



Office of
**INDIAN RIVER COUNTY
ATTORNEY**

Jennifer W. Shuler, County Attorney
Susan J. Prado, Deputy County Attorney
Christopher A. Hicks, Assistant County Attorney

MEMORANDUM

TO: Board of County Commissioners

THROUGH: John Titkanich, Jr., County Administrator

FROM: Jennifer W. Shuler, County Attorney

DATE: January 7, 2025

SUBJECT: Construction Board of Adjustment and Appeals Member Appointment

On December 3, 2024, the Board reappointed the County Attorney's Office to monitor member terms of certain committees pursuant to Resolution 2011-072, which assigned to the County Attorney's Office the task of monitoring certain committee member terms and overseeing the process of appointments and reappointments. This agenda item is to consider the appointment of an applicant to fill the vacant position of "Mechanical Engineer" on the Construction Board of Adjustment and Appeals, which term expires in January 2027. The vacancy has been advertised on the County's website and on Channel 27 in excess of 30 days. The following is the name of the qualified applicant for this position:

Duane Millar

RECOMMENDATION.

The County Attorney recommends that the Board review the applicant's application and resume and determine whether to appoint the applicant to fill the unexpired term for the "Mechanical Engineer" position to the Construction Board of Adjustment and Appeals.

ATTACHMENT.

Application and Resume