

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

CONSENT

TO: Jason E. Brown, County Administrator
FROM: Richard B. Szyrka P.E., Public Works Director
SUBJECT: Approval of First Extension to Agreements for Custodial Service
DATE: January 3, 2019

BACKGROUND

On March 6, 2018, the Board of County Commissioners awarded RFP 2018018 for Custodial Services to the five highest-ranked firms for each grouping of County facilities. The awards were for one year with options for two one-year renewals.

On May 1, 2018, the Board of County Commissioners approved the first amendment to the contract with W&G Maintenance Corp., adding services for an additional \$540 per month to the existing agreement for cleaning at the Sheriff's General Services Modular Building K, which was inadvertently left off the list of buildings to be cleaned.

On May 22, 2018, the Board of County Commissioners approved the first amendment to the contract with American Janitorial, Inc. adding services for an additional \$687.27 per month to the existing agreement for cleaning at the Sebastian Tax Collector's Offices, which was inadvertently left off the list of buildings to be cleaned.

Facilities Management has been satisfied with the services provided by each of the five firms and has requested execution of the first extension of each agreement.

Pricing will remain as originally awarded with the exception of the additional amount added to W&G Maintenance Corp. for cleaning the Sheriff's General Services Modular Building K of \$540 per month/\$6,480 per year, and the additional amount added to American Janitorial, Inc. for cleaning the Sebastian Tax Collector's Offices of \$687.27 per month/\$8,247.24 per year. The total cost for Custodial Services is \$620,380.20.

Group	Firm	Location	Annual Price
Group 1 (Courthouse and Main Library)	K's Commercial Cleaning	Port St. Lucie	\$195,708.96
Group 2 (Health Department and Admin Buildings minus Tax Collector)	Beachland Cleaning Service	Vero Beach	\$228,468.00
Group 3 (43 rd Ave Complex and Sheriff's General Services Modular Building K)	W&G Maintenance Corp.	Palm Bay	\$113,880.00
Group 4 (NC Library)	CER Signature Cleaning	Vero Beach	\$44,160.00
Group 5 (NC Offices and Tax Collector in Building B and the Sebastian Tax Collector's Offices)	American Janitorial, Inc.	Umatilla	\$38,163.24
TOTAL			\$620,380.20

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FUNDING

Funding for Custodial Services is included in the Facilities Management Budget in Janitorial Services, Account No. 00122019-033410, as follows: for K's Commercial Cleaning \$195,708.96; for Beachland Cleaning Service \$228,468.00; for W&G Maintenance Corp. \$113,880.00; for CER Signature Cleaning \$44,160.00; for American Janitorial, Inc. \$38,163.24. The total cost for custodial Services is \$620,380.20.

RECOMMENDATION

Staff requests the Board of County Commissioners approve the First Extensions to the Agreement and authorize the Chairman to execute them after the County attorney has approved them for content and legal sufficiency, and upon receipt and approval of required insurance by Risk Management.

ATTACHMENTS

First Extension – K's Commercial Cleaning
First Extension – Beachland Cleaning Service
First Extension – W&G Maintenance Corp
First Extension – CER Signature Cleaning
First Extension - American Janitorial, Inc.

APPROVED AGENDA ITEM FOR JANUARY 15, 2019