC funding, which supports the proposed program.			
Section A. Questions/Comments/ Strengths and Weaknesses:			
Section B. Program Information	Meets	Does NOT Meet	Identified needs to meet expectations
Program addresses a priority need(s) identified in the focus areas of need.			
The need for the proposed Program in Indian River County is clearly and adequately established.			
Program is well defined and the proposed strategies support evidence-based best practices.			
Agency has a demonstrated track record of successfully providing services similar to those being proposed and achieving goals and outcomes.			
There is a description of how services will address the underlying community issue.			
Proposed services and targeted results are realistically achievable and will improve the quality of life of persons served.			
The average cost to serve each unduplicated client is reasonable for the type of services to be provided and the goals and outcomes to be achieved.			
The target population to be served is clearly described and methods to be used encourage participation of the most in need and/or most at risk.			

Incorporates a system to provide awareness and accessibility of the Program to the target population, including referral networks and outreach techniques.	Meets	Does NOT Meet	Identified needs to meet expectations
Program is part of a coordinated collaborative approach designed to achieve a community goal, leverage existing partnerships and resources in the area, and prevent duplication of services.			

Section B. Questions/Comments/Strengths and Weaknesses:

Section C. Outcome/Indicator Measurement	Meets	Does NOT Meet	Identified needs to meet expectations
Clearly defined and acceptable resources which are dedicated to and consumed by the Program for Program success.			
Program has a measurement system in place to validate results and achievement of Program goals and outcomes.			
Program's proposed services are sufficiently comprehensive in scope in order to achieve the Program's goals and outcomes.			
It is clear how unduplicated clients' performance is tracked and measured clearly showing advancement towards achievement of the outcomes identified, including numbers and percentages.			
Clearly describes the frequency, duration, intensity, and location of services and activities provided.			
Clearly describes the direct outputs of the Program's activities.			

Section C. Questions/Comments/Strengths and Weaknesses

Section D. Financial Stability	YES or NO
Does the Agency have a foundation associated with it?	
Is the Agency primarily funded by State or Federal money?	
Does the Agency have more than three months of cash on hand?	

Section D. Questions/Comments/Strengths and Weaknesses

Section E. Recommendation	AGREE / DISAGREE
Based on the evaluation, the Agency has the capacity to successfully implement the proposed program.	

Requested Funding:

Funding Recommendation: \_\_\_\_\_

Committee Member: \_\_\_\_\_