



*Office of*  
**INDIAN RIVER COUNTY  
ATTORNEY**

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Dylan Reingold, County Attorney  
William K. DeBraal, Deputy County Attorney  
Susan J. Prado, Assistant County Attorney

**MEMORANDUM**

TO: Board of County Commissioners

FROM: Dylan Reingold - County Attorney

DATE: June 19, 2020

RE: Resolutions Delegating the Authority to the County Administrator or his Designee to Call Letters of Credit and to Act on Behalf of Indian River County during the time frames of July 15, 2020, through and including August 17, 2020; and August 19, 2020, through and including September 14, 2020

The Indian River County Board of County Commissioners is not holding meeting during the two time frames of July 15, 2020, through and including August 17, 2020; and August 19, 2020, through and including September 14, 2020. During these two intervals, it is necessary and desirable that the Board delegate to the County Administrator, or his designee, the authority to call Letters of Credit that may expire during these two time intervals. Further, it is necessary and desirable that the Board delegate to the County Administrator, or his designee the authority to execute all other documents necessary for the proper functioning of the County.

**Funding:**

There is no expense associated with this item.

**Requested Action:**

Authorize the Chairman to sign the two Resolutions as presented, delegating the authority to call Letters of Credit and delegating full signing authority during the periods commencing July 15, 2020, through and including August 17, 2020; and August 19, 2020, through and including September 14, 2020, respectively.

/nhm  
Attachments