

Indian River County Florida

*Indian River County Administration Complex
1801 27th Street, Building A
Vero Beach, Florida, 32960-3388
www.indianriver.gov*



Meeting Minutes - Final

Tuesday, September 24, 2024

9:00 AM

Commission Chambers

Board of County Commissioners

*Susan Adams, District 1, Chairman
Joseph Flescher, District 2, Vice Chairman
Joseph H. Earman, District 3
Deryl Loar, District 4
Laura Moss, District 5*

**John A. Titkanich, Jr., County Administrator
Jennifer W. Shuler, County Attorney
Ryan L. Butler, Clerk of the Circuit Court and Comptroller**

1. CALL TO ORDER

Present: 5 - Chairman Susan Adams
Vice Chairman Joseph Flescher
Commissioner Joe Earman
Commissioner Laura Moss
Commissioner Deryl Loar

2.A. A MOMENT OF SILENT REFLECTION FOR FIRST RESPONDERS AND MEMBERS OF THE ARMED FORCES

2.B. INVOCATION

Sheriff Eric Flowers

3. PLEDGE OF ALLEGIANCE

Commissioner Susan Adams, Chairman

4. ADDITIONS/DELETIONS TO THE AGENDA / EMERGENCY ITEMS

Commissioner Earman asked to be excused for a time-certain commitment at 10:30 a.m.

Moved: Items 11.B., 12.E.1., 12.E.2., and 12.J.1. to be heard following the Consent Agenda.

Combined: Item 8.J. to be heard with Item 12.E.2.

A motion was made by Commissioner Moss, seconded by Vice Chairman Flescher, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

5. PROCLAMATIONS and PRESENTATIONS

5.A. [24-0808](#) Presentation of Proclamation in Recognition of Fire Prevention Week October 6-12, 2024

Recommended Action: Recommend Read and Present

Attachments: [Proclamation](#)

Assistant Chief/Fire Marshal Richard Marini spoke of the life-saving value of smoke detectors in the home, the importance of testing, and twice-yearly battery replacement. He noted that free smoke detectors were available through a partnership with the Red Cross, and could be requested on the County's website; there was also a solution for the hearing impaired.

Read and Presented by Commissioner Earman

6. APPROVAL OF MINUTES

6.A. [24-0766](#) Regular Meeting of July 02, 2024

Recommended Action: Approve

Attachments: [07022024 BCC Draft](#)

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to approve the Regular Meeting Minutes of July 02, 2024 as written. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

7. INFORMATION ITEMS FROM STAFF OR COMMISSIONERS NOT REQUIRING BOARD ACTION

7.A. [24-0782](#) Event Calendar

Recommended Action: No action required

Attachments: [Staff Report](#)

No Action Taken or Required

7.B. [24-0798](#) National Estuaries Week, September 21st-28th

Recommended Action: None. Informational Item Only.

Attachments: [Staff Report](#)

Chairman Adams encouraged the public to enjoy the Indian River Lagoon in celebration of National Estuaries month.

The Chairman also informed there were volunteer openings on the Indian River County Construction Board of Adjustments and Appeals for a mechanical contractor and an engineer.

No Action Taken or Required

8. CONSENT AGENDA

Item 8.I. pulled for discussion

Item 8.J. moved to be heard in conjunction with Item 12.E.2.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Moss, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

8.A. [24-0759](#) Checks and Electronic Payments August 30, 2024 to September 6, 2024

Recommended Action: Approve the list of checks and electronic payments for the time period of August 30, 2024 to September 6, 2024

Attachments: [Comptroller Division Staff Report](#)

Approved

8.B. [24-0704](#) County Administrator Blanket Travel Approval

Recommended Action: Approve payment for County Administrator’s membership, registration, and travel for attendance at events for FCCMA, ICMA and FACM.

Attachments: [Staff Report Blanket Travel Approval](#)

Approved

8.C. [24-0776](#) Demolition Lien Releases

Recommended Action: The County Attorney’s Office recommends that the Indian River County Board of County Commissioners authorize the Chairman to execute the releases of Demolition and Certificate of Building Official, and that the same be recorded in the Public Record of Indian River County, Florida.

Attachments: [Staff Report](#)
 [Property 1](#)
 [Property 2](#)

Approved staff’s recommendation

8.D. [24-0790](#) Resolution Cancelling Taxes on Properties Purchased for Public Purpose - Golden Eagle Upholstery Services, Corp - Right-of-Way

Recommended Action: Authorize the Chairman of the Board of County Commissioners to execute the Resolution to cancel certain taxes upon the properties purchased by Indian River County for a public purpose, and the Clerk to send a certified copy of the Resolution to the Tax Collector and the Property Appraiser so that any delinquent or current taxes can be cancelled.

Attachments: [Staff Report](#)
[Resolution](#)
[Warranty Deed](#)

Approved staff's recommendation and Resolution 2024-059, cancelling certain taxes upon publicly owned lands, pursuant to Section 196.28, Florida Statutes.

- 8.E.** [24-0794](#) Resolution Cancelling Taxes on a Property Purchased by the City of Fellsmere for Public Purpose - Roger L. Moss and Lindsey J. Moss - Road and Drainage

Recommended Action: Authorize the Chairman of the Board of County Commissioners to execute the Resolution to cancel current and future ad valorem taxes upon the publicly owned land, and the Clerk to send a certified copy of the Resolution to the Tax Collector and Property Appraiser so that the current ad valorem taxes and future ad valorem taxes may be cancelled.

Attachments: [Staff Report](#)
[Letter](#)
[Resolution](#)
[Receipt Pro-Rated Taxes](#)

Approved staff's recommendation and Resolution 2024-060, cancelling certain taxes upon publicly owned lands, pursuant to Section 196.28, Florida Statutes.

- 8.F.** [24-0797](#) Hallstrom Farmstead Conservation Area - Utilities

Recommended Action: Staff recommends approval of the Bill of Sale of Utility Facilities and requests the Board authorize the Chairman to execute same for recordation in the Public Records of Indian River County, Florida.

Attachments: [Staff Report](#)
[Bill of Sale of Utility Facilities](#)
[Cost Estimate](#)

Approved staff's recommendation

- 8.G.** [24-0758](#) Approval of Extension to Memorandum of Understanding between Humane Society of Vero Beach & Indian River County Florida Inc., and the Indian River County Board of County Commissioners

Recommended Action: Staff is recommending the Board approve and execute the Extension to the Memorandum of Understanding for Animal Shelter Services between the Humane Society of Vero Beach & Indian River County Florida., and Indian River County Board of County Commissioners.

Attachments: [Staff Report](#)
[Humane Society MOU Extension Nov 2024](#)

Approved staff's recommendation

- 8.H.** [24-0762](#) Approval of Renewal for a Class "A" Certificate of Public Convenience and Necessity for Indian River County Department of Emergency Services

Recommended Action: Staff respectfully recommends that the Board of County Commissioners approve renewal of the Class "A" Certificate of Public Convenience and Necessity for the Indian River County Department of Emergency Services, to be effective for a period of two (2) years from October 15, 2024, to October 15, 2026.

Attachments: [Staff Report](#)
[COPCN Application IRCFR 2024](#)
[Certificate](#)

Approved staff's recommendation

- 8.I.** [24-0785](#) Amendment No. 1 to Tetra Tech Inc. Workorder No. 1 for Public Outreach Efforts on the Lagoon Management Plan to Include Story Map Development

Recommended Action: The recommendation of staff is for the BCC to approve Amendment No. 1 to WO No. 1 under the Continuing Contract Agreement for Continuing Engineering Services with Tetra Tech, and authorize the Chairman to sign the Amendment on behalf of the County. Amendment No. 1 represents a no cost reallocation of remaining funds on the Workorder for use in GIS Story Map outreach efforts.

Attachments: [Staff Report](#)
[TetraTech WO #1 Amendment #1 Scope](#)
[WO #1, Amendment #1 Execution Form](#)

Vice Chairman Flescher relayed his excitement at the GIS Story Map development, and asked if the County's GIS department was also involved in the project.

County Administrator John Titkanich confirmed the GIS department would be involved as they managed the metadata. Eric Charest, Assistant Director of Natural Resources, noted this project was a kickoff for the County's Lagoon management efforts, and anticipated adding Utilities Projects which enhanced the Lagoon's health. He confirmed the results would be posted online, and estimated a six month timeline for creation.

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

8.J. [24-0788](#) Access Agreements for Sector 4 Hurricanes Ian and Nicole Dune Renourishment

Recommended Action: Staff recommends the Board approve the three Agreements for Access and Sand Renourishment for the Sector 4 Beach Area and authorize the chairman to sign on behalf of the County.

Attachments: [Staff Report](#)
 [Agreement - IRS](#)
 [Agreement - Lot 1](#)
 [Agreement - JIPOA](#)

[Clerk Note: this Item was heard in conjunction with Item 12.E.2.]

Coastal Resources Manager Quintin Bergman requested the Board's approval of the access agreements secured to enable the dune restoration project on Sector 4's beaches. He informed there were three points of construction access: Turtle Trail, Lot 1 on Sea Court, and Beachcomber Lane. Access would be granted between October 15, 2024, and May 1, 2025. Construction vendors were required to restore sites to pre-construction conditions.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Moss, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

8.K. [24-0751](#) Award of Annual Bid 2025003 for Motor and Pump Repair

Recommended Action: Staff recommends the Board award Bid 2025003 to Florida Armature Works, Inc., and authorize the Purchasing Division to issue blanket purchase orders for the period of October 1, 2024, through September 30, 2027, with the recommended bidder. Staff also recommends the Board authorize the Purchasing Manager to renew this bid at the same rates for two (2) additional one (1) year periods subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of the County.

Attachments: [Staff Report](#)

Approved staff's recommendation

8.L. [24-0754](#) First Extension to Agreements for Continuing Professional Surveying and Mapping Services (RFQ 2022064)

Recommended Action: Staff recommends the Board approve the first extension to the agreements with

Bowman Consulting Group, LTD., CivilSurv Design Group, Inc., Carter Associates, Inc., Southeastern Surveying & Mapping Corporation, Masteller, Moler & Taylor, Inc., GCY, Inc., Morgan & Eklund and authorize the Chairman to execute it after the County Attorney has approved it as to form and legal sufficiency.

Attachments: [Staff Report](#)

[First Extension - Bowman](#)

[First Extension - Carter Associates](#)

[First Extension - CivilSurv](#)

[First Extension - GCY](#)

[First Extension - Masteller, Moler, and Taylor](#)

[First Extension - Morgan & Eklund](#)

[First Extension - Southeastern](#)

Approved staff's recommendation

8.M. [24-0755](#) Rejection of Bid 2024048 for Hobart Park Baseball Field Improvements

Recommended Action: Staff recommends the Board reject the bid received in response to invitation to bid 2024048 and authorize staff to rebid.

Attachments: [Staff Report](#)

Approved staff's recommendation

8.N. [24-0761](#) First Amendment to Agreement for Annual Day Laborer Services (Bid 2024022)

Recommended Action: Staff recommends the Board approve the first amendment to the agreement with HireQuest Direct and authorize the Chairman to sign them after the County Attorney's approval as to form and legal sufficiency.

Attachments: [Staff Report](#)

[First Amendment](#)

Approved staff's recommendation

8.O. [24-0764](#) Workers Compensation Settlement for Leonie Pratt

Recommended Action: These claims were evaluated by the County's defense counsel, excess carrier and the County staff listed above; and it is recommended that the Board of County Commissioners approve the final settlement of \$125,000 to resolve all WC claims for Leonie Pratt.

Attachments: [Staff Report](#)

Approved staff's recommendation

8.P. [24-0765](#) Third Party Claims Administration Services Agreement

Recommended Action: Staff recommends the Board authorize the Chair to execute the extension agreement after review and approval by the County Attorney's Office with an annual renewal cost of \$260,907.

Attachments: [Staff Report](#)
[Davies Agreement Oct 2024](#)

Approved staff's recommendation

8.Q. [24-0792](#) 2024/2025 State/County Contract Indian River County Health Department

Recommended Action: Staff recommends the Board approve and authorize the Chairman to execute the contract.

Attachments: [Staff Report](#)
[Cover Letter 2024-2025](#)
[Core Contract 2024-2025](#)

Approved staff's recommendation

8.R. [24-0793](#) Award of Bid 2024049 for Oslo Water Treatment Plant Improvements - Sand Strainer Replacement

Recommended Action: Staff recommends the Board award bid 2024049 to Lawrence Lee Construction Services, Inc., approve the sample agreement, and authorize the Chairman to execute it after review and approval of the agreement and required Public Construction Bond as to form and legal sufficiency by the Assistant County Attorney, and after review and approval of the required insurance by the Risk Manager. So long as there are no changes in the dollar amount under the agreement, upon adequate completion of the work set forth in the agreement, staff is directed to make final payment and release any retainage to the contractor after review and approval by the Purchasing Manager and the County Attorney's Office.

Attachments: [Staff Report](#)
[Sample Agreement](#)

Approved staff's recommendation

8.S. [24-0783](#) Declaration of Sole Source for Purchase of Clay Target Throwers for The Indian

River County Public Shooting Range Sporting Clays Trail Expansion Project

Recommended Action: Staff respectfully requests that the Board of County Commissioners authorize the declaration of Promatic Inc. as the sole source for purchase of the clay target throwing trap machines and associated accessories for the Indian River County Shooting Range Sporting Clays Trail Expansion

Attachments: [Staff Report](#)
[Promatic Sole Source Letter](#)
[Promatic Quote](#)

Approved staff's recommendation

8.T. [24-0756](#) Request Waiver of Bid Requirement and Approve Agreement with GrayMatter Systems, LLC for Industrial Control System Design and Implementation Support Services, IRCDUS Project ID 00.23.545

Recommended Action: Staff recommends that the Indian River County Board of County Commissioners approve the agreement with GrayMatter Systems, LLC including the proposal and task order services incorporated as Exhibit 1 for \$312,676.98 and authorize the Chairman to sign it after review and approval by the County Attorney as to form and legal sufficiency. So long as there are no changes in the dollar amount under the agreement and upon adequate completion of the work set forth in the agreement, staff is directed to make final payment and release any retainage to GrayMatter Systems, LLC

Attachments: [Staff Report](#)
[GrayMatter Proposal](#)
[Professional Services Agreement](#)
[Consent of the Gray Matter Companies - Officers](#)

Approved staff's recommendation

8.U. [24-0799](#) Additional Service #7, Dry Fire Hydrant VE Design Changes - Sparc Design - New Clubhouse at Sandridge Golf Club

Recommended Action: Staff recommends approving Additional Service No. 7 authorizing the \$60,500.00 increase to the contract with Sparcdesign and authorizing the Chairman to sign the Additional Service #7 on behalf of the Board. The new total contract price will be \$518,655.00.

Attachments: [Staff Report](#)
[Dry hydrant VE Design Changes](#)

Approved staff's recommendation

8.V. [24-0805](#) Change Order No 1, Indian River County Tax Collector Floor Replacement

(IRC-2411)

Recommended Action: Staff recommends approving Change Order No. 1, authorizing the Chairman to execute Change Order No. 1 authorizing the additional work to Jim's Complete Construction in the amount of \$23,189.00 for a new contract total of \$101,205.53.

Attachments: [Staff Report](#)
[Change Order No. 1](#)

Approved staff's recommendation

9. CONSTITUTIONAL OFFICERS and GOVERNMENTAL AGENCIES

9.A. [24-0690](#) Indian River County Sheriff Eric Flowers re FY 24 Auction Proceeds

Recommended Action: Discussion & Approval to use proceeds to acquire new like-kind property

Attachments: [Memorandum from IRC Sheriff - Auction](#)

[Clerk Note: this Item was heard following Item 12.J.1.]

Sheriff Eric Flowers reported net proceeds of \$42,448.00 from an online auction of surplus property and vehicles. He requested approval for the proceeds to be used to acquire new like-kind property within the current fiscal year, pursuant to Chapter 274 of the Florida Statutes.

A motion was made by Commissioner Loar, seconded by Vice Chairman Flescher, to approve the Sheriff's request to use auction proceeds to purchase new and like-kind property within the current fiscal year. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

9.B. [24-0801](#) Indian River County Sheriff Eric Flowers re: FY 24 Offender Fees

Recommended Action: Discussion

Attachments: [Memorandum from IRC Sheriff](#)

Sheriff Eric Flowers requested \$22,240 from the Offender Fees Reserve account to purchase surveillance equipment, duty/tactical gear, and office/field supplies for criminal investigations.

A motion was made by Commissioner Loar, seconded by Vice Chairman Flescher, to approve Sheriff's request to use funds from the Offender Fees Reserve account to purchase equipment and supplies. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

10. PUBLIC ITEMS

PROOF OF PUBLICATION FOR THESE HEARINGS IS ON FILE IN THE OFFICE OF THE CLERK TO THE BOARD.

A. PUBLIC HEARINGS

- 10.A.1. [24-0750](#)** Public Hearing to Revise Utility Services Rate Schedule for the Indian River County Department of Utility Services, IRCDUS Project ID: 00.23.544

Recommended Action: Staff recommends that the Board of County Commissioners: 1. Accept the results of the Stantec reports: - Indian River County Department of Utility Services - Utility Rate Study Final Report; - Indian River County Department of Utility Services - Water and Sewer Impact Fee Study Final Report; and 2. Approve the resolution to adopt the Indian River County Department of Utility Services - Rates, Fees, and Charges Schedule adopting the new utility rates effective January 1, 2025, and forward.

Attachments: [Staff Report](#)
[Resolution to revise IRCDUS rate schedule](#)
[Rates, Fees and Charges Schedule - Exhibit "A"](#)
[Utility Rate Study Final Report](#)
[Water and Sewer Impact Fee Study Final Report](#)

Director of Utility Services Sean Lieske presented the Board with results from the Utility Rate Study performed by Stantec Consulting Services (Stantec). Using a PowerPoint presentation, Director Lieske provided background on the Utility Services' charge rates, which had not kept pace with inflation and no longer covered operational costs. He illustrated that Utility Services was in a cash flow deficit and was relying on reserves which would be exhausted by 2027. The presentation included community outreach efforts and a letter of support from the Indian River Neighborhood Association (IRNA). Director Lieske reviewed the new rates, as well as updated impact fees which would roll out in two phases: January 2025 and October 2025; the average user could expect a \$10, then an additional \$7 increase in charges.

The Chairman opened the public hearing for comment.

Tom Sullivan asked if it was possible to increase the connection fee under Florida Statute 163.31801. Discussion ensued among the Board, staff, and the representative from Stantec. The Chairman thanked Mr. Sullivan for his suggestion.

There being no further speakers, the Chairman closed the public hearing.

The Commissioners then added their rationale for supporting the Resolution to adopt a new Utility rate, fee, and charge schedule.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Loar, to approve staff's recommendation and Resolution 2024-061, establishing revised Indian River County Department of Utility Services Rate Schedule. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

10.A.2. [24-0771](#)

Attachments: [Staff Report](#)
[LPPF Resolution](#)
[Letter of Agreement](#)
[Affidavit of Publication - LPPF](#)

Deputy County Attorney Susan Prado presented staff's recommendation to approve the annual renewal of the Local Provider Participation Fund (LPPF) Resolution which assisted area hospitals in recovering unreimbursed costs from Medicare. She noted there was no cost to the County for the program.

Chairman Adams opened the public hearing.

Richard Rothman, Chief Executive of Cleveland Clinic Indian River Hospital, spoke in support of the Resolution and provided statistics regarding uncompensated care costs.

Colleen Ernst, Adelanto Healthcare Ventures, spoke of the growth of the LPPF program and thanked the Board and staff for their support.

There being no further speakers, the Chairman closed the public hearing.

A motion was made by Commissioner Loar, seconded by Vice Chairman Flescher, to approve staff's recommendation and Resolution 2024-062, authorizing and adopting a non-ad valorem special assessment within the county limits for the purpose of benefiting assessed properties through enhanced Medicaid payments for local services; finding and determining that certain real property is specially benefited by the assessment; collecting the assessment against the real property; establishing a public hearing to consider imposition of the proposed assessment and the method of its collection; authorizing and directing the publication of notices in connection therewith; providing for certain other authorizations and delegations of authority as necessary; and providing an effective date. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

B. PUBLIC DISCUSSION ITEMS

10.B.1. [24-0800](#) Request to Speak from B. Rigby regarding Federal and State Funding

Recommended Action: No action required

Attachments: [Request-to-Speak B. Rigby](#)

Speaker not present

The Chairman called for a recess at 10:23 a.m., and resumed the meeting at 10:34 a.m., with Chairman Earman excused for the remainder of the meeting.

C. PUBLIC NOTICE ITEMS**11. COUNTY ADMINISTRATOR MATTERS**

11.A [24-0787](#) Approval of Proposed 2025 Indian River County Centennial Celebration

Recommended Action: Staff respectfully requests that the Board of County Commissioners grant approval for the County staff to proceed with the outlined plans for Centennial Celebration and approve Budget Office to prepare necessary Budget Amendment for funds.

Attachments: [Staff Report](#)
[Proposed Centennial Budget](#)

Michelle Wagner, Genealogy Librarian, appeared before the Board to discuss planning for Indian River County's centennial celebration starting January 2025 through June 2025. Ms. Wagner shared the story of Indian River County's establishment, and the lore behind the County's elk seal and grapefruit logo. She went on to provide a list of planned activities including walking tours, history fair, nighttime parade, and historical marker trail. Ms. Wagner also discussed sponsorships, merchandising, and community partnerships.

Vice Chairman Flescher thanked Ms. Wagner for her work, and opined that the budget for special events was too conservative. He suggested making an additional \$20,000 available for the once-in-a-lifetime celebration. Discussion ensued among the Board with agreement that the funds would need to be allocated toward enhancing the celebration with community events such a fireworks or a laser light show; the Board requested details on how the additional money would be spent.

Fred Jones, City of Sebastian Council Member, shared Sebastian's experience at their recently held centennial celebration. He supported increasing the budget if

possible, noting that fireworks shows averaged \$30,000, and other discussed events had similarly high price tags; he said merchandising sales only went so far.

Ms. Wagner admitted that the estimate for fireworks exceeded her entire parade budget, not including the laser light show.

Deputy County Administrator Mike Zito suggested having staff return before the Board in November with a more refined budget request.

Chairman Adams suggested Ms. Wagner return with an aspirational budget and a midline option for the Board to consider.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Moss, to approve staff's recommendation with additional direction for staff to return before the Board with a more refined budget. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Moss, and Commissioner Loar

Excused: 1 - Commissioner Earman

- 11.B.** [24-0803](#) Ratification of Collective Bargaining Agreement Between Indian River County and Teamsters, Local Union No. 769 Effective October 1, 2024 through September 30, 2027

Recommended Action: Staff respectfully recommends approval of the Agreement and requests that the Board of County Commissioners authorize its Chairman to sign the full Agreement.

Attachments: [Staff Report](#)
[Proposed Agreement](#)

[Clerk Note: This Item was heard following Item 8.I.]

County Administrator John Titkanich provided details of the Teamsters Collective Bargaining Agreement which would extend from October 21, 2024 through September 3, 2027, and included a wage increase of 5 percent. He went on to list several other negotiated changes which included modifications to time off, overtime, scheduling, incentive pay, and provided a wage reopener. Administrator Titkanich noted there was a continuing discussion on shift differentials.

A motion was made by Commissioner Earman, seconded by Vice Chairman Flescher, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

11.C. [24-0804](#) Revision to AM-503.1 Holiday Schedule (Personal Day)

Recommended Action: Staff respectfully requests the Board of County Commissioners approve staff's recommendation to revise AM-503.1 Holiday Schedule adding a Personal Day to the holiday schedule.

Attachments: [Staff Report](#)
[AM-503.1 Holiday Schedule](#)

County Administrator John Titkanich informed the Board that the Teamsters Collective Bargaining Agreement granted two (2) extra personal days to union members. The Administrator sought approval to grant two (2) additional personal days to all non-union employees as well. The approximate cost would be \$139,450 and would bring the total number of paid holidays to 13.

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to approve staff's recommendation. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Moss, and Commissioner Loar

Excused: 1 - Commissioner Earman

11.D. [24-0810](#) Revised Policy AM-608.1 - Use of Conference and Meeting Rooms in Administration Buildings A & B and Commission Chambers

Recommended Action: Staff recommends that the Indian River County Board of County Commissioners adopt the attached meeting room usage policy, clarifying who and how meeting rooms shall be reserved and establishing the County Administrator as the approver for conference and meeting rooms and the Board of County Commission for the Commission Chamber.

Attachments: [Staff Report](#)
[APM Policy AM-608.1 Proposed js rev](#)

County Administrator John Titkanich brought forth revisions to the County's Administrative Policy regarding use of meeting rooms, including the Board's chambers, in follow-up to the Board's previous request. The Administrator noted that requests for use of Chambers from outside entities would have to be approved by the Board, whereas meeting rooms in Building A and B could be approved by the County Administrator. He added there was an exception made for the 4-H Leadership Competition, as requested, since the Board was involved with that organization.

Commissioner Loar voiced his concern regarding specifying one particular

organization for special exemption, and requested language that specified use of the County's IT personnel would be reimbursed.

Following discussion, the Board directed the County Attorney to modify Item 2 by removing specific reference to the 4-H Club, and adding language regarding compensation when the County's IT personnel where needed.

A motion was made by Commissioner Loar, seconded by Vice Chairman Flescher, to approve staff's recommendation as amended. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Moss, and Commissioner Loar

Excused: 1 - Commissioner Earman

12. DEPARTMENTAL MATTERS

A. Community Services

B. Emergency Services

C. Human Resources

D. Information Technology

E. Natural Resources

12.E.1. [24-0789](#) Sector 4 Hurricanes Ian and Nicole Dune Renourishment Project

Recommended Action: Staff recommends that the Sector 4 Hurricanes Ian and Nicole Dune Restoration Project (Bid 2025004) be awarded to Dickerson Infrastructure, Inc., dba Dickerson Florida, Inc., in the amount of \$6,676,566.80 and requests that the Board of County Commissioners approve the sample agreement and authorize the Chairman to execute said agreement after review and approval of the agreement by the County Attorney as to form and legal sufficiency, and after receipt and approval of the required public construction bond and insurance.

Attachments: [Staff Report](#)
[Sample Agreement](#)
[Bid Recommendation Letter](#)

[Clerk Note: This Item was heard following Item 11.B.]

Natural Resources Director Kylie Yanchula was joined by Coastal Resources Manager Quintin Bergman and Beach Environmental Specialist Dustin Vangeison to discuss the first of three items related to Sector 4 beach restoration. Mr. Bergman utilized slides to present details of the Sector 4 dune restoration project following hurricanes Ian and Nicole, which would restore dunes with sand and

native plants along a 3-mile stretch. Funding was projected to come from \$4.3 million in grants plus a contribution from the County, pending final grant awards; the project was expected to take 5 months. Mr. Bergman added that beach restoration was partially funded by a portion of the local option tourist tax.

Commissioner Earman noted the uniqueness of this stretch of beach and expressed appreciation for the community's support which helped staff bring this project together. Chairman Adams expressed appreciation for the State Senators who helped garner grants.

A motion was made by Commissioner Earman, seconded by Commissioner Moss, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

12.E.2. [24-0791](#)

Sector 4, Hurricanes Ian and Nicole Dune Renourishment Construction Administration, Coastal Technology Corporation Work Order No. 2023051-4

Recommended Action: Staff recommends the BCC authorize Work Order No. 2023051-4 in the total lump sum amount of \$392,186.52. Additionally, staff recommends the BCC authorize the Chairman to execute Work Order No. 2023051-4.

Attachments: [Staff Report](#)
[Work Order](#)
[Summary of Costs](#)

[Clerk Note: this Item was heard in conjunction with Item 8.J.]

The Section 4 dune restoration project required awarding a bid for construction administration services and permit compliance. Quintin Bergman, Coastal Resources Manager, reviewed the support services received from Coastal Technology Corporation (Coastal) during the early phases of this project, and recommended Coastal for this bid award.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Moss, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

F. Office of Management and Budget

G. Parks, Recreation, and Conservation

H. Planning and Development Services

- 12.H.1. [24-0796](#) Urban Service Boundary Study Workshop Announcement - October 30, 2024 at 2:00 PM

Recommended Action: Information only

Attachments: [Staff Report](#)

Ryan Sweeney, Assistant Planning and Services Director, read the notice into the record.

No Action Taken or Required

I. Public Works

J. Utilities Services

- 12.J.1. [24-0757](#) Award of Final Scope and Fee for Integrated Water Master Plan to HDR Engineering, Inc., IRCDUS Project ID: 00.23.547

Recommended Action: Staff recommends that the Indian River County Board of County Commissioners approve award of Request for Qualifications 2024039 Integrated Water Master Plan to HDR Engineering, Inc. in the amount of \$2,475,840 and authorize the Chair to execute the agreement. Staff also recommend authorizing the Department of Utility Services to approve additional scopes of work that may be identified, negotiated, and fee agreed upon, up to \$742,750.00. So long as there are no changes in the dollar amount under the agreement and additional scopes of work, and upon adequate completion of the work set forth, staff is directed to make final payment to HDR Engineering, Inc.

Attachments: [Staff Report](#)
[Agreement \(HDR sign\)](#)

[Clerk Note: This item was heard following Item 12.E.2.]

Utility Services Director Sean Lieske was accompanied by Capital Projects Manager Howard Richards to present the final scope and fee for HDR Engineering's (HDR) Integrated Water Master Plan for Indian River County.

Referring to a slide presentation, Director Lieske expanded on key points of the study which would provide a roadmap for the County's future challenges: growing population, dynamic regulatory horizon, resource uncertainty, and aging infrastructure. Director Lieske estimated a timeline of 16 to 20 months to complete the study at a cost of approximately \$2.5 million. Additionally, approval was sought for a 30 percent management reserve of approximately \$750,000 for unforeseen revelations; a plan to report to the Board regarding the reserve was

also brought forth. The Director closed his presentation noting that \$3.4 million had been budgeted for this project across two years.

Discussion ensued regarding the manner and frequency of updates that would be provided with an emphasis on remaining transparent regarding progress and expenditures. It was agreed upon that Director Lieske would return to the Board with informational items showing a milestones and a tally at the six month mark and then quarterly after that.

Vice Chairman Flescher mentioned the ongoing interest in assessing the Gifford water tower's value to the utility.

A motion was made by Commissioner Earman, seconded by Vice Chairman Flescher, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Earman, Commissioner Moss, and Commissioner Loar

13. COUNTY ATTORNEY MATTERS

13.A. [24-0471](#) Purchase Property for Fire Station #15

Recommended Action: Staff seeks the position of the Board on whether to enter into the purchase and sale agreement for the proposed Fire Station #15 site. If the Board chooses to approve the Purchase and Sale Agreement, please also authorize the Chairman to execute same.

Attachments: [Staff Report](#)
[Purchase and Sale Agreement](#)

Deputy County Attorney Susan Prado informed the Board that staff had negotiated for purchase of land to build Fire Station 15 which was now in a temporary location. Attorney Prado referred to a photo of the 10.5 acre parcel on the west side of County Road 510, at a cost of \$1.35 million. She also noted the sellers requested language in the deed specifying the parcel could only be used for government uses.

Discussion ensued among the Board regarding the definition of "government uses" and the vision for the property. Chairman Adams noted the fire station would need three (3) acres, and the remaining seven (7) acres for the County's use. The top suggestion so far was to create a public works facility which could be used as a staging area for upcoming road expansion in the North County. Attorney Prado added that any future use would have to come before the Board for a rezoning request.

Fire Chief David Johnson thanked the Board and staff, and informed that the fire station was already funded and designed.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Loar, to approve staff's recommendation. The motion carried by the following

vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Moss, and Commissioner Loar

Excused: 1 - Commissioner Earman

13.B. [24-0749](#) New Lease Agreement with Roseland Women’s Club for the Roseland Community Center

Recommended Action: Staff requests to know the desire of the Board if they choose to enter into the New lease agreement. If so staff requests that the Chair be authorized to execute the attached new lease agreement for the Roseland Community Center.

Attachments: [Staff Report](#)
[Original Lease 1984](#)
[Updated Lease](#)

Deputy County Attorney Susan Prado presented the lease agreement for the Roseland Women's Club use of the Roseland Community Center, located at 12925 83rd Avenue. She explained that the last lease agreement dated back to 1984, and this renewal was for 10 years with two (2) 5-year renewals.

Judy Greenberg, President of the Roseland Women's Club, thanked the Board for their support.

A motion was made by Commissioner Moss, seconded by Chairman Adams, to approve staff's recommendation. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Moss, and Commissioner Loar

Excused: 1 - Commissioner Earman

14. COMMISSIONERS MATTERS

A. Commissioner Susan Adams, Chairman

B. Commissioner Joseph E. Flescher, Vice Chairman

14.B.1. [24-0786](#) Gifford Neighborhood Plan

Recommended Action: Discussion

Attachments: [Commissioner's Memo](#)
[2014 Gifford Neighborhood Plan](#)
[GNP Main 2024 Imp. Matrix sorted by date](#)

Vice Chairman Flescher opened discussion on the Gifford Neighborhood Plan which had been last updated in 2014. He discussed reasons why keeping up with

the plan's goals had fallen off including the economic downturn and staff turnover. In response to Gifford community leaders, the Vice Chairman recalled his time spent talking and visiting Gifford to evaluate the status of projects. There were items such as side walk construction and connections, paving roads, fixing roads in disrepair, drainage concerns, and the need for right-of-way acquisition which topped the list of concerns. Commissioner Flescher proposed having staff review the plan and updates in an effort to address the needs and concerns of the community.

Commissioner Moss discussed grant opportunities for the area, and staff agreed that Community Development Block Grants could be pursued for large scale public works projects when the next round of funding opened.

The following people addressed the Board:

Miguel Alberto spoke of the need to hire local talent who had been receiving training in the construction field.

Joe Idlette emphasized it was time to implement the plans which had been much discussed but not actualized.

Freddie Woolfork expressed optimism that new staff and leadership would pull together to find the funds to complete many of the long-delayed commitments.

Tom Sullivan spoke in support of staff's ability to analyze the situation and produce results.

Commissioner Flescher brought County Administrator John Titkanich into the discussion with a request to hear the Administrator's ideas for a plan to move forward. Administrator Titkanich suggested first directing staff to compile a status report on the existing plan and return to the Board in October with those results. Following discussion of additional projects, there was also a commitment made to put together an internal committee to create a new Gifford Plan for 2025 which would be brought back before the Board for consideration.

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to direct staff to research items identified by the Board and return to the October 22, 2024 Board meeting with an update on the steps needed to complete the items. Staff was also directed to begin the planning necessary to put together a Gifford Improvement Plan 2025. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Moss, and Commissioner Loar

Excused: 1 - Commissioner Earman

C. Commissioner Joseph H. Earman

D. Commissioner Deryl Loar

E. Commissioner Laura Moss

15. SPECIAL DISTRICTS AND BOARDS

The Board of County Commissioners reconvened as the Board of Commissioners of the Solid Waste Disposal District. The minutes will be approved at an upcoming Solid Waste Disposal District meeting.

A. Emergency Services District

B. Solid Waste Disposal District

15.B.1. [24-0767](#) Approval of the SWDD Meeting Minutes of July 02, 2024

Recommended Action: Approve

Attachments: [07022024 SWDD Draft](#)

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to approve the Solid Waste Disposal District Minutes of July 2, 2024 as written. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Moss, and Commissioner Loar

Excused: 1 - Commissioner Earman

15.B.2. [24-0760](#) Amendment No. 1 to Agreement for Landfill Gas Flare Station and Piping

Recommended Action: Staff recommends the Board approve Amendment No. 1 to the landfill gas flare station and piping agreement to SCS Field Services in the amount of \$627,500 and authorize the Chairman to execute it after review and approval by the County Attorney as to form and legal sufficiency. Staff also recommends the Board authorize the County Administrator to sign any amendments to the agreement necessary, including increases in price, up to a total increase of \$400,000, to prevent delays in work

Attachments: [Staff Report](#)
[First Amendment to Agreement](#)

There was no discussion regarding this item.

A motion was made by Vice Chairman Flescher, seconded by Chairman Adams, to approve staff's recommendation. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner Moss, and
Commissioner Loar

Excused: 1 - Commissioner Earman

C. Environmental Control Board

11:16. ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 11:59 a.m.