

**INDIAN RIVER COUNTY, FLORIDA  
M E M O R A N D U M**

CONSENT

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**TO:** Honorable Board of County Commissioners

**THROUGH:** John A. Titkanich, Jr., County Administrator  
David Johnson, Director of Emergency Services  
Ryan Lloyd, Emergency Management Coordinator

**FROM:** Erin Sawyer, Mitigation & Recovery Specialist  
Department of Emergency Services

**DATE:** October 26, 2023

**SUBJECT:** Acceptance and Approval of Expenditures of Emergency Management Program Grant (EMPG) Federally-Funded Subgrant Agreement  
**Agreement Number:** G0440

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It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

**DESCRIPTION AND CONDITIONS:**

The intent of the **EMPG** Base Grant Agreement is to provide each county with the means to successfully maintain and operate an Emergency Management Program. Counties must be able to prepare for, respond to, recover from, and mitigate against natural and man-made disasters/emergencies. EMPG Base Grant funding is intended to enhance county emergency management plans and programs that are consistent with the State Comprehensive Emergency Management Plan and Program (reference Rule Chapter 27P-6, Florida Administrative Code and Chapter 252, Florida Statutes). The Scope of Work recognizes that each recipient is at a varying level of preparedness, and it is understood that each county has a unique geography, faces unique threats and hazards, and serves a unique population. The State of Florida, Division of Emergency Management provides funding to Indian River County Emergency Management. The total funding allocated with this agreement (G0440) is \$80,833. EMPG allowable costs are divided into the following categories as referenced in the 2021-2024 Emergency Management Strategic Plan: organizational, planning, training, exercise & equipment.

This is a 100% funded agreement with a non-federal match provided by the Emergency Management Preparedness Assistance (EMPA) grant, there are no additional funds required from Indian River County. The term of the agreement is from October 1, 2023 through March 31, 2025. The state recognizes line-item changes may occur after execution of the contract (i.e. due to cost savings or reprioritization by the Florida Division of Emergency Management (FDEM), with their written approval. For these reasons, staff requests authorization to make these adjustments rather than return the funding for reallocation to other counties.

**FUNDING:**

Funds in the amount of \$80,833 will be spent out of the General Fund/Emergency Management/EMPG account, 00120825. The full breakdown of use of funds are as follows:

<b>Item</b>	<b>Amount</b>	<b>Account Number</b>	<b>Account Desc.</b>
Software Services (Annual recurring costs - "Sole Source") <ul style="list-style-type: none"><li>• WebEOC (Juvare-ESI Acquisition, Inc.)</li><li>• Mobile App (QuickSeries)</li></ul>	\$37,346	00120825-035120-05050	Computer Software
Travel to emergency management conferences/classes	\$13,250	00120825-034020-05050	All Travel
Registration fees for emergency management conferences/classes	\$2,750	00120825-035430-05050	Tuition/Registration
THIRA Update	\$27,487	00120825-033190-05050	Other Professional Services
<b>TOTAL</b>	<b>\$80,833</b>		

**RECOMMENDATION:**

Staff recommends approval of the EMPG Federally-Funded Subgrant Agreement (G0440), associated expenditures, and authorization of the Chairman to execute this agreement between Indian River County Emergency Management and the State of Florida, Division of Emergency Management.

**ATTACHMENTS:**

1. Two (2) Original Copies of FY 23-24 EMPG Agreement (G0440)
2. IRC Grant Form