

INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION

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**DATE:** January 28, 2025

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kristin Daniels, Director, Office of Management and Budget  
Jennifer Hyde, Purchasing Manager

**PREPARED BY:** Shelby Ball, Purchasing Specialist

**SUBJECT:** Designation of Excess Equipment as Surplus and Authorization for Disposal

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**BACKGROUND:**

The equipment on the attached list has been determined excess to the needs of Indian River County and requires disposal in accordance with Florida Statutes and Finance Policies. As previously authorized by the Board, the items will be sold by online auction and funds received from the sale of these items will be returned to the appropriate accounts.

Asset 23957 is a non-working 2007 generator owned by the EMS Communications Division, with no value. Replacement of the generator is underway, and the contractor, Complete Electric, Inc., has agreed to remove and dispose of the old generator at no cost to the County, or value to the contractor.

**FUNDING:**

There is no cost to the County associated with these requests.

**RECOMMENDATION:**

Staff recommends the Board declare the items on the Excess List for 021125 Agenda as surplus and authorize their disposal as well as authorize the disposal of asset 23957 by Complete Electric, Inc.

**ATTACHMENT:**

Excess List for 021125