



**INDIAN RIVER COUNTY, FLORIDA**  
**AGENDA ITEM**  
**Parks, Recreation & Conservation Department**  
**Parks Maintenance Division**

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**Date:** August 12, 2024  
**To:** The Honorable Board of County Commissioners  
**Thru:** John A. Titkanich, Jr., County Administrator  
Michael C. Zito, Deputy County Administrator  
Beth Powell, Parks, Recreation & Conservation Director  
**From:** Scott Knauer, Facilities Supervisor  
**Subject:** Treasure Coast Food Bank License Agreement

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**BACKGROUND:**

The Treasure Coast Food Bank is a non-profit organization based in Fort Pierce Florida, dedicated to alleviating hunger in the Treasure Coast region, which includes Indian River, Martin, St. Lucie, and Okeechobee counties. Established in 1989, the food bank provides food assistance to individuals and families in need, working with a network of partner agencies, including pantries, shelters, and soup kitchens. Their services include food distribution, mobile pantries, and various programs aimed at addressing food insecurity among different demographics, such as children, seniors, and veterans. They also offer nutrition education and support for healthy eating habits.

**DESCRIPTION AND CONDITIONS:**

The Treasure Coast Food Bank requested the use of the Indian River County Fairgrounds, front parking lot area, for its upcoming mobile food distribution drive-thru events on the following dates: August 27, 2024, September 5, 2024, October 3, 2024, and November 19, 2024, from 7am until 11am each day. These events are essential in providing vital food assistance to local families, particularly during these challenging times. The fairground's central location and ample space make it an ideal site for safely and efficiently serving the community. These dates do not interfere with any scheduled events at the Fairgrounds and will utilize the vacant parking area. Per the attached License Agreement, the Treasure Coast Food Bank will provide all necessary permits and liability insurance. The Treasure Coast Food Bank requested that the acreage fees be waived for this use.

**FUNDING:**

No funding is required for the subject task.

**RECOMMENDATION:**

Staff respectfully request that the Board of County Commissioners approve the fee waiver request, which waives the \$135 daily non-profit acreage fee for the four requested dates, by the Treasure

Coast Food Bank at the Indian River County Fairgrounds and authorize the Parks, Recreation and Conservation Director to execute the License Agreement after review and approval for legal sufficiency by the County Attorney.

**ATTACHMENTS:**

- Indian River County Fairgrounds License Agreement – dated August 20, 2024 – Treasure Coast Food Bank
- August 2, 2024 – Treasure Coast Food Bank Letter

**APPROVED AGENDA ITEM FOR August 20, 2024**