

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: March 20, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Michael Zito, Interim County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Final Ranking of Firms and Authorization to Negotiate – RFQ 2023017
WRWWTF Reuse Storage Tank and Pump Station Engineering Consulting
Services

BACKGROUND:

On behalf of the Department of Utilities Services, and in accordance with Section 287.055, Florida Statute (Consultant’s Competitive Negotiation Act), statements of qualifications (“SOQs”) were requested from qualified engineering firms for design services to facilitate diversion of effluent from its current discharge site (wetland treatment system) and into a tank that can hold at least one day’s storage capacity (currently 2 mgd, but estimated to increase to 3 mgd). The effluent will then be distributed from the tank to rapid infiltration basins (RIBs), to reuse, or to the wetland treatment system.

DISCUSSION:

A selection committee, comprised of Rich Meckes, Water/Wastewater Operations Manager, Mike Loveday, Plant Superintendent, David Messer, Central WWTF Chief Operator, Howard Richards, Utilities Capital Projects Manager, and Harrison Youngblood, Utilities Engineer, independently reviewed, scored, and ranked the received SOQs in accordance with FS 287.055, the RFQ, and the Purchasing Manual.

All four submitting firms were invited to participate in discussions, and at the conclusion of the discussions, a final selection committee meeting was held, during which each committee member read his overall ranking of firms, and a final ranking determined. The final ranking established by the committee is:

1. Kimley-Horn and Associates, Inc.
2. Infrastructure Solution Services, LLC
3. Atkins North America, Inc.
4. Masteller & Moler, Inc.

Staff is prepared to begin negotiations with the top ranked firm and bring the final agreement to the Board at a meeting in the near future.

FUNDING:

There is no funding required for this item. A future item will be brought to the Board once a final agreement is reached.

RECOMMENDATION:

Staff recommends the Board approve the Committee’s final ranking and authorize negotiations with the top ranked firm in accordance with FS 287.055, and the subsequently ranked firms, should negotiations with the top ranked firm fail.