

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

**DATE:** February 5, 2025

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kristin Daniels, Director, Office of Management and Budget  
Jennifer Hyde, Purchasing Manager

**FROM:** Shelby Ball, Purchasing Specialist

**SUBJECT:** First Amendment to Agreement for Phase II Design Services for the Emergency Operations Center Expansion (RFQ 2022062)

**BACKGROUND:**

On July 2, 2024, the Board of County Commissioners and Donadio and Associates Architects, PA, A Spiezle Group Inc., Company (Donadio) entered into an agreement for Phase II Design Services for the Emergency Operations Center Expansion for \$551,615. These services encompass the design and development of drawings and specifications, procurement, permitting, and construction administration to provide a new 10,000 square foot single-story addition to the existing Emergency Operations Center (EOC).

**ANALYSIS:**

Staff has been satisfied with services provided thus far and requests that the Consultant extend their services until the completion and closeout of the project, scheduled for May 31, 2026. Staff also requested a proposal from Donadio for the redesign of the EOC Expansion to accommodate a future 2<sup>nd</sup> floor. These additional services are \$29,900, bringing the total contract price to \$581,515.

**SOURCE OF FUNDS:**

Funding, in the amount of \$29,900 for the First Amendment, will come from the Impact Fees/Fire Services/Upgrade Training Site @ EOC account, number 10312022-066510-20037.

Account Number	Account Description	Amount
10312022-066510-20037	Impact Fees/Fire Services/Upgrade Training Site @ EOC	\$29,900

**RECOMMENDATION:**

Staff recommends the Board approve the first amendment to the agreement and authorize the Chairman to execute it, after review and approval by the County attorney as to form and legal sufficiency.

**ATTACHMENT:**

First Amendment  
Exhibit A – First Amendment