

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

TO: Board of County Commissioners

THROUGH: John A. Titkanich, Jr., County Administrator
Richard B. Szpyrka, P.E., Public Works Director
Kirstin Leiendecker, P.E., Assistant Public Works Director

FROM: Robert S. Skok, Infrastructure Project Manager

SUBJECT: **Award of Bid No. 2023049**
Information Technology Office & Finance Office Remodel, IRC-2004 & 2205

DATE: August 8, 2023

DESCRIPTION AND CONDITIONS

On April 18, 2022, a purchase order was issued to Edlund Dritenbas Binkley Architects, PA (EDB) for professional design services to remodel a portion the Information Technology Department. On April 26, 2022 another purchase order was issued to EBD for professional design services to remodel a portion of the Clerk of Court’s Finance Department.

The project was bid as Alternative 1, normal County working hours and Alternative 2, allowance for additional daily cost on an “as needed” basis up to 30 days to work in the evening/night so as to not disrupt the daily work of the departments. Information Technology and Finance staff are recommending the option of night work “as needed”.

A bid opening for the project was held on July 26, 2023. Five (5) bids were received and opened. A detailed bid tabulation is on file and available for viewing in the Public Works Engineering Division. Bid totals are as follows:

COMPANY	ALTERNATE 1 BID	ALTERNATE 2 BID
Jim’s Complete Construction, LLC. St. Cloud, FL	\$218,550.00*	\$241,050.00*
De La Hoz Builders, Inc. Sebastian, FL	\$219,073.00	\$247,573.00
MIE, Inc. Apopka, FL	\$212,385.00*	\$257,385.00*
Quick Painting Group Orlando, FL	\$231,878.00*	\$287,398.00*
Close Construction Services Okeechobee, FL	\$255,458.00	\$291,458.00

*Denotes mathematical errors on bid form corrected

**Award of Bid No. 2023049
Information Technology Office and Finance Office Remodel, IRC-2004 & 2205
For August 29, 2023 BCC Meeting**

Jim's Complete Construction, Inc. is considered to be the lowest, responsive, responsible bidder for the project with Alternative 2 having a bid totaling \$241,050.00, which is \$16,345.00 over the Architect's Cost Estimate.

Upon review of their bid and qualifications, County staff, in coordination with EDB has determined that Jim's Complete Construction, LLC has successfully completed similar construction projects. Jim's Complete Construction, LLC, Inc. also has an A+ rating with the Better Business Bureau.

FUNDING

Funding for this project is budgeted and available as follows:

Optional Sales Tax/Facilities Mgmt/IT Department Renovations	Account No. 31522019-066510-22043 \$94,601.35
Optional Sales Tax/Facilities Mgmt/Finance Department Renovations	Account No. 31522019-066510-22042 \$146,448.65

RECOMMENDATION

Staff recommends the project be awarded to Jim's Complete Construction, Inc. in the amount of \$241,050.00. Staff further recommends the Board approve the sample agreement and authorize the Chairman to execute said agreement after review and approval of both the agreement and required Public Construction Bond by the County Attorney as to form and legal sufficiency, and the receipt and approval of required insurance by the Risk Manager, and after the Contractor has become actively registered with the Building Division.

ATTACHMENTS

Sample Agreement

AGENDA ITEM FOR AUGUST 29, 2023