

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

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**TO:** Jason E. Brown, County Administrator

**THROUGH:** Richard B. Szpyrka, P.E., Public Works Director  
James W. Ennis, P.E., PMP, Assistant Public Works Director

**FROM:** David W. Schryver, PSM, County Surveyor

**SUBJECT:** Renewal and Amendment No. 1 for Continuing Professional Surveying and Mapping Services Firms RFQ# 2016029 IRC-1605

**DATE:** September 1, 2020

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**DESCRIPTION AND CONDITIONS**

On October 4, 2016 the Board of County Commissioners approved the five (5) firms selected for the continuing Surveying and Mapping services Contract with Indian River County. The original contract was for two (2) years with an option for two (2) two-year extensions at the County's discretion. On September 18, 2018, the Board approved the second two-year extension. This renewal and Amendment No. 1 are for the final two (2) year option. Amendment No. 1 increases the allowable purchase order total from \$15,000 to up to \$35,000 per IRC Purchasing Manual.

County staff has negotiated standard fee schedules with each individual firm. The fee schedules reflect fair and competitive rates for comparable professional services and tasks. These fees will be the basis for individual projects and work orders.

The selected firms below have submitted fee schedules that have been accepted by reviewing staff:

Carter Associates, Inc.	Vero Beach, Florida
Kimley-Horn & Assoc., Inc.	Vero Beach, Florida
Morgan & Eklund, Inc.	Wabasso, Florida
Southeastern Surveying & Mapping Corp.	Orlando, Florida
CivilSurv Design Group, Inc.	Vero Beach, Florida

**FUNDING**

Funding is available from Secondary Roads – Annual Survey Services Account and various Other Professional Services accounts. The approved budget for Annual Survey Services/Account Number 10921441-033490-05007 for fiscal year 2020/2021 is approximately \$100,000.00. Funding for other professional services accounts is included within the relevant capital project budgets.

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BCC Agenda item from David W. Schryver, P.S.M.  
For September 22, 2020 BCC Meeting

**RECOMMENDATION**

Staff recommends approval of the renewal and Amendment No. 1 agreements and fee schedules between the County and the five (5) firms and requests the Board to authorize the Chairman to execute the agreements.

**ATTACHMENTS**

1. Carter Associates, Inc. Renewal and Amendment No. 1 and Fee Schedule
2. Kimley-Horn & Assoc., Inc. Renewal and Amendment No. 1 and Fee Schedule
3. Morgan Eklund, Inc. Renewal and Amendment No. 1 and Fee Schedule
4. Southeastern Surveying & Mapping Corp., Renewal and Amendment No. 1 and Fee Schedule
5. CivilSurv Design Group, Inc., Renewal and Amendment No. 1 and Fee Schedule

**APPROVED AGENDA ITEM FOR SEPTEMBER 22, 2020**