



Office of
**INDIAN RIVER COUNTY
ATTORNEY**

Jennifer W. Shuler, County Attorney
Susan J. Prado, Deputy County Attorney
Christopher A. Hicks, Assistant County Attorney

MEMORANDUM

TO: Board of County Commissioners

FROM: Christopher A. Hicks, Assistant County Attorney

DATE: November 18, 2024

SUBJECT: Annual Resolution Delegating authority to Call Letters of Credit in Local Emergencies to the County Administrator

BACKGROUND. The attached resolution delegates to the County Administrator, or his designee, the authority to execute resolutions calling letters of credit as necessary during a state of local emergency and declared state of Florida emergency affecting Indian River County from December 3, 2024, through December 31, 2025.

Funding:

There are no costs associated with this agenda item.

Requested Action:

Adopt the resolution delegating authority to the County Administrator, or his designee, to Call Letters of Credit in local emergencies and to act in a state declared emergency affecting Indian River County effective from December 3, 2024, through December 31, 2025.

Attachment:

Resolution