

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: November 29, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Purchasing Manager

FROM: Shelby Ball, Purchasing Specialist

SUBJECT: Award of Annual Bid for Day Labor (Bid 2024022)

BACKGROUND:

The Road and Bridge Division requested the solicitation of annual bids to establish firm fixed pricing for day laborers. Workers are used on an as-needed basis as flaggers, to perform mowing, and to perform other general labor activities. The contract may also be utilized by the Department of Utilities Services and the Parks Maintenance, Facilities Management and Traffic Engineering Divisions. The term of award is one year, with two additional one-year renewals available, subject to Contractor acceptance, satisfactory performance, and staff’s determination that renewal is in the best interest of the County.

ANALYSIS:

Advertising Date: October 24, 2023
 Bid Opening Date: November 21, 2023
 Demandstar Broadcast to: 131 Subscribers
 Specifications/Plans Downloaded by: 8 Vendors
 Replies: 2 Vendors

Bidder’s Name	Servicing Branch Location	General Labor Hourly Rate	FDOT-MOT Certified Flagger Labor Hourly Rate	Total Annual General Labor Cost	Total Annual Flagger Cost
HireQuest Direct	Fort Pierce	\$16.90	\$17.60	\$652,340.00	\$73,920.00
Waterfield Florida Staffing, LLC, dba Action Labor of Florida	West Palm Beach	\$19.75	\$21.75	\$762,350.00	\$91,350.00

FUNDING:

The previous contract was with HireQuest and had rates set for the general labor category at \$16.93 per hour and the flagger category at \$17.62 per hour. The hourly rates bid by Action Labor of Florida for general labor are 16.7% higher than the previous contract and 23.4% higher for flaggers.

Funding for the bulk of the work will come from the Transportation Fund/Roads and Bridges/Contracted Labor Services account, 11121441-033470.

Account Name	Account Number	FY 22/23 Amount Spent	FY 23/24 Budget
Transportation Fund/Roads and Bridges/Contracted Labor Services	11121441-033470	\$240,712	\$280,000

RECOMMENDATION:

Staff recommends the Board award Bid 2024022 to HireQuest Direct, approve the sample agreement and authorize the Chairman to execute it after review and approval by the County Attorney as to form and legal sufficiency and after the required certificates of insurance have been received and approved by the Risk Manager.

Attachment:

Sample Agreement