DISTRICT

INDIAN RIVER COUNTY, FLORIDA
M E M O R A N D U M

TO: Honorable Emergency Services District Board of Commissioners

THROUGH: Michael C. Zito, Interim County Administrator

THROUGH: David Johnson, Director
Department of Emergency Services

FROM: Erin Sawyer, Staff Assistant IV
Department of Emergency Services

DATE: January 4, 2023

SUBJECT: Approval of Advance Purchase for Fire Rescue Apparatuses

It is respectfully requested that the information contained herein be given formal consideration by the District Board of Commissioners at the next scheduled meeting.

DESCRIPTIONS AND CONDITIONS

Indian River County Fire Rescue budgeted for the purchase of two (2) rescue units in the Fiscal Year (FY) 2023/2024 Capital Improvement Element (CIE). Staff has been made aware of a price increase going into effect for FY 2023/2024, with another price increase expected for FY 2024/2025. Along with the price increase, the manufacturer is also experiencing extensive delays in manufacturing, due to the rising cost and shortage of materials. With the current build time estimated at a minimum of 16 months (with possible other unforeseen delays), any orders placed today would put the delivery well into FY 2023/2024 and possibly into FY 2024/2025.

The total cost of the two (2) rescue units programmed into the CIE for FY 2023/2024 was $1,320,000, however if the order is placed prior to FY 2023/2024, we will save $307,902. Although the funds would not be expended until delivery, staff is requesting the Board's approval to allow a Purchase Order to be issued prior to FY 2023/2024 to lock in at the lower price.

FUNDING:

Funding for the two (2) rescue units will be derived from a combination of Emergency Services District/Fire Services/Automotive, account number 11412022-066420, in the amount of $506,049 and Optional Sales Tax/Fire Services/Automotive, account number 31521022-066420, in the amount of $506,049, for a total cost of $1,012,098. This will be accomplished via budget amendment from Cash Forward.

Account Name	Account Number	Amount
Optional Sales Tax/Fire Services/Automotive	31512022-066420	$506,049
Emergency Services District/Fire Services/Automotive	11412022-066420	$506,049
Total		$1,012,098

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RECOMMENDATION:

Staff recommends the Board authorize the Purchasing Division to issue a Purchase Order to ETR, LLC in the amount of $1,012,098.

ATTACHMENTS:

1. Proposal from ETR, LLC