Organizational Capacity (10 Points)					
Grant Question(s)	Look Fors	5	3	1	
Board Engagement 1-6	Describe how the Agency's Board of Directors functions as an active, community-representative body responsible for policy setting, fiscal guidance, and ongoing governance.	The Board of Directors is highly active, diverse, and representative of the community. The board provides clear leadership in policy setting, offers sound fiscal guidance, and demonstrates strong ongoing governance. Their role is well defined, and evidence of their involvement is provided.	The Board of Directors plays a moderate role in policy setting, fiscal guidance, and governance. The board's community representation is somewhat evident, but the description lacks depth or specific examples of their active involvement.	The Board of Directors is inactive or plays no meaningful role in policy setting, fiscal guidance, or governance. There is no representation of the community, and the board's involvement is either absent or not described.	
Financial Stability 7-11, Supporting Documents	The applicant Organization meets reasonable standards for financial stability and is not a going concern. By demonstrating the following 5 criteria: '(1) Agency holds at least 3 months operating cash. (2) Working capital ratio is positive (3) Agency engages in fundraising activities which engage a donor base and generate	Agency has met all 5 criteria	Agency has met 3 or more.	Agency has met 1	

		5	3	1	
	positive revenue. (4) Agency is reviewed or audited by a CPA or has provided 2 full years internal financial statements (Balance Sheet and P&L). (5) Agency has some controls in place over financial reporting, has no reported internal control weaknesses or deficiencies or unusual disclosure items of concern.				
Program Information (25 Points)					
Grant Question(s)	What to look for	5	3	1	
Alignment 12-16	How does the program align with the funding priority, and what evidence supports the need for the service? Provide detailed information on how the program meets the identified need.	The program is strongly aligned with the funding priority, with comprehensive research and data that clearly support the need for services. The program description is clear, detailed, and thoroughly explains how the program will address the identified need for services, leaving no ambiguity.	The program shows general alignment with the funding priority, with some research or data provided, though it may be limited or not fully convincing. The program description is adequate but lacks depth or detail in explaining how it will address	The program is not aligned with the funding priority, with no research or data to support the need for services. The program description is unclear or incomplete, and it does not explain how the need for services will be addressed.	

			the need for services.		
Research/ Evidence Based 17-19	Describe the research-based best practices that your program follows and provide data or evidence that demonstrates the effectiveness of these strategies in achieving the desired outcomes.	The program clearly outlines research-based best practices and provides comprehensive, relevant data that strongly demonstrates the effectiveness of the strategies in achieving desired outcomes. Evidence is current, credible, and directly supports the proposed methods.			
Target Population 20	Who is the target population and how are they made aware of the program?	The target population is clearly defined with specific demographics, needs, and characteristics. The program uses comprehensive, multi-faceted outreach strategies (e.g., social media, community partnerships, direct engagement) that are well-suited to the target audience and have proven effective in reaching them.	The target population is identified, but with limited specificity or clarity. The program utilizes basic or minimal outreach strategies, which may have some success but lack innovation or sufficient detail.	The target population is not clearly identified, and the outreach strategies are either missing or entirely ineffective for reaching the intended audience. No evidence of successful engagement.	
Accessibility 21-25	How does your program ensure	The program comprehensively		The program does not	

	accessibility for participants, including considerations for transportation, waitlists, fees, location, and hours of operation? (Separate these out)	addresses all aspects of accessibility, including providing transportation options, minimizing or eliminating waitlists, offering affordable or sliding-scale fees, and ensuring that the location is convenient and hours are flexible to meet the needs of the target population. Solutions are well thought out, and there is clear evidence of their effectiveness in ensuring broad access to the program.		address accessibility in a meaningful way. Transportation, fees, location, waitlists, or hours are not considered, resulting in significant barriers to access for the target population.	
Parent Engagement 26	What strategies does the program use to build parent engagement, and how effective are these strategies in fostering participation?	The program has well-defined, comprehensive strategies for building parent engagement. The strategies are innovative, clearly explained, and have been proven to effectively foster strong and consistent parent participation.	The program provides some strategies for building parent engagement, but they are either vague or not fully developed. The effectiveness of the strategies is not well-demonstrated, and participation may be inconsistent.	The program does not have any clear strategies for building parent engagement. There is no plan or evidence of attempts to foster parent involvement, and participation is minimal or nonexistent	

Outcome 1 (20 Points)					
Grant Question(s)	What to look for	5	3	1	
Outcome Structure: 29	The outcome statement outlines a clear change, identifies the focus area, defines the target population, and explains how the outcome will be achieved.	The outcome statement includes a change statement, focus area, target population, and how it will be achieved.	The outcome includes 3 of the four components	The outcome includes 2 or less	
Indicators and Tools 30	Does the indicator measure progress related to the outcome and use a valid and/or research-based tool to collect data?	The indicator includes a clear, measurable sign that demonstrates the outcome is being met. The program also uses a valid, research-based tool that is appropriate for the target population and effectively measures progress toward the outcome.	The indicator includes a measurable sign, but it lacks full clarity or depth in showing the outcome is being met. A tool is used, but its validity or research basis is not fully demonstrated, or it may not fully align with the desired progress.	The indicator does not include a measurable sign of progress toward the outcome, and/or no valid or research-based tool is used to demonstrate progress. There is no clear method to show that the outcome is being met.	
Activity Alignment: 31	Do the program's outcome connect to the specified funding priority and focus area, and how are the program's activities aligned to achieve the desired result?	The outcome is clearly and directly connected to the funding priority and focus area, with program activities fully aligned to achieve the desired result. The connection between the	The outcome shows some alignment with the funding priority and focus area, but the connection between program activities and the desired result is not fully clear	The outcome is not aligned with the funding priority and focus area, and program activities do not support the desired result. There is no clear connection between the outcome, the	

		outcome, activities, and goals is		activities, and the grant's goals.	
Data Collection 32-35	Is there a specific plan for monitoring, collecting, and analyzing data?	The program has a comprehensive plan that clearly identifies who is responsible for collecting the data, where the data will be sourced, how often the data will be collected, and how the program will monitor the data and make adjustments as needed to ensure progress toward outcomes.	The program provides a basic plan, identifying some responsibilities and sources of data, but lacks clear details on monitoring or adjusting based on data.	The program does not provide a clear plan for measuring progress toward outcomes or adjusting based on data.	
Outcome 2 (20 Points)					
Grant Question(s)	What to look for	5	3	1	
Outcome Structure: 29	The outcome statement outlines a clear change, identifies the focus area, defines the target population, and explains how the outcome will be achieved.	The outcome statement includes a change statement, focus area, target population, and how it will be achieved.	The outcome includes 3 of the four components	The outcome includes 2 or less	
Indicators and Tools 30	Does the indicator measure progress related to the outcome and use a valid	The indicator includes a clear, measurable sign that demonstrates the outcome is being met. The	The indicator includes a measurable sign, but it lacks full clarity or depth in showing the	The indicator does not include a measurable sign of progress toward the outcome, and/or	

	and/or research-based tool to collect data?	program also uses a valid, research-based tool that is appropriate for the target population and effectively measures progress toward the outcome.	outcome is being met. A tool is used, but its validity or research basis is not fully demonstrated, or it may not fully align with the desired progress.	no valid or research-based tool is used to demonstrate progress. There is no clear method to show that the outcome is being met.	
Avtivity Alignment: 31	Do the program's outcome connect to the specified funding priority and focus area, and how are the program's activities aligned to achieve the desired result?	The outcome is clearly and directly connected to the funding priority and focus area, with program activities fully aligned to achieve the desired result. The connection between the outcome, activities, and goals is	The outcome shows some alignment with the funding priority and focus area, but the connection between program activities and the desired result is not fully clear	The outcome is not aligned with the funding priority and focus area, and program activities do not support the desired result. There is no clear connection between the outcome, the activities, and the grant's goals.	
Data Collection 32-35	Is there a specific plan for monitoring, collecting, and analyzing data?	The program has a comprehensive plan that clearly identifies who is responsible for collecting the data, where the data will be sourced, how often the data will be collected, and how the program will monitor the data and make adjustments as needed to ensure progress	The program provides a basic plan, identifying some responsibilities and sources of data, but lacks clear details on monitoring or adjusting based on data.	The program does not provide a clear plan for measuring progress toward outcomes or adjusting based on data.	

		toward outcomes.			
Outcome 3 (20 Points)					
Grant Question(s)	What to look for	5	3	1	
Outcome Structure: 29	The outcome statement outlines a clear change, identifies the focus area, defines the target population, and explains how the outcome will be achieved.	The outcome statement includes a change statement, focus area, target population, and how it will be achieved.	The outcome includes 3 of the four components	The outcome includes 2 or less	
Indicators and Tools 30	Does the indicator measure progress related to the outcome and use a valid and/or research-based tool to collect data?	The indicator includes a clear, measurable sign that demonstrates the outcome is being met. The program also uses a valid, research-based tool that is appropriate for the target population and effectively measures progress toward the outcome.	The indicator includes a measurable sign, but it lacks full clarity or depth in showing the outcome is being met. A tool is used, but its validity or research basis is not fully demonstrated, or it may not fully align with the desired progress.	The indicator does not include a measurable sign of progress toward the outcome, and/or no valid or research-based tool is used to demonstrate progress. There is no clear method to show that the outcome is being met.	
Activity Alignment: 31	Do the program's outcome connect to the specified funding priority and focus area, and how are the program's activities	The outcome is clearly and directly connected to the funding priority and focus area, with program activities fully aligned to achieve the	The outcome shows some alignment with the funding priority and focus area, but the connection between program activities and	The outcome is not aligned with the funding priority and focus area, and program activities do not support the desired result. There is no clear	

	aligned to achieve the desired result?	desired result. The connection between the outcome, activities, and goals is	the desired result is not fully clear	connection between the outcome, the activities, and the grant's goals.	
Data Collection 32-35	Is there a specific plan for monitoring, collecting, and analyzing data?	The program has a comprehensive plan that clearly identifies who is responsible for collecting the data, where the data will be sourced, how often the data will be collected, and how the program will monitor the data and make adjustments as needed to ensure progress toward outcomes.	The program provides a basic plan, identifying some responsibilities and sources of data, but lacks clear details on monitoring or adjusting based on data.	The program does not provide a clear plan for measuring progress toward outcomes or adjusting based on data.	
PROGRAM Finance (20 Points)					
Grant Question(s)	What to look for	5	3	1	
Appropriateness of Funding Request: 52, 54-55 and IRC staff guidance on allowable items	Is the funding request appropriate for the proposed activities, and does it directly support the delivery of services? Consider the relationship of funding request (55) to total program costs (49) and operating elements. Are funded costs	Funding Request directly supports delivery of services under the program versus supporting or administrative elements. Supporting documentation detailing personnel and other costs to be reimbursed is provided Items requested for funding are	Funding Request partially supports delivery of services under the program versus supporting or administrative elements and/or supporting documentation detailing personnel and other costs to be reimbursed	The funding request is inappropriate or excessive for the proposed activities, with little to no connection to direct service delivery.	

	direct or incidental to the program operations? Are items requested for funding allowable?	allowable for reimbursement by the County.	is not adequately provided and/or Items requested for funding can be adjusted to become allowable for reimbursement by the County.		
Program Budget is Complete, Realistic and Cost Effective: 48-55 Note items 1 and 2 speak to completeness 3 and 4 speak to realistic and cost-effectiveness of the Program	1.Program budget appears well thought through, all items to operate the program are included. 2.Supporting documentation detailing personnel and other costs necessary for the program is provided 3.Substantial portion of the program budget appears to be direct services versus supporting and administrative elements. 4.Program cost per client is supported either by small cost per client or large impact to a few clients	Meets all 4 of the criteria	Meets 3 of the criteria	Meets 1 or 2 of the criteria	
40-47, 50-51	Financial Stability of Program	The Program Budget identifies other funding sources and the	The budget includes some information on other funding	The budget does not identify or explain other funding sources.	

	The program is significant to the Agency's normal operations, funded through general donations and significant to the Agency's mission. Programs that are not substantial to operations, funded only by special or restricted donations, and only incidental to an Agency's mission are less likely to continue.	likelihood of obtaining needed funding is high. % of this funding request to the total program budget is less than 25% OR the Agency has a plan to reduce CSAC funding in the future. Program is substantial to the Agency's mission and not an outlier. Program represents a significant portion of Agency operations.	sources but lacks full clarity or detail. The explanation is somewhat vague, and it is unclear how these sources contribute to the program's financial stability.	There is no transparency regarding additional funding, leaving questions about the program's overall financial stability.	
54-55 	Administration of the Funding Request: The Organization has identified procedures to enable grant tracking and timely application for reimbursement with supporting documentation.	Organization has a	The Organization has a history of adequate reporting (if they have received prior CSAC funding) identified some, but not all, of the specific documents it plans to submit, with general timelines for reimbursement but lacks specific details.	The Organization has poor history of timely and accurate submission for reimbursement (if they have received prior CSAC funding) and has a basic methodology in place to prevent duplication of expenses across funders, though this process may lack thoroughness or consistent implementation.	

Grant Questions	Criteria	Description			Points
		expenses applied to funders.			
Bonus Point Section: Addressing Identified Needs and Achieving Outcomes					
Grant Questions	Criteria	Description			Points
13-16	Preventative or Early Intervention Program	The program is preventative or provides early interventions that address root causes and reduce long-term issues			1-3
13-16, 40	Addresses Needs in Underserved Communities	The program addresses significant needs in underserved or marginalized communities, providing essential services (1-3 points based on level of impact).			1-3
13-16, 40	Addresses Needs in Geographical Areas with Limited Support	The program provides services to geographical areas where there is limited existing support or resources (1-3 points based on the scope and importance of service delivery).			1-3
13-16, 25	New Program Created to Address a Unique, Unmet Need	The program is new and was developed to meet a unique, previously unmet need in the community (1-3 points based on innovation and impact).			1-3
28	(Previously Funded) Program Met All Outcomes in the Previous Year	If the program was funded in the previous year, it successfully met or exceeded all three identified outcomes (3 points)			3

Note: Missing information will receive a score of 0.