

**AMENDMENT TO WORK ORDER FOR**

**Project ID: 21.17.513B - Sewer Connections (Weeks)**

(Project Name)

This Amendment 1 to Work Order Number 6 is entered into as of \_\_\_\_\_, pursuant to that certain Continuing Contract Agreement, dated May 2, 2023, ("Agreement"), by and between INDIAN RIVER COUNTY, a political subdivision of the State of Florida ("COUNTY") and **Masteller & Moler, Inc.** ("Consultant").

1. The COUNTY has selected the Consultant to perform the professional services set forth in existing Work Order Number 6, with an Effective Date of **December 12, 2023**.

2. The COUNTY and the Consultant desire to amend this Work Order as set forth on Exhibit A (Modification to Scope of Work), attached to this Amendment and made part hereof by this reference. The professional services will be performed by the Consultant within the timeframe set forth in the Work Order, or as amended in Exhibit A, all in accordance with the terms and provisions set forth in the Agreement.

3. From and after the Effective Date of this Amendment, the above-referenced Work Order is modified as set forth in this Amendment. Pursuant to paragraph 1.4 of the Agreement, nothing contained in any Work Order shall conflict with the terms of the Agreement and the terms of the Agreement shall be deemed to be incorporated in each individual Work Order as if fully set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date first written above.

CONSULTANT:

BOARD OF COUNTY COMMISSIONERS  
OF INDIAN RIVER COUNTY

By: \_\_\_\_\_



By: \_\_\_\_\_

Susan Adams, Chairman

Print Name: **Sean C. Green, PE**

Title: **Executive Vice President**

BCC Approved Date: \_\_\_\_\_

Attest: Ryan L. Butler, Clerk of Court and Comptroller

By: \_\_\_\_\_

Deputy Clerk

Approved: \_\_\_\_\_

John A. Titkanich, Jr., County Administrator

Approved as to form and legal sufficiency: \_\_\_\_\_

William K. DeBraal, County Attorney

Scope, thresholds and amendment number confirmed by: \_\_\_\_\_

Purchasing

**EXHIBIT A****Project ID: 21.17.513B – Sewer Connections (Meeks)**

Masteller & Moler, Inc. is pleased to present the Indian River County Department of Utilities Services (IRCDUS) with this Amendment #1 to Work Order #6 which provides for performance of civil engineering services during the Construction Phase of the project.

A brief description of the scope of services and deliverables for this Work Order is provided as follows:

**SCOPE OF SERVICES****Task E – Construction Administration / Observation**

Task E provides engineering services during the project's construction and completion process generally including the following:

1. Process (catalog) and review shop drawing and material submittals and provide recommendations to Utilities Dept.
2. Observe the Contractor's construction activities and materials incorporated into the work during periodic site visits.
  - Prepare and maintain written reports of the Contractor's progress and of significant events affecting the work.
  - Record noteworthy incidents or events with video and/or still photography.
  - Observe and document construction testing activities – including materials testing, utility testing, and other related activities.
  - Observe start-up of pumping systems to verify proper operation.
3. Review, comment and recommend approval to County of As-built plans.
4. Coordinate and conduct punchlist procedures beginning with Initial Walkthrough within five (5) days of Substantial Completion, and prepare Final Punchlist after construction completion.
5. Assemble data and provide project close-out procedures and Engineer's Certifications as required.

Upon satisfaction that items of work have been completed in substantial conformance with the project documents, our office will assemble a construction completion package which will be submitted to the Utilities Dept. The package will include inspection reports; field survey data provided by the Contractor; testing data and final As-built plans provided by the Contractor.

**Deliverables – The ENGINEER shall provide the COUNTY:**

- a. Final Project Construction Completion Documents      1 Hard Copy Set & 1 Electronic

**TIME SCHEDULE**

The estimated time frame for completion of services:



Task E – Construction Administration / Observation (after  
Contractor's Notice of Commencement Date)

90 Calendar Days

**FEE SCHEDULE**

Masteller & Moler, Inc. proposes to provide the outlined Scope of Services based on the following fees:

Task E – Project Construction Administration & Observation Services (Not To Exceed Fee - See Attached Estimated Fee Breakdown)	\$ 6,740.00
--	-------------