



INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Deputy County Administrator /
Department of Community Services

Date: November 29, 2023
To: The Honorable Board of County Commissioners
Thru: John A. Titkanich, County Administrator
Michael Zito, Deputy County Administrator
Cindy Emerson, Community Services Director
From: Amie Rutherford, Human Services Manager
Subject: Revision to Administrative Policy 908.1, Indian River County
Disposal of Indigent Bodies (Burial and Cremation)

BACKGROUND:

On November 22, 2011, the Indian River County Board of County Commissioners adopted Administrative Policy 908.1, Indian River County Disposal of Indigent Bodies (Burial and Cremation) to adhere to the requirements of Chapter 406 of the Florida Statute and provide dignified burial or cremation for persons who are indigent or unclaimed.

On June 6, 2023, the BOCC approved an amendment to the policy which increased the reimbursement cost to funeral homes who provide cremation services under this policy.

Upon conducting a thorough review of the current policy, it has become evident that additional revisions are needed to accurately reflect recent organizational changes and provide procedural clarity to all stakeholders following the revisions made on June 6, 2023.

The updated policy is attached.

FUNDING:

There are no changes to the approved funding for this service as listed below.

This service is funded in the FY23/24 budget through the Human Services Division. Funding is provided through account 00121164-033171 and is currently budgeted at \$35,000. Should indigent burials exceed the amount funded in FY23/24, a budget amendment would be necessary.

Account Name	Account Number	Amount
General Fund/ Human Services/Indigent Burial Costs	00121164-033171	\$35,000

RECOMMENDATION:

Staff recommends that the Board of County Commissioners approve the proposed revisions to Administrative Policy 908.1 and authorize the County Administrator to sign the same for incorporation into the County Administrative Policy Manual.