

**Indian River County, Florida
Department of Utility Services
Board Memorandum**

Date: July 1, 2019

To: Jason E. Brown, County Administrator

From: Vincent Burke, PE, Director of Utility Services

Prepared By: Cindy Corrente, Utility Finance Manager

Subject: Approval of Meter Purchase Agreement for AMR Meters

Descriptions and Conditions:

On August 14, 2018, the Board of County Commissioners (BCC) authorized staff of the Indian River County Department of Utility Services (IRCDUS) to begin negotiations with the top-ranked firm for Meter Deployment Services for an Automatic Meter Reading (AMR) Solution. In anticipation of an upcoming agreement, the Indian River County Purchasing Division issued Request for Information (RFI) #2018077M – Master Meter 4G AMR/AMI compatible Meters. Empire Pipe and Supply responded to the RFI.

Background:

Empire Pipe and Supply is the Master Meter distributor for 4G AMR compatible meters/appurtenances (meters). The BCC approved them as the Sole Source provider for Master Meter products on March 6, 2018. Empire Pipe and Supply responded to RFI #2018077M with a commitment letter and pricing agreement. In order to assure timely delivery of the 4G AMR meters that will be required for the IRCDUS Meter Deployment Program, staff approached Empire Pipe and Supply to enter into a Meter Purchase Agreement. The agreement details the importance of timely delivery of the 4G meters and provides for liquidated damages if an agreed-upon delivery schedule is not adhered to.

IRCDUS staff recommends entering into a Meter Purchase Agreement for 4G AMR Meters since these products are the key component of the Meter Deployment Program, to be delivered as ordered according to a schedule that is created in conjunction with National Metering Services Inc., the contractor for installation of said meters.

Funding:

Funding for the Countywide Meter Replacement program is available in the operating fund. Operating funds are generated from water and sewer sales.

The “all in” projected pricing for the Meter Deployment Services Agreement and direct purchase of related materials is included as an attachment to this agenda.

| Description | Account Number | Amount |
|--------------------------------------------------|------------------|------------------|
| Countywide Meter Replacement (NMS contract) | 471-169000-16506 | \$ 3,083,663.80 |
| Countywide Meter Replacement (change directives) | 471-169000-16506 | \$ 308,366.00 |
| Countywide Meter Replacement Program (materials) | 471-169000-16506 | \$ 11,325,189.10 |
| Total | | \$ 14,717,218.90 |

Recommendation:

Staff recommends the Board of County Commissioners authorize the Chairman to endorse the Meter Purchase Agreement with Empire Pipe and Supply. Meter expenses through Empire are projected at \$7,920,724.12. The remaining \$3,404,464.98 will be purchased from vendors already under bid pricing agreements through the Indian River County Department of Utility Services warehouse contracts.

Attachments

Meter Purchase Agreement
 Projected Pricing
 Sole Source letter