

**INDIAN RIVER COUNTY, FLORIDA**  
**M E M O R A N D U M**

---

**TO:** Honorable Board of County Commissioners

**THROUGH:** Jason E. Brown, County Administrator

**FROM:** Tad Stone, Director  
Department of Emergency Services

**DATE:** June 1, 2018

**SUBJECT:** Acceptance and Approval of Expenditures for Emergency Management State-Funded Subgrant Agreement (**EMPA**) 19-BG-XX

---

It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

**DESCRIPTION AND CONDITIONS:**

Each year, the Florida Division of Emergency Management, through the executive office of the Governor, administers the Emergency Management Preparedness Assistance Grant (**EMPA**) Subgrant in support of each Florida county following authorization under Chapter 252, Florida Statutes and State Rule Chapter 27P-19, Florida Administrative Code. The funding for the EMPA is used to enhance and improve emergency management mitigation, planning, response and recovery directly affecting the lives and property of Indian River County residents and visitors. In accordance with the Emergency Management 2017-2020 strategic plan, the items listed below will enhance the ability of Emergency Management to adequately respond to and recover from disaster events and conduct the annual hazardous materials analysis required within the EMPA scope of work and the County Comprehensive Emergency Management Plan as approved.

**FUNDING:**

This is a dollar for dollar state funded matching subgrant with Florida Division of Emergency Management. The County is authorized to use a broad range of matching funds, to show that it is not supplanting revenues, therefore the Emergency Management budget is used as the match for this grant. No additional funding is required for a match.

The term of the agreement is from July 1, 2018 through June 30, 2019. The state recognizes line-item changes may occur after execution of the contract (i.e. due to cost savings or reprioritization by the FDEM), with their written approval. For these reasons, staff requests authorization to make these adjustments rather than return the funding for reallocation to other counties.

The 2018/2019 EMPA is in the amount of \$115,806 of which \$85,887 has been previously allocated for salary and benefits leaving a balance of \$29,919 for expenditures.

<b>Item</b>	<b>Amount</b>	<b>Account Number</b>
Public Outreach and Disaster Preparedness	\$10,000.00	00123825-035290
EOC Enhancements (Miscellaneous)	\$8,500.00	00123825-035290
Training	\$10,231.00	00123825-033190
Software Services (Annual recurring costs – “Sole Source”) • Go-To-Webinar (GetGo, Inc.)	\$1,188.00	00123825-033190
Total	\$29,919.00	

**RECOMMENDATION:**

Staff recommends approval of the State Funded Subgrant Agreement 19-BG-XX, associated expenditures, and authorization of the Chairman to execute this agreement between Indian River County Emergency Management and the State of Florida, Division of Emergency Management.

**ATTACHMENTS:**

1. Indian River County Office of Budget and Management Grant Form
2. Three (3) Original Copies of EMPA Agreement (19-BG-XX-XX-XX-XXX)