

Indian River County Florida

Meeting Minutes 3 - Final

Indian River County
Administration Complex
1801 27th Street, Building
A
Vero Beach, Florida,
32960-3388
www.ircgov.com

Board of County Commissioners

Chairman Susan Adams
Vice Chairman Joseph E. Flescher
Commissioner Tim Zorc
Commissioner Peter D. O'Bryan
Commissioner Bob Solari

Jason E. Brown, County Administrator

Dylan Reingold, County Attorney

Jeffrey R. Smith, Clerk of the Circuit Court and Comptroller

Tuesday, January 14, 2020

9:00 AM

Commission Chambers

1. CALL TO ORDER

Present: 5 - Chairman Susan Adams

Vice Chairman Joseph Flescher

Commissioner Tim Zorc Commissioner Peter O'Bryan Commissioner Bob Solari

2.A. A MOMENT OF SILENT REFLECTION FOR FIRST RESPONDERS AND MEMBERS OF THE ARMED FORCES

2.B. INVOCATION

Chaplain Chad Elberson, Indian River Estates West

3. PLEDGE OF ALLEGIANCE

Jason E. Brown, County Administrator

4. ADDITIONS/DELETIONS TO THE AGENDA / EMERGENCY ITEMS

A motion was made by Vice Chairman Flescher, seconded by Commissioner O'Bryan, to approve the Agenda as presented. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

5. PROCLAMATIONS and PRESENTATIONS

5.A. Presentation of Proclamation Recognizing Zeta Phi Beta Sorority, Inc., on the Occasion of Their Centennial Celebration

Attachments: Proclamation

Vice Chairman Flescher read and presented the Proclamation to Bessie Irving-Weaver and the sisters of the Lambda Beta Zeta Chapter of the Zeta Phi Beta Sorority, Inc., who were in attendance to accept the Proclamation and to thank the Board for their ongoing support.

Read and Presented

5.B. Proclamation Designating January 16 Through 19, 2020 As Fellsmere Frog Leg Festival Days

Attachments: Frog Leg Festival Days

Chairman Adams read and presented the Proclamation to Fran Adams and Mike Grim, who were present to speak on the 29th Annual Fellsmere Frog Leg Festival.

Read and Presented

- 6. APPROVAL OF MINUTES
- 7. INFORMATION ITEMS FROM STAFF OR COMMISSIONERS NOT REQUIRING BOARD ACTION
- 8. CONSENT AGENDA

A motion was made by Commissioner O'Bryan, seconded by Vice Chairman Flescher, to approve the Consent Agenda as amended, pulling Item 8.E. for discussion. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

8.A. <u>19-1198</u> Checks and Electronic Payments December 27, 2019 to January 2, 2020

Attachments: Finance Department Staff Report

Approved

8.B. <u>19-1202</u> Ranking of Firms and Authorization to Negotiate - RFP 2019062 Disaster

Debris Monitoring

Attachments: Staff Report

Approved staff's recommendation, with the final ranking of firms being DebrisTech; Thompson Consulting Services; Tetra Tech, Inc.; Patriot Response Group, LLC; True North Emergency Management; and Universal

Engineering Sciences, Inc.

8.C. <u>19-1217</u> Miscellaneous Budget Amendment 003

Attachments: Staff Report

2019 2020 Resolution

Exhibit "A"

Approved Resolution 2020-005, amending the Fiscal Year 2019-2020 Budget.

8.D. <u>19-1197</u> Assignment of Lease and Rent from Theodore Bartosiewicz

Attachments: Staff Report

Assignment of Lease and Rent

Approved staff's recommendation

8.E. Bike Walk Indian River County, Inc., Donation of a Bicycle Repair Stand for the Wabasso Beach Park

Attachments: Staff Report

BWIRC unsigned agreement

Commissioner Solari spoke of his appreciation for Bike Walk Indian River County, Inc., as they have installed and agreed to maintain several bike repair stations throughout the County.

Malcolm Allen, owner of Orchid Island Bikes and Kayaks and a member of the Board for Bike Walk Indian River County, Inc., thanked the County for supporting their mission to improve the infrastructure for the safety of cyclists and pedestrians. Mr. Allen provided the locations of the nine (9) free bike repair stations that Bike Walk Indian River County, Inc. and Vero Cycling, Inc. have committed to.

Vice Chairman Flescher remarked that local residents may be interested in sponsoring a bike repair station, and Mr. Allen replied that he could be contacted directly at Orchid Island Bikes and Kayaks. Mr. Allen added that two (2) bicyclists, who wished to remain anonymous, were responsible for funding the bike repair station at the Wabasso Beach Park.

Parks and Conservation Resources Director Kevin Kirwin thanked Bike Walk Indian River County, Inc., including Hugh Aaron and Malcolm Allen, for their continued efforts in assisting bicyclists.

A motion was made by Commissioner Solari, seconded by Vice Chairman Flescher, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

8.F. Approval of Sealed Bid Sale of Parcels as Proceeds to SHIP - Bid 2020010-Rebid

Attachments: Staff Report

Sample Agreement (4845 33rd Ave)
Sample Agreement (3985 46th PI)

Approved staff's recommendation

9. CONSTITUTIONAL OFFICERS and GOVERNMENTAL AGENCIES

10. PUBLIC ITEMS

A. PUBLIC HEARINGS

B. PUBLIC DISCUSSION ITEMS

10.B.1. Request to Speak from Alfred Naige regarding the county landfill fee on his property tax bill

Attachments: Request to Speak form

Mr. Naige was not present.

No Action Taken or Required

C. PUBLIC NOTICE ITEMS

10.C.1. 19-1196 Notice of Public Hearing for January 21, 2020: Mandala Village, LLC's Request for PD Rezoning and Conceptual PD Plan Approval for a Traditional Neighborhood Design Planned Development Project to be known as Mandala Village [PD-19-01-01 / 2005120297-82906] (Quasi-Judicial)

Attachments: Staff Report

County Attorney Dylan Reingold read the Public Hearing notice into the record.

No Action Taken or Required

11. COUNTY ADMINISTRATOR MATTERS

12. DEPARTMENTAL MATTERS

- A. Community Development
- **B.** Emergency Services
- C. General Services
 - 1. Human Services
 - 2. Sandridge Golf Club

- 3. Recreation
- D. Human Resources
- E. Office of Management and Budget
- F. Public Works
 - **12.F.1.** <u>19-1212</u> Report on 66th Avenue Right-of-Way Acquisition Costs

Attachments: Staff Report

66th Ave (South of 41st St -57th St) ROW Purchases

66th Ave (49th St. to 85th St) ROW Purchases

Public Works Director Rich Szpyrka used a PowerPoint Presentation and referred to the documentation included in staff's memorandum to provide an update of the right-of-way acquisition costs for the 66th Avenue Road Widening project. He noted that the unique characteristics related to each of the acquired properties led to inconsistent per acre costs.

Director Szpyrka discussed the eminent domain process, and he indicated that the January 7, 2020 approval of the S.C.A.L.E. Report, which stands for Safety, Cost, Alternate Alignments, Long Range Planning, and Environmental Considerations, was necessary for eminent domain proceedings.

Commissioner O'Bryan expressed his opinion that the County has been overpaying for land, specifically for vacant land located outside the urban service area. He questioned Director Szpyrka as to whether the cost of the County-owned property being used as part of a settlement in a right-of-way acquisition was included in the documented costs. Director Szpyrka explained that the dollar amount related to the transactions had been included; however, it was not listed separately on the 66th Avenue Right-of-Way Purchases spreadsheet.

Commissioner Solari was in favor of adding a column to the spreadsheet that would state the appraised value of land being acquired for the project.

A motion was made by Commissioner Solari, seconded by Vice Chairman Flescher, to approve staff's recommendation, with an additional column on the 66th Avenue Right-of-Way Purchases spreadsheet to provide the appraised value of acquired land. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

G. Utilities Services

13. COUNTY ATTORNEY MATTERS

13.A. <u>19-1200</u> Indian River County et al., v. United States Department of Transportation, et al.

Attachments: Staff Report

In following staff's memorandum dated December 31, 2019, County Attorney Dylan Reingold provided the history of the County's challenges related to the U.S. Department of Transportation (USDOT) and Virgin Trains USA, formerly known as Brightline. In light of a recent denial to an appeal filed with the D.C. Circuit Court of Appeals, Attorney Reingold discussed in detail the three (3) options for seeking further review, if the Board voted to do so. He expressed his disappointment with regard to the denial, and suggested that the Board follow the recommendation of their outside counsel not to file a petition for further review. He suggested that the County remain focused on safety, including the continued support of Senator Debbie Mayfield's bill, SB 676, which solely pertains to high-speed passenger rail safety, and on the cost of improvements and related maintenance to the railway intersections.

Although disappointed and open to further discussion, Commissioner Solari spoke in favor of following staff's recommendation not to file a petition for further review. Commissioner Zorc stated his interest in continuing the fight by filing a petition for further review. Vice Chairman Flescher offered his opinion that the County's fight had assisted in delaying the presence of the train.

Chairman Adams opened the floor for public comment.

Jack Preschlack, 101 Oyster Cut, suggested tabling the item for one (1) week to give him time to circulate recently received information. Commissioner Solari requested and received clarification that Mr. Preschlack could provide the information to the County Attorney today. Following a request for additional information by Chairman Adams, Mr. Preschlack informed the Board that the important information, an opinion related to the recent appeal denial, came from an acquaintance of his who was a former Circuit Court Judge.

Peter Seed, Indian River Shores, spoke on behalf of the Indian River Neighborhood Association, urging the Board not to abandon the USDOT lawsuit. He stated that he and Mr. Preschlack had requested the opinion of former Judge J. Michael Luttig of the United States Court of Appeals for the Fourth District. After reading Judge Luttig's opinion that the County had a great case, Mr. Seed begged the Commission to carry on by filing a petition for a panel rehearing.

Detailed discussion followed among members of the Board and Mr. Seed regarding Judge Luttig's opinion and the potential assistance that he could bring

to the table.

County Administrator Jason Brown reminded the Board that the County's lawsuit against the State of Florida and the focus on safety would continue.

Mr. Preschlack again addressed the Board to request that the item be tabled until January 21, 2020.

Marjorie P. Jackson thanked the Board and County staff for their work, and she supported the County's mission for railway safety.

Joseph Paladin, representing the Indian River Neighborhood Association, spoke in favor of moving forward with the USDOT lawsuit.

Wilfred Hart, 617 19th Place SW, who was not supportive of continuing with the USDOT lawsuit, stated his support of railway safety.

Russell Herrmann, representing the Friends of St. Sebastian River, urged the Board to continue with the USDOT lawsuit.

Commissioner Zorc inquired and received confirmation from Attorney Reingold that the deadline was February 3, 2020 for filing a petition with the D.C. Circuit Court of Appeals for a panel rehearing en banc. Commissioner Zorc supported filing the petition.

Chairman Adams spoke in support of following the recommendation by counsel and remaining focused on safety. She mentioned the County's lawsuit against the State of Florida as another legal avenue being explored. She felt that the County should invest their resources where they would make the greatest impact. Commissioner O'Bryan and Vice Chairman Flescher were in agreement with the Chairman.

For clarification purposes, Vice Chairman Flescher requested and received an understanding of the en banc process from Attorney Reingold.

Mr. Preschlack addressed the Board an additional time to request that they delay their decision until January 21, 2020.

A motion was made by Commissioner O'Bryan, seconded by Vice Chairman Flescher, to approve staff's recommendation. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner O'Bryan, and Commissioner Solari

Nay: 1 - Commissioner Zorc

The Chairman called for a recess at 10:44 a.m., and reconvened the meeting at 10:52 a.m., with all members present.

Following the recess, Commissioner Solari added comments regarding the train to make it known that the County's fight was not over. With regard to a train station in the City of Vero Beach and the topic of safety, he provided comments that were made at the January 7, 2020 Vero Beach City Council meeting.

13.B. 19-1206 2020 Committees Vacancies

Attachments: Staff Report

Vacancies List - Info Only

Application for BASPC - David W Morgan

Resume - David W Morgan

County Attorney Dylan Reingold presented the item and stated that David W. Morgan was the only applicant who had applied to fill the "BCC Appointee" vacancy on the Beach and Shores Preservation Advisory Committee.

Vice Chairman Flescher made mention of the date the vacancy was advertised and that there had been several holidays in the past two (2) months. It was the consensus of the Board that they would table the item until February 2020 to see if any additional applications were received.

Tabled

13.C. <u>19-1216</u> Necessity of Take Resolution for parcel of property located at 4740 58th Avenue, Vero Beach, FL, owned by Paulette Brown

Attachments: Staff Report

Sketch of Brown Parcel

Resolution

Sketch and legal for right-of-way

Deputy County Attorney William DeBraal presented the background related to the County's acquisition of a parcel of property located at 4740 58th Avenue. He clarified that the attached Necessity of Take Resolution was a requirement in the eminent domain process.

A motion was made by Commissioner O'Bryan, seconded by Vice Chairman Flescher, to approve staff's recommendation and Resolution 2020-006, declaring a reasonable necessity to acquire certain real property for the purposes of improving and reconstructing 58th Avenue, including side street, intersection, sidewalk and water retention pond improvements; authorizing the County Attorney to acquire the attached property by the institution of proceedings in eminent domain, and providing an effective date. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

14. COMMISSIONERS MATTERS

- A. Commissioner Susan Adams, Chairman
- B. Commissioner Joseph E. Flescher, Vice Chairman
- C. Commissioner Tim Zorc

14.C.1. <u>19-1213</u>

Request to Use Commission Chambers to Host an Update Seminar on the Bethel Creek Flushing Study and Indian River Lagoon

<u>Attachments:</u> Commissioner's Memo

Commissioner Zorc requested the use of the Commission Chambers on Wednesday, March 4, 2020 for a public informational meeting to address the Bethel Creek Flushing Study and the health of the Indian River Lagoon. He stated that there would be speakers present from the Florida Institute of Technology (FIT), Florida Atlantic University (FAU), and Harbor Branch.

It was the Board consensus to grant the Commissioner's request for use of the Commission Chambers.

Approved

14.C.2. <u>19-1220</u> Discussion on Windsor Reclaimed Water Feasibility Study

Attachments: Commissioner's Memo

Feasibility Study

SJRWMD Permit

Commissioner Zorc addressed a time-sensitive situation involving St. John's River Water Management District (the District), who declared their intent to issue a 20-year CUP to Windsor over the holiday break, which gave the County no time to respond. He discussed the communication he had with the District in April 2019 to let them know that the County wanted to be involved once Windsor's application was received.

Chairman Adams informed Commissioner Zorc that she felt he should have directly spoken to representatives for the applicant, Windsor. She then inquired as to County staff's opinion on the topic.

Director of Utility Services Vincent Burke reviewed the timeline of events, stating that staff had been watching the web portal for a notification that Windsor had filed the CUP renewal application. He noted that the application was received by the District on December 19, 2019, which began the time frame for interested parties to make comments. The web portal was not updated until the County was on the holiday break, which gave a limited opportunity to respond as the deadline for comments was December 31, 2019. Staff signed up as an interested party and received a Notice of Rights and Determination on January 8, 2020.

Commissioner Zorc explained his dissatisfaction regarding the language used in the Reclaimed Water Feasibility Study where it related to the quality of the reuse water. He commented on the location of a reuse water line that was available for Windsor to tie into, noting that the County needs to find a home for their reuse water. Director Burke confirmed and clarified the issues staff has been dealing with, and he suggested drafting a mandatory Reclaimed Connection Ordinance.

Vice Chairman Flescher suggested that a meeting be set with staff and representatives from the Windsor community. County Administrator Jason Brown agreed to reach out to Windsor, and to return to the Board on January 21, 2020 for further discussion.

Postponed/Continued

D. Commissioner Peter D. O'Bryan

14.D.1. Proposed Ballot Initiative

Attachments: Proposed Ballot Initiative

Children's Trust of IRC DRAFT Referendum
Children's Trust of IRC DRAFT Ordinance

Children's Trust of IRC - Millage Overview & Timetable

Commissioner O'Bryan outlined the purpose of the proposed Ballot Initiative, stating that community leaders had been working together over the past 18 months to pinpoint a way to add funding for services that they viewed as necessary for the quality development of children. He explained that an independent district, the Children's Trust of Indian River County (CTIRC), would be established and include a 13-member advisory board to be appointed by the Board of County Commissioners, and that audits would be performed by the Clerk of the Circuit Court and Comptroller. Commissioner O'Bryan also clarified that funding for the CTIRC would come from a line item millage rate rather than the County's general fund that currently finances Children's Services.

County Administrator Jason Brown spoke on the importance of investing in the children of Indian River County. With the aid of a PowerPoint Presentation, he provided the five (5) year funding history to confirm the County's commitment to Children's Services. He clarified that the current allocation was one-eighth of a mill, with the proposed referendum for the 2020 ballot increasing the funding to one-half of a mill using a three (3) step phase-in, and would be either open-ended or a term-specified authorization, based on the recommendation of the Board. In addition, Administrator Brown suggested that the School District of Indian River County could assist in the funding of after-school programs. He requested direction from the Board regarding the proposed millage rate; the Advisory Board make-up, governance, and authority; and the specific Ordinance changes.

Commissioner O'Bryan made mention that the community leaders working on the proposed ballot initiative had previously met with the County Administrator and County Attorney Dylan Reingold.

Commissioner Solari pointed out that County taxpayers fund more for children than just the line item for the Children's Services Advisory Committee (CSAC), such as the North County Aquatics Center, the Gifford Aquatics Center, the County's Recreation Department including portions of the Intergenerational Center, and many other sports activities benefitting children in the community. He also commended County staff for

their continued efforts to disperse money where it was needed.

Chairman Adams opened the floor for public comment.

Lisa Kahle, 6755 4th Street, representing the CTIRC, spoke in support of increasing the millage to allow for additional services for children within the County. She was in favor of additional meetings to make changes to the draft ballot language, resolution and ordinance, where necessary, as the model used was mirrored from Manatee County.

Caryn Toole, 233 37th Drive SW, Indian River County Director of Communities Connected for Kids, a member of the CSAC who also served on the Grant Review Sub-Committee, spoke in support of the proposed ballot initiative.

Chairman Adams inquired and received confirmation from Ms. Toole regarding the ability to effectively utilize an increase in funding for necessary Children's Services programs.

Michael Kint, 6255 59th Court, CEO of the United Way of Indian River County, spoke of his involvement with the Exploratory Committee for the CTIRC. He felt it was necessary to plan for the future and to educate the public about the proposed ballot initiative.

Hope Woodhouse, 199 Island Creek Drive, a member of the CSAC, including the Grant Review Sub-Committee and Chair of the Needs Assessment Sub-Committee, President of the John's Island Community Service League, and on the Exploratory Committee for the CTIRC, provided an example that additional funding was needed for the Doula Program, which supported 70 of the 200 mothers who were in need.

Bob McPartlan, Administrator of the Department of Children and Families and a member of the CSAC, discussed the generosity of the community and of the Board, and he spoke on the need for additional programs for infants. He stated the importance of being proactive, and was in support of the proposed ballot initiative.

Margaret Ingram, 4125 61st Avenue, a retired teacher who spent 35 years in education, was supportive of the CTIRC and the additional programs it would provide.

Commissioner O'Bryan reflected upon his appointment to the CSAC, and he detailed the process for issuing grants and assuring that the money was

used as it was intended. He felt additional funding was necessary, was supportive of the CTIRC and the proposed ballot initiative, and he suggested a 15-year authorization.

A motion was made by Commissioner O'Bryan, seconded by Chairman Adams, to direct the County Attorney to: 1) draft an Ordinance and referendum to reflect the Board's discussion and to include a 15-year authorization, and 2) to schedule a Public Hearing for adoption of the Ordinance.

Commissioner Solari provided the reasons he was not in support of Commissioner O'Bryan's motion, noting changes that he felt needed to be made under the topics of Expenditures Authorized and Children's Trust Advisory Board. He suggested that the Board set up a trust with the membership to include all five (5) County Commissioners, four (4) elected officials from the Municipalities, and two (2) to four (4) other members. He stated his opinion that further review and changes were necessary prior to presenting it to the voters.

Commissioner Zorc stated his interest in looking at the structuring used by neighboring counties for Children's Services funding. He also acknowledged that real estate tax increases were a concern for many people and needed to be considered.

Vice Chairman Flescher thanked the Exploratory Committee for the work they have done. He spoke of the increase in program dollars that passing the ballot initiative would provide, but also mentioned the associated cost to the taxpayer. He stated that it was the Board's job to find a justifiable solution to an existing challenge, and he felt more time was needed.

Chairman Adams requested clarification from Commissioner O'Bryan regarding the intent of his motion, and he verbalized his intent to have the County Attorney make the necessary document changes and bring the item back for a Public Hearing. He maintained that the CTIRC Advisory Board would make recommendations to the Board of County Commissioners for funding allocations, just as the CSAC does currently. Chairman Adams was in favor of an Advisory Committee structure that would include experts in the area of Children's Services.

Commissioner Zorc suggested, with agreement from Vice Chairman Flescher and Administrator Brown, that a Public Workshop be scheduled to give all parties an opportunity to present and/or to have their questions answered.

County Attorney Dylan Reingold clarified the action his office would be taking.

Assistant County Administrator Mike Zito advised the Board that the Annual Report for Human Services, and the Funds and Needs Assessment would be presented in the near future.

Chairman Adams informed Ms. Kahle and Mr. Kint that they would be included in the coordination of the Public Workshop.

An amended motion was made by Commissioner O'Bryan, seconded by Chairman Adams, to: 1) direct the County Attorney to draft an Ordinance and referendum to reflect the Board's discussion and to include a 15-year authorization; and 2) schedule a Public Workshop to be held in the near future. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, and Commissioner O'Bryan

Nay: 1 - Commissioner Solari

E. Commissioner Bob Solari

F. Commissioners Open Dialogue

14.F.1. <u>19-1122</u> Commissioners Open Dialogue

Attachments: Commissioners Open Dialogue

Chairman Adams informed her fellow Commissioners that the first Census meeting was a success, and the first outreach event would be at the Fellsmere Frog Leg Festival.

Commissioner O'Bryan spoke of a Florida Regional Councils Association meeting that he had recently attended. He relayed that the population of Florida was growing at a rate of 900 people per day, and he provided some relative statistics.

Commissioner Solari shared some knowledge he had acquired regarding our Country's founding fathers, then related it to a recent City Council decision.

15. SPECIAL DISTRICTS AND BOARDS

A. Emergency Services District

B. Solid Waste Disposal District

The Board of County Commissioners reconvened as the Board of Commissioners of the Solid Waste Disposal District. The minutes will be approved at a future Solid Waste Disposal District meeting.

A motion was made by Commissioner O'Bryan, seconded by Commissioner Zorc, to approve the Meeting Minutes of September 10, 2019 and October 8, 2019. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

15.B.1. <u>19-1156</u> Approval or Minutes Meeting of September 10, 2019

Attachments: 09102019SWDD Draft

Approved

15.B.2. <u>19-1163</u> Approval of Minutes Meeting of October 8, 2019

Attachments: 10082019SWDD Draft

Approve

15.B.3. <u>19-1207</u> Transportation of Recyclables to St. Lucie County Landfill

Attachments: Staff Report

There was no discussion on this item.

A motion was made by Commissioner O'Bryan, seconded by Vice Chairman Flescher, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

C. Environmental Control Board

16. ADJOURNMENT

There being no further business, Chairman Adams adjourned the meeting at 12:57 p.m.