

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management & Budget
Jennifer Hyde, Purchasing Manager

PREPARED BY: Shelby Ball, Purchasing Specialist

SUBJECT: First Extension to Agreements for Continuing Professional Surveying and Mapping Services (RFQ 2022064)

BACKGROUND:

The Board of County Commissioners awarded RFQ 2022064 to Bowman Consulting Group, LTD., CivilSurv Design Group, Inc., Carter Associates, Inc., Southeastern Surveying & Mapping Corporation, Masteller, Moler & Taylor, Inc., GCY, Inc., Morgan & Eklund, and Johnson, Mirmiran & Thompson, Inc., effective October 4, 2022, for continuing professional surveying and mapping services. Various County Departments have utilized these vendors and have been pleased with services rendered thus far and requested to execute the First Extension to the agreement, for an additional two-year period. Seven of the firms have agreed to renew with no change in rates. Johnson, Mirmiran, and Thompson have indicated they no longer provide surveying and mapping services.

FUNDING:

Funding for work orders under the agreements will vary, based on project and department. Individual work orders over \$35,000 will be brought before the Board for review and approval. Per Section 105.01, Indian River County Code, the County Administrator may approve work orders for Continuing Consulting Services up to \$35,000. A quarterly list of work orders approved by the Administrator will be presented to the Board as an informational item.

RECOMMENDATION:

Staff recommends the Board approve the first extension to the agreements with Bowman Consulting Group, LTD., CivilSurv Design Group, Inc., Carter Associates, Inc., Southeastern Surveying & Mapping Corporation, Masteller, Moler & Taylor, Inc., GCY, Inc., Morgan & Eklund and authorize the Chairman to execute it after the County Attorney has approved it as to form and legal sufficiency.

ATTACHMENTS:

First Extension