

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

**DATE:** June 24, 2024

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kristin Daniels, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Additional Authorization for County Administrator to Approve Change Orders to Agreement for Fire Station 11 Remodel

**BACKGROUND:**

The Board awarded bid 2022061 for the remodeling of the kitchen and restrooms at Fire Station 11, located at 2555 93rd Street in Wabasso to Intertech Construction Corporation of America, Inc. ("Intertech") on September 13, 2022, for a price of \$260,470.

On June 20, 2024, the Board authorized the County Administrator to approve change orders to the construction contract to a total increase of \$254,562.50 for additional renovations required after water damage was identified. The intent of the authorization was to ensure the contractor was able to continue working and complete the project in a timely manner.

**DISCUSSION:**

To date, the County Administrator has approved twelve change orders, after thorough review and approval by both the project architect, Edlund, Dritenbas, Binkley, Architects & Associates, P.A. ("EDB"), and staff. Change order 13 has been received, and, if approved as submitted, will exhaust the bulk of the additional funds the Administrator was authorized. Staff has just received drafts of change orders 14, 16, and 17, which have not yet been considered.

A draft of change order 15 has not been received, but the content below is based on the information submitted on draft change orders 16 and 17.

Change Order	Approved Date	Increase	Total contract price	Net Increase from Prev. Change Orders	Additional Days Requested	Days to Final Completion
			\$260,470.00			
1	7/7/2023	\$4,835.09	\$265,305.09	N/A	2	122
2	7/7/2023	\$10,157.90	\$275,462.99	\$4,835.09	10	132
3	7/7/2023	\$6,072.58	\$281,535.57	\$14,992.99	5	137
4	7/7/2023	\$4,084.54	\$285,620.11	\$21,065.57	3	140
5	8/14/2023	\$21,693.20	\$307,313.31	\$25,150.11	7	147

Change Order	Approved Date	Increase	Total contract price	Net Increase from Prev. Change Orders	Additional Days Requested	Days to Final Completion
6	8/14/2023	\$16,386.80	\$323,700.11	\$46,843.31	7	154
7	8/17/2023	\$32,940.64	\$356,640.75	\$63,230.11	30	184
8	10/10/2023	\$103,708.38	\$460,349.13	\$96,170.75	21	205
9	10/10/2023	-\$2,600.00	\$457,749.13	\$199,879.13	0	205
10	1/29/2024	\$13,291.64	\$471,040.77	\$197,279.13	7	212
11	1/29/2024	\$3,900.58	\$474,941.35	\$210,570.77	42	254
12	6/18/2024	\$7,301.91	\$482,243.26	\$214,471.35	0	254
13	pending	\$27,460.79	\$509,704.05	\$221,773.26	60	314
14	Draft	\$6,821.98	\$516,526.03	\$249,234.05	0	314
15		\$70,553.73	\$587,079.76	\$256,056.03	45	359
16	Draft	\$49,206.47	\$636,286.23	\$326,609.76	98	457
17	Draft	\$8,002.00	\$644,288.23	\$375,816.23	0	457

Every effort will be made to minimize the additional costs associated with the project, while pushing toward completion. During review some items in the draft change orders may be denied.

**FUNDING:**

Funds will come from the Emergency Services District/Fire Rescue/Other Improvements Except Buildings account, number 11412022-066390.

Account Name	Account Number	Amount
Emergency Services District/Fire Rescue/Other Improvements Except Building	11412022-066390	\$TBD

**RECOMMENDATION:**

Staff recommends the Board authorize the County Administrator to execute additional change orders up to a total project cost of \$650,000.