



INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Assistant County Administrator /
SANDRIDGE GOLF

Date: November 21, 2023
To: The Honorable Board of County Commissioners
Thru: John A. Titkanich, Jr., County Administrator
Michael C. Zito, Assistant County Administrator
From: Bela Nagy, Golf Professional
Subject: Additional Service No. 4, for Additional Civil Engineering Services – St John’s River Water Management District Permit Modification for Sandridge Golf Club - New Clubhouse

DESCRIPTION AND CONDITIONS:

On October 1, 2021, Indian River County and Sandridge Golf Club entered into an agreement with Sun Patrick Architecture, Inc., DBA Sparcdesign for professional services for the Sandridge Golf Club Clubhouse through RFQ 2021020. Sparcdesign has submitted an additional service request #4 for additional scope of work for the Engineer to certify the existing master system is constructed and functioning as designed and permitted.

Sparcdesign has proposed to perform this work as an additional service utilizing the terms outlined in the Agreement for Professional Services for Sandridge Clubhouse Architectural Design Services – RFQ2021020-Master Plan Study Phase dated October 1, 2021. The cost for the additional civil engineering services is a fixed fee of \$4,620. This brings the total contract price to \$458,155.

The General Conditions of the contract state “without invalidating the Agreement and without notice to any surety, OWNER may, at any time or from time to time, order additions, deletions, or revisions in the Work by a Written Amendment, a Change Order, or a Work Change Directive.” There are no prohibitions in Florida Statute or the Purchasing Manual for a work order at this level of cost.

FUNDING:

Funding, in the amount of \$4,620, for the Additional Service No. 4 is available in the Sandridge/WIP/Clubhouse/Event Space account, number 418-169000-21018.

Description	Account Number	Amount
Sandridge/WIP/Clubhouse/Event Space	418-169000-21018	\$4,620

RECOMMENDATION:

Staff recommends approving Additional Service No. 4 authorizing the \$4,620 increase to the contract with Sparcdesign and authorizing the Chairman to sign the Additional Service No. 4 on behalf of the Board. The new total contract price will be \$458,155.

ATTACHMENTS:

- Sandridge Clubhouse Architectural Design Services RFQ 2021020 – Master Plan Study Phase Executed Agreement
- Additional Service #1, Master planning hourly not to exceed overage
- Additional Service #2, Additional Civil Engineering Services request
- Additional Service #3, Additional Civil Engineering Services request
- Additional Service #4, Additional Civil Engineering Services request