

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

CONSENT

TO: Board of County Commissioners

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director Office of Management & Budget

FROM: Kirstin Leiendecker, P.E., Assistant Director Public Works

SUBJECT: Gifford Youth Achievement Center
Payment for gymnasium roof replacement for major capital expenditures

DATE: February 22, 2024

DESCRIPTION AND CONDITIONS

The Indian River County Board of County Commissioners entered into a lease agreement with the Progressive Civic League of Gifford, Florida Inc. on January 6, 1998. Resolution 2002-100 was approved by the Board of County Commissioners on January 6, 2002, approving the transfer or assignment of the lease to the Gifford Youth Achievement Center, Inc.

The lease agreement, amended and dated November 19, 2002, included the terms and conditions for the management of the Gifford Youth Achievement Center. Section 8, Maintenance and Repairs, states the following:

“The Tenant agrees to make any and all repairs and improvements to the Leased Premises and agrees to keep the Leased Premises in a safe, clean and attractive condition during the term of this Lease. Landlord agrees to mow grass and maintain the landscaping and shrubbery. Tenant agrees to maintain the automobile parking areas, driveways and the exterior of the building. Landlord's Renewal and Replacement Fund (see paragraph 13.B.), may be drawn upon for needed repairs with Board of County Commissioners' approval, but not for ordinary maintenance.”

On February 6, 2024, the Gifford Youth Achievement Center requested approval to utilize \$40,000.00 from the County's Renewal and Replacement Fund to replace parts of the gymnasium roof. The total cost for the replacement was \$138,900.00. The roof replacement would not be considered “ordinary maintenance”, and expenses can be authorized per the lease agreement.

FUNDING

Funding in the amount of \$40,000.00 is available in the Gifford Youth Achievement Center's Renewal and Replacement Account in the General Fund, account 001-247021. A budget amendment will be necessary to place these funds into Gifford Youth Achievement Center's expense budget.

Description	Account Number	Amount
General Fund/Agencies/GYAC	00111072-088820	\$40,000.00

RECOMMENDATION

Staff recommends approval of the transfer in the amount of \$40,000.00 from the Renewal and Replacement Account 001-247021 to the Gifford Youth Achievement Center’s expense account 00111072-088820.

ATTACHMENTS ARE AVAILABLE FOR VIEWING IN ENGINEERING DIVISION

1. Lease Agreement, January 6, 1998
2. Resolution 2002-100, November 19, 2002,
3. Lease Agreement November 19, 2002
4. Proposal for roof repair

APPROVED AGENDA ITEM FOR MARCH 6, 2024