

**Indian River County, Florida  
Solid Waste Disposal District  
Board Memorandum**

**Date:** June 4, 2024

**To:** The Solid Waste Disposal District Board of Commissioners

**Through:** John A. Titkanich, Jr., County Administrator  
Sean C. Lieske, Director of Utility Services

**Prepared By:** Himanshu H. Mehta, PE, Managing Director, Solid Waste Disposal District

**Subject:** Approval of Solid Waste and Recyclables Collection Franchise Agreement between SWDD and Waste Management, Inc. of Florida

**Descriptions and Conditions:**

On May 21, 2024, the Indian River County (IRC) Solid Waste Disposal District (SWDD) held a public noticed meeting and approved staff recommendation for Universal Collection with carted yard waste for unincorporated Indian River County, and with multi-family collection remaining as commercial collection services. In addition, the SWDD Board approved staff recommendation for the award of the Solid Waste and Recycling Collection Franchise to Waste Management, Inc. of Florida (WM) as the proposer ranked in the top two and subsequently submitted the lowest best and final offer for Request for Proposal (RFP) #2024020.

As directed by the SWDD Board, staff and our consultant, Kessler Consulting, Inc. (KCI), finalized the draft franchise agreement that was included in the RFP by removing all other RFP level of service options and inserting proper exhibits, where applicable. This contract has been reviewed and approved by WM and is available for approval and execution.

**Analysis:**

The term of this franchise agreement is for a period of five (5) years beginning on October 1, 2025, and terminating on September 30, 2030, with an optional additional term of three (3) years, at the sole discretion of SWDD. If renewed, the contract would terminate on September 30, 2028, with a final optional term of two (2) years, upon mutual agreement of both SWDD and WM. If renewed, the final renewal would terminate on September 30, 2030.

Upon execution of this agreement, a transition plan will be prepared in accordance with contract provisions. This plan will guide the process to begin new services for residents and businesses. The plan will include town hall meetings, brochures, website, and other educational/outreach elements to help convey the upcoming changes.

### **Funding:**

The funding for solid waste and recycling collection is provided through a combination of SWDD assessments and individual subscription customer payments directly to the franchised haulers. This will vary based on the service option selected.

### **Recommendations:**

Solid Waste Disposal District (SWDD) staff recommends the Board approve the following:

1. Approve the Solid Waste and Recycling Collection Franchise Agreement between SWDD and Waste Management, Inc. of Florida; and
2. Authorize the chairman to execute the agreement.

### **Attachments:**

1. Franchise Agreement with WM (*The attachments are available to the public via the IRC Purchasing Division*).