

**Indian River County, Florida
Solid Waste Disposal District
Board Memorandum**

Date: January 18, 2023

To: Michael C. Zito, Interim County Administrator

From: Sean C. Lieske, Director of Utility Services

Prepared By: Himanshu H. Mehta, PE, Managing Director, Solid Waste Disposal District

Subject: Amendment No. 1 to Agreement between SWDD and KCI for Franchise Collection Procurement Assistance

Descriptions and Conditions:

On November 15, 2022, the Solid Waste Disposal District (SWDD) entered into an Agreement with Kessler Consulting, Inc. (KCI) to provide Franchise Collection Procurement Assistance for \$119,850. Also, KCI, under separate authorization, has performed a Tipping Fee Analysis, a Waste Generation Study, and a non-ad valorem Rate Study for SWDD.

The purpose of this agenda item is to have KCI present the findings of the Waste Generation Study and how it impacts the Rate Study. In addition, an Amendment No. 1 to the Agreement is requested to complete the Rate Study.

Analysis:

The attached Amendment No. 1 to the Agreement between SWDD and KCI includes the addition of Task 6 to provide additional analysis of rate study variables including the costs of the future collection contract as well as providing presentations and other information as needed to assist in acceptance of the rate study’s results and objectives. These additional services will be provided on a time-and-material basis.

TASK	DESCRIPTION	AMOUNT
Task 6	Procurement and Generation / Rate Study Analysis	\$20,000
TOTAL =		\$20,000

Upon approval of this amendment, the total cost of the Agreement would increase to \$139,850.

Funding:

Funding for the additional \$20,000 for the amendment to this project is budgeted and available in the SWDD/Landfill/Other Professional Services account, number 41121734-033190. This is funded from SWDD assessments and user fees.

SWDD Item

Description	Account Number	Amount
SWDD/Landfill/ Other Professional Services	41121734-033190	\$20,000

Recommendation:

Solid Waste Disposal District staff recommends that the Board approve the Amendment No. 1 to Agreement, and authorize the Chairman to sign it after review and approval by the County Attorney as to form and legal sufficiency.

Attachments:

1. Amendment No. 1 to Agreement with SWDD and KCI