



**INDIAN RIVER COUNTY, FLORIDA**  
**AGENDA ITEM**  
**Department of General Services /**  
**Parks & Recreation**

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**Date:** September 19, 2023  
**To:** The Honorable Board of County Commissioners  
**Thru:** John A. Titkanich, Jr., County Administrator  
Michael C. Zito, Deputy County Administrator  
Beth Powell, Acting General Services Director/Parks and Recreation Director  
**From:** Joe Tilton, Recreation Manager  
**Subject:** Work Order Number 25, Amendment No. 3 – Continuing Engineering Services  
RFQ 2018008 – Renewal and Amendment No. 1 Hobart Park  
Restroom Connections and Utility Service Plans Revisions

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**BACKGROUND:**

On April 17, 2018, the Board of County Commissioners approved Continuing Consulting Engineering Services Agreements for RFQ 2018008 between Indian River County and Kimley-Horn and Associates, Inc. On May 18, 2021, Renewal and Amendment No. 1 was approved for continuing engineering services.

On November 5, 2019, the Board of County Commissioners approved Work Order Number 25 for Kimley-Horn and Associates, Inc. in the amount of \$12,500.00 for the design and engineering of sanitary sewer line connections to an existing restroom (east) and the design and engineering associated with relocation and construction of a new restroom (west) at Kiwanis Hobart Park. On August 16, 2022, the Board approved Amendment Number 1 to Work Order 25 in the amount of \$13,100.00 to update the site plan, paving and grading plan, utility plan, and all detail sheets. On December 20, 2022, the Board approved Amendment 2 to Work Order 25 in the amount of \$3,500.00 to provide for modifications of plans to update the site plan, paving and grading plan, utility plan, and all detail sheets.

Amendment No. 3 to Work Order Number 25 in the amount of \$6,925.00 will provide for Bid Document Preparation, Pre-Bid Meeting, Pre-Construction Conference, Construction Meetings, Site Visits, Shop Drawings and Sample Reviews, Final Notice of Acceptability of Work as provided in the attached scope of work.

Service	Cost
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Bid Document Preparation and Meeting	\$725
Construction Meetings	\$1,160
Site Visits	\$2,175
Shop Drawings and Sample Reviews	\$725
Final Notice of Acceptability of Work	\$2,140
<b>Total</b>	<b>\$ 6,925</b>

**FUNDING:**

Funding for Amendment No. 3 to Work Order Number 25 is budgeted and available in the Parks and Recreation Impact Fees/Parks/Hobart Park Restroom account number 10321072-066390-18013, in the amount of \$6,925.00.

Revenue Source	Account Number	Amount
Parks and Recreation Impact Fees/Parks/Hobart Park Restroom	10321072-066390-18013	\$6,925.00

**RECOMMENDATION:**

Staff respectfully recommends approval of Work Order Number 25, Amendment No. 3 for Construction Administrative Services for the Hobart Park Restroom Connections and Utility Service Plans, Continuing Consulting Engineering Services Agreements for RFQ 2018008, Amendment and Renewal No. 1 with Kimley-Horn and Associates, Inc., authorizing the professional services as outlined in Exhibit A, and request the Board authorize the Chairman to execute Amendment No. 3, Work Order Number 25.

**ATTACHMENTS:**

Amendment No. 3 to Work Order Number 25, Kimley-Horn and Associates, Inc. – Continuing Engineering Services RFQ 2018008, Amendment and Renewal No. 1 - Hobart Park Renovations, Restroom Connections and Utility Service Plans

**APPROVED AGENDA ITEM FOR SEPTEMBER 26, 2023**