

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

**DATE:** September 5, 2024

**TO:** Board of County Commissioners

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kristin Daniels, Director, Office of Management & Budget  
Jennifer Hyde, Purchasing Manager

**FROM:** Shelby Ball, Purchasing Specialist

**SUBJECT:** Award of Annual Bid 2025003 for Motor and Pump Repair

**BACKGROUND:**

The Department of Utility Services requested the solicitation of annual bids to provide as needed pump and motor repair services. The previous bid, awarded to Florida Armature Works, expired on August 12, 2024. The term of the new annual bid is October 1, 2024, through September 30, 2027, with the option for two additional one-year renewals.

**BID RESULTS:**

Advertising Date: July 11, 2024  
 Bid Opening Date: August 7, 2024  
 Broadcast to: 150 Subscribers  
 Bid Documents Obtained by: 14 Vendors  
 Replies: 6 Vendors

<b>Firm</b>	<b>Location</b>	<b>Average Hourly Rate</b>	<b>Parts Allowance: Cost plus markup %</b>
Florida Armature Works, Inc.	Kissimmee, FL	\$55.00	15%
TAW Orlando Service Center dba IPS	Orlando, FL	\$68.57	15%
Tripp Electric Motors, Inc.	Belle Glade, FL	\$84.57	10%
Electric Motor Shop	Wake Forest, NC	\$111.43	10%
Electrical & Mechanical Maintenance, Inc.	Bradenton, FL	\$155.86	20%
Layne Christensen Company	Fort Myers, FL	\$455.36	15%

An itemized bid tabulation is available for review in the Purchasing Office

**ANALYSIS:**

The low bid represents a 16% increase in average hourly rate from the previous bid. The Department has reviewed the bids and recommends award to Florida Armature Works, Inc., as the lowest, responsive and responsible bidder.

**FUNDING:**

Funds for motor and pump repair services will vary based on project and department and will come out of the Utilities Operating Fund, these funds are derived from water and sewer sales.

**RECOMMENDATION:**

Staff recommends the Board award Bid 2025003 to Florida Armature Works, Inc., and authorize the Purchasing Division to issue blanket purchase orders for the period of October 1, 2024, through September 30, 2027, with the recommended bidder. Staff also recommends the Board authorize the Purchasing Manager to renew this bid at the same rates for two (2) additional one (1) year periods subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of the County.