



# INDIAN RIVER COUNTY, FLORIDA DEPARTMENT OF UTILITY SERVICES

**Date:** October 6, 2018

**To:** Jason E. Brown, County Administrator

**From:** Vincent Burke, P.E., Director of Utility Services

**Prepared By:** Arjuna Weragoda, P.E., Capital Projects Manager

**Subject:** Citrus Hideaway Subdivision Petition Water Assessment Project, Surveying and Engineering Design Services

**DESCRIPTIONS AND CONDITIONS:**

The Indian River County Department of Utility Services (IRCDUS) has received a valid preliminary petition (see Attachment 1) from the property owners of Citrus Hideaway Subdivision (see Location Map, Attachment 2) requesting that the county supply potable water to their subdivision. Staff is now seeking authorization to begin engineering design and retain Mr. Richard Votapka to provide the engineering services necessary to prepare detailed construction plans for the public bidding process.

**ANALYSIS:**

Citrus Hideaway Subdivision has 10 residential lots with Tract A for a total of 11 lots per Plat Book 10-26. Lot 1 is already connected to the County potable water system via the existing water main along CR-510. Although the parcel situated at the northwest corner of the subdivision is not part of the Citrus Hideaway plat 10-26, that parcel is considered a benefitting property. Therefore, the total number of parcels in the assessment area is eleven (11). Signed petitions were received from 10 of the 11 residential lots, or 91% of the property owners. The preliminary estimate of the project cost is approximately \$78,116.70. That may be subject to change once a detailed design is complete.

One of the property owners in the subject assessment area is Mr. Richard Votapka. He is a Florida Registered Professional Engineer who has designed, inspected and certified numerous projects in Indian River County, as well as performed work for IRCDUS in an exemplary manner. In order to keep costs to a minimum, he has elected to provide his services to include design, coordination, construction inspection and final certification (pending project outcome at Resolution III) to his community at no charge. The only tangible costs at this time, which would be paid directly by the County, would be to a licensed surveyor for the design survey and for an as-built survey (pending project outcome at Resolution III), as well as application fees to FDEP and Indian River County for right-of-way permits, which would total approximately \$4,000.00.

**FUNDING:**

Funds for this project are derived from the Assessment Fund. Assessment Fund revenues are generated from assessment fees paid by the benefitting property owners. Engineering design services will be provided by Mr. Richard Votapka.

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Citrus Hideaway Subdivision Water Assessment	473-169000-19502	\$78,116.70

**RECOMMENDATION:**

The staff of Indian River County Department of Utility Services recommends that the Board of County Commissioners accept Mr. Richard Votapka's offer to perform design services pro bono, authorize the Purchasing Manager to issue purchase orders for the necessary surveying work, authorize staff to make payment for the permits necessary for the work, and authorize staff to move the project to the design phase.

**ATTACHMENT(s):**

1. Preliminary Petition Requesting a Neighborhood Water Assessment Program
2. Location Map