

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: June 30, 2021

TO: Board of County Commissioners

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Budget Director

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: BuyBoard National Purchasing Cooperative Interlocal Participation Agreement

BACKGROUND:

Indian River County belongs to several cooperative organizations which offer both lower pricing resulting from economies of scale, and in-place, competitively solicited agreements, eliminating the time and cost of executing or own solicitations.

The Purchasing Division has identified the BuyBoard National Purchasing Cooperative (NPC) as another cooperative that would offer benefit to the County. NPC has more than a thousand vendors available to Florida municipalities, including several existing vendors we do not have contracts for, and covers a wide spectrum of products including custodial and office supplies, medical supplies, park and playground equipment and heavy machinery. Membership will also enable us to use the BuyBoard.com web site to solicit quotes from multiple contracted vendors.

As part of online enrollment, NPC requires acceptance of an interlocal participation agreement, which is attached.

FUNDING:

There is no cost associated with membership in the NPC, however there is a flat fee assessed for vehicle purchase orders. This fee would be included in the quote and considered part of the overall purchase price for comparison against other vendors and contracts. Funding for purchases comes from individual department accounts, as needs are identified and expenditures approved by the Budget Department.

RECOMMENDATION:

Staff recommends the Board approve registration in the National Purchasing Cooperative and authorize the Purchasing Manager to electronically approve the participation agreement after the County Attorney has approved it as to form and legal sufficiency.

ATTACHMENTS:

Electronic Interlocal Participation Agreement Text
Organizational Interlocal Agreement